

Connoquenessing Township's Supervisors Meeting was called to order by Chairman Terry Steinheiser at 7:00 p.m. on March 6, 2019 at the Connoquenessing Township Municipal Building. Present were Supervisors Terry Steinheiser, Ed Rupert and Ray Kroll. Also attending was Solicitor Andrew Menchyk, Jr., Engineer Bill Braun, Treasurer/Asst. Secretary Lee Kradel and Secretary/Asst. Treasurer Brenda Davis was present to take the minutes. The meeting opened with the Pledge of Allegiance and Prayer. Thirteen people signed in on the public sign in record on file.

#### REVIEW MINUTES

Reviewed minutes of February 6, 2019. Steinheiser motioned to accept the minutes of February 6, 2019. Kroll seconded. Roll call, yes.

#### FINANCIAL REPORT

Lee Kradel reported the beginning balance in the General Fund is \$447,664.42 but after deposits of \$96,055.99 and checks in the amount of \$99,314.36 are approved tonight the ending balance will be \$444,406.05. Lee Kradel stated the Escrow account beginning balance is \$51,085.08 but after deposits of \$1,202.00 and checks in the amount of \$2,044.68 are approved tonight, the ending balance is \$50,242.40. Lee Kradel said the Highway Aide beginning balance was \$581.45 but with interest of \$.02 and annual funding in the amount of \$221,147.41, the ending balance is \$221,728.88. Lee Kradel stated the Act 13 Impact Fee fund beginning balance is \$247,039.68 but with interest in the amount of \$397.97, the ending balance is \$247,437.65. Lee stated the Act 13 CD had a beginning balance of \$509,150.59 but had interest of \$2,887.51 for a total of \$512,038.10 which makes a grand total of \$759,475.75. Steinheiser motioned to approve the financial report and pay the bills. Rupert seconded. Roll call, yes.

#### COMMENT PERIOD - three minute limit pertaining to agenda

\*NONE\*

#### BIDS

Following are the sealed bids that were publicly opened and read aloud by Brenda Davis for the letting of March 6, 2019:

#### PAVING

The bidders and amounts are below:

	Wiest	Shields	Youngblood Paving	Glenn O. Hawbaker
3,035 ton	\$67.40	\$74.39	\$76.30	\$ 84.75
2,602 ton	\$67.40	\$74.39	\$84.25	\$100.00
1,377 ton	\$70.32	\$75.86	\$76.30	\$ 84.75
1,359 ton	\$70.32	\$75.86	\$84.25	\$100.00

#### SEALCOAT

The bidders and amounts are below:

	Youngblood Paving	Russell Standard	Suit-Kote
22,202 s.y	\$1.50	\$1.463	\$1.187
44,453 s.y.	\$2.65	\$2.637	\$2.260
9,030 s.y.	\$3.90	\$3.900	\$3.218

All above bidders enclosed their bid bonds which were reviewed and approved by Andrew Menchyk, Jr. After discussing the bids, Kroll motioned to table all bids until next month so he can review the rates compared to PennDot calculations. Rupert seconded. Roll call, yes.

#### OLD BUSINESS

Steinheiser stated Ordinance No. 95-19 was tabled last month for further review. Mr. Menchyk, Jr. stated it has been re-advertised and ready to adopt if the supervisors want to move forward. After discussion, Kroll motioned to adopt Ordinance No. 95-19 to permit residential and commercial holding tanks to abate a nuisance or other public health hazard. Rupert seconded. Roll call, yes. Mr. Menchyk, Jr. stated Resolution #3-19 goes along with this ordinance by adopting the holding tank application, agreement and sets the fees associated with the holding tank. Mr. Menchyk, Jr. stated two fees need set: 1. the non-refundable permit application fee and 2. the escrow fee that covers the initial review of the permit application by the SEO, Engineer and/or Solicitor. Mr. Menchyk, Jr. stated there will be an additional amount of escrow stated in the agreement for possible pumping of the tank or any additional monies that need paid to Dave Ice for future inspections. Mr. Menchyk, Jr. said that amount can be determined at a later date after Dave Ice's review. Kroll thought \$200.00 would be a good amount for the escrow and stated that would cover two trips for Dave Ice to inspect the property and return for a final inspection. Kroll motioned to adopt Resolution #3-19 with a \$50.00 non-refundable application fee and a \$200.00 escrow fee. Rupert seconded. Roll call, yes.

**NEW BUSINESS**

\*NONE\*

**REQUEST TO BE HEARD (Three minute limit)**

Charles Brandon stated he received a certified letter from our code enforcement officer in reference to cleaning his property up on Prospect Road at the former Homestead Restaurant. Mr. Brandon thought it was unnecessary to spend \$7.85 of taxpayer money to send him this letter. Mr. Brandon stated the items that are located there are not junk and said he is working to put the items in the building and removing the filled trailers from the parking lot but hasn't had the manpower to get it done and he is physically unable. Mr. Brandon asked for a 30 day extension. Steinheiser motioned to grant Mr. Brandon a 30 day extension. Rupert seconded. Roll call, yes.

