

Connoquenessing Township's Supervisors Meeting was called to order by Chairman Terry Steinheiser at 7:00 p.m. on July 3, 2019 at the Connoquenessing Township Municipal Building. Present were Supervisors Terry Steinheiser, Ed Rupert and Ray Kroll. Also attending were Solicitor Andrew Menchyk, Jr., Treasurer/Asst. Secretary Lee Kradel and Secretary/Asst. Treasurer Brenda Davis was present to take the minutes. Engineer Bill Braun did not attend. The meeting opened with the Pledge of Allegiance and Prayer. Sixteen people signed in on the public sign in record on file.

REVIEW MINUTES

Reviewed minutes of June 5, 2019. Kroll motioned to accept the minutes of June 5, 2019. Rupert seconded. Roll call, yes.

FINANCIAL REPORT

Lee Kradel reported the beginning balance in the General Fund is \$522,389.45 but after deposits of \$43,823.19 and checks in the amount of \$68,345.46 are approved tonight the ending balance will be \$497,867.18. Lee Kradel stated the Escrow account beginning balance is \$47,246.65 but after deposits of \$950.00 and checks in the amount of \$1,448.00 are approved tonight, the ending balance is \$46,748.65. Lee Kradel said the Highway Aide beginning balance was \$221,756.83 but with interest of 8.51, the ending balance is \$221,765.34. Lee Kradel stated the Act 13 Impact Fee fund beginning balance is \$248,749.69 but with deposits of \$250,870.93 which included our annual deposit in the amount of \$250,470.20 and interest of \$400.73, the ending balance is \$499,620.62 but Ms. Kradel added the Act 13 CD account balance of \$514,847.30 for a grand total in the Act 13 account of \$1,014,467.92. Rupert motioned to approve the financial report and pay the bills. Kroll seconded. Roll call, yes.

Steinheiser discussed Resolution #4-19 for budget amendment to 2019 budget to recognize \$250,470.20 Act 13 fees received. Kroll motioned to adopt Resolution #4-19 for budget amendment to 2019 budget to recognize \$250,470.20 Act 13 fees received. Rupert seconded. Roll call, yes.

COMMENT PERIOD - Three minute limit pertaining to agenda
NONE

REQUEST TO BE HEARD - three minute limit

Ricky Kradel said he does not agree with the need to hire a 4th road crew person as discussed at last meeting.

OLD BUSINESS

Steinheiser discussed the Traffic Signal Installation bids that were opened on June 18, 2019. Steinheiser mentioned four bids were received and Bronder Technical Services came in with the lowest bid of \$198,693.71. Steinheiser said the awarding of this bid was not under time constraints and suggested tabling until Bill Braun was present. Rupert motioned to table the awarding of the Traffic Signal Installation bids until next month's supervisor meeting. Kroll seconded. Roll call, yes.

NEW BUSINESS

Steinheiser discussed United Concordia Dental insurance renewal time for Union employees and said the rates will remain the same through August 31, 2020. Evelyn Hockenberry asked what the rates were. Rupert read the following monthly rates (employee only - \$19.74, employee & one adult - \$37.22, employee & child - \$40.32, employee & children \$40.32 and employee & family - \$60.80). Rupert motioned to approve renewing the United Concordia Dental insurance at the same rate. Kroll seconded. Roll call, yes.

Steinheiser mentioned someone had asked if their HOA could use our Township building for a meeting. Mr. Menchyk, Jr. Stated it is up to the supervisors but stated a policy should be enacted and only similar associations could use the building. Mr. Menchyk, Jr. stated expenses such as insurance, supplies, cleaning of building would have to be in policy. Evelyn Hockenberry asked if only HOA's can use? Mr. Menchyk, Jr. stated "no" but other groups would have to be similar, meaning no weddings or receptions. Rupert was in favor of allowing their meeting. Steinheiser said he wants the Township to be protected from any liability. Mr. Menchyk, Jr. said he would draft a policy for the supervisors to review.

PLANS

NONE

ENGINEER REPORT

Mr. Don Eckels, Vineyards HOA member, voiced concerns regarding the sidewalk at Agape Lane. Mr. & Mrs. Mike Edwards (owners of 226 Agape Lane) were present and agreed to make necessary repairs to the sidewalk.

SOLICITOR REPORT

Mr. Menchyk, Jr. said he received the codification updates from General Code for the board and office personnel to update their code books.

Mr. Menchyk, Jr. said Voelker Paving Phase I Land Development Plan has finally been completed. Mr. Menchyk, Jr. stated Bill Braun's letter dated June 24, 2019 stated he did field inspections on June 19th and 20th and said the improvements were completed to his satisfaction. However, Mr. Menchyk, Jr. noted that he had previously filed a claim against Voelker Paving's improvement bond and has pending litigation in court against Voelker Paving which would need to be withdrawn before the Supervisors can release his bond. Rupert motioned to have Mr. Menchyk, Jr. withdraw the claim against the bond. Kroll seconded. Roll call, yes. Rupert motioned to have Mr. Menchyk, Jr. discontinue the pending litigation in court. Kroll seconded. Roll call, yes. Rupert motioned to release the Improvement Bond Surety amount of \$20,268.00. Kroll seconded. Roll call, yes.

CODE ENFORCEMENT REPORT

Kroll motioned to approve invoice for June 2019 in the amount of \$270.01. Rupert seconded. Roll call, yes. Rupert stated Sandi Cox needed direction from the supervisors on some addresses listed on her report. Rupert stated some issues had been addressed but said she could move forward on sending letters to the others. Report in packets.

ROAD MASTERS REPORT

Kroll stated Bill Braun inspected Shields Paving repairs on Reiber/Nursery Road intersection and Upper Harmony/Rt. 538 intersection on June 12, 2019 in order to decide if their 10% that was withheld could be released. Mr. Braun recommended the retainage be released. Kroll motioned to release the 10% withheld from Shields Paving in the amount of \$29,502.00. Rupert seconded. Roll call, yes.

Don Eckels from the Brandywine Board asked the supervisors if they are willing to remove island bushes at the intersection of Brandywine Blvd. and Silver Oak Drive. Mr. Eckels stated an old board member had told him the road crew was going to do this over two years ago. Kroll said if the board agreed to do, the road crew would not have the time until Fall. Kroll then tabled the discussion until Bill Braun can inspect the site.

Mr. Eckels also questioned if the Township had any reason that the Vineyard's HOA could not remove a sidewalk at 101 Silver Oak Drive? Mr. Eckels did not know if there is a requirement by the Township that the sidewalk must remain there. Kroll motioned to table the discussion until he could discuss with Bill Braun. Rupert seconded. Roll call, yes.

Kroll stated WesBanco requested the remaining \$1,851.30 of Sonoma Valley's 18-month maintenance bond which was retained until the Brandywine Blvd. curbs were completed. Kroll stated Bill Braun has inspected the curbs and recommends the release. Kroll motioned to release the remaining \$1,851.30 to WesBanco. Rupert seconded. Roll call, yes.

Kroll stated PennEnergy Resources applied for a driveway permit on Upper Harmony Rd. to access their well site. Kroll stated they submitted an exact engineers drawing of the site location and plan and Bill Braun measured the site distances and they met requirements. Kroll said they also included a detailed installation drawing of the driveway and he recommends approving. Kroll motioned to approved the PennEnergy driveway located off of Upper Harmony Rd. Rupert seconded. Roll call, yes.

Kroll stated the road crew is busy berming in preparation of the tar & chipping that should be completed by the end of July followed by the paving of Double and Moose roads in the middle of August.

Kroll mentioned #1 Cochran still needs to address some issues. Kroll stated the retention pond is not designed properly and the side parking lot was to remain grass on the plan and now they have paved it. Kroll also said the buffer requirements are not complete and he asked the board if Mr. Menchyk, Jr. can write them a letter. Steinheiser told Mr. Menchyk, Jr. to discuss these issues with Bill Braun and send them a letter.

BUILDING PERMIT REPORT

Steinheiser stated there were three permits applied for this month. They were:

32-19 - Anita Gilliland - New Castle Rd. - pool - 6/10/19
 33-19 - Ryan Colteryahn - Prospect Rd. - addition/deck - 7/1/19
 34-19 - Brian Shaffer - Prospect Rd. - addition - 7/3/19

TAX COLLECTOR REPORT

NONE

SEO REPORT

NONE

EMERGENCY MANAGEMENT COORDINATOR REPORT

Rupert stated that Dan Cox, the regional director of "The Connoquenessing Valley Regional Emergency Management Agency", has received his acceptance letter from the Governor. Dan Cox, who was present, updated that he is currently working with the Butler Farm Show on an emergency plan.

MOTIONS & GENERAL INFORMATION

Rupert motioned to release sign escrow to William Robinson, Jr. in the amount of \$50.00. Kroll seconded. Roll call, yes.

Kroll motioned to release sign escrow to Justin Kepple in the amount of \$50.00. Rupert seconded. Roll call, yes.

Rupert motioned to release lot line revision escrow to S. D. Graff Surveying for Fisher/Meyer Plan in the amount of \$250.50. Kroll seconded. Roll call, yes.

Steinheiser said the below, which was on the agenda, is for information:

Received invoice from Connoquenessing Borough for Recycling/Cleanup Day held on May 11, 2019. The Township's share was \$635.03 and reported on the Financial Report.

Received letter dated June 24, 2019 from ARM Group Inc., acting on behalf of Penn Energy Resources to inform they are applying for coverage under the "Erosion and Sediment Control General Permit (ESCGP-3) for Earth disturbance Associated with Oil and Gas Exploration. (PER L103 Well Pad - Upper Harmony Rd.) Information is on file at Township building.

MOTION TO ADJOURN

Rupert motioned to adjourn at 7:44 p.m. Kroll seconded. Roll call, yes.