**PRE-APPLICATION QUESTIONS**

John Keffalas representing Sophisticated Alloys stated they are planning to build an addition and will need a modification to the side setback. Mr. Keffalas supplied draft drawings for the board to review. Mr. Keffalas stated he also received a letter from the neighbor stating they had no problem with the requested modification. Mr. Keffalas stated this modification is needed in order to square up the addition to the present building. Kroll motioned to grant a 5.6' modification to the right side setback making it a 44.4' setback instead of the required 50'. Rupert seconded. Roll call, yes.

**PLANS**

Dan Reamer was present to represent his newest Reamer Plan # 4. Bill Braun stated Mr. Reamer has addressed all his comments and Mr. Menchyk, Jr. stated he reviewed and approved Mr. Reamer's maintenance agreement. Rupert motioned to grant modification to waive the requirements of Articles V & VI. Kroll seconded. Roll call, yes. Rupert motioned to approve the maintenance agreement for the driveways in accordance with Chapter 245-19Q. Kroll seconded. Roll call, yes. Rupert motioned to approve the Reamer Plan #4 for preliminary and final approval. Kroll seconded. Roll call, yes.

**ENGINEER REPORT**

Bill Braun stated the final draft of the Act 537 Plan was submitted to DEP after last months' meeting but has not received any feedback yet. Mr. Braun stated the Township also has a copy if anyone wants to review.

Bill Braun stated he has the PennDot approved signal plan to be signed tonight if approved. After approval, Bill said Trans Associates will finish the bid documents to put out for bid. Mr. Braun said it won't cost the Township anything from the ARLE grant but there is a 20% match the Township has to pay on the GLG grant monies that are used. This will complete the signals at the intersections of Kriess, Eagle Mill and Rt. 68 roads in order to be ready when PennDot comes through to widen Rt. 68. Mr. Braun also stated that an easement will be needed at the northeast quadrant at the Wachsmuth property and requests a supervisor go with him to meet the property owner. Steinheiser stated he would go with Mr. Braun.

Back to the Act 537 discussion, Rupert questioned Mr. Braun about the time frames that were supplied to the DEP for the completion of the Act 537 Plan and asked Bill if the DEP would come after the Township if these were not met? Mr. Braun said the times are more of a guideline/best estimate we have at this time and DEP understands this.

**SOLICITOR REPORT**

Mr. Menchyk, Jr. asked the minutes to reflect that he had met in executive session with the three supervisors preceding today's meeting to discuss real estate and litigation issues and will be calling another executive session at the close of the meeting to discuss more litigation issues.

**CODE ENFORCEMENT REPORT**

Kroll motioned to approve February invoice in the amount of \$194.72. Rupert seconded. Roll call, yes. Report in packets.

Steinheiser motioned to approve the Township paying for Sandra Cox to attend a PATH (PA Training Hub) class called "The Duties of the Zoning Officer" at a cost of \$50.00 plus mileage. Rupert seconded. Roll call, yes.

**ROAD MASTERS REPORT**

Kroll mentioned that Forward Township is planning on sealcoating Nursery and Reiber Roads and asked if the Township would like them to finish the remainder of Reiber Road that is in our Township for an estimated \$2,100.00? Kroll motioned to approve Forward Township sealcoat our Township's part of Reiber Road for an estimated cost of \$2,100.00. Rupert seconded. Roll call, yes.

Kroll stated that Butler Township is planning on topping Bryson Road and Kroll would like to approach them and see if they would continue and finish our small part of Bryson Road. Kroll said they would not have a cost estimate yet. Steinheiser motioned to approve Butler Township finish Bryson Road contingent on Kroll's approval of the cost. Rupert seconded. Roll call, yes.

Lastly, Kroll stated he will be meeting with Penn Energy on March 14, 2019 to discuss paving Whitestown Road. Kroll stated Stonehenge has already paid their portion so after meeting with Penn Energy we will have to put out a bid for the paving project.

#### **BUILDING PERMIT REPORT**

Steinheiser stated there were two permits applied for this month. They were:

2-19 - Tom & Pam Huff - Dick Rd. - new home - 2/7/19

3-19 - Scott Meiser - Eagle Mill Rd. - shed - 2/27/19

#### **TAX COLLECTOR REPORT**

\*NONE\*

#### **SEO REPORT**

\*NONE\*

#### **MOTIONS & GENERAL INFORMATION**

Kroll motioned to release Thomas & Pamela Huff subdivision escrow in the amount of \$216.75. Steinheiser seconded. Roll call: Kroll yes, Steinheiser yes, Rupert abstained.

Rupert motioned to release Michael Gross lot line revision escrow in the amount of \$595.50. Kroll seconded. Roll call, yes.

Steinheiser said the Township received an invitation from the Connoquenessing VFC for local municipal and government leaders to attend their annual officer installation & member appreciation dinner on March 23, 2019. R.S.V.P. by March 18, 2019. Lou Zimmerman, Chief of the Connoquenessing VFC, was present and presented the board members with the 2018 Statistics Report. He stated that the Fire Company has been the busiest this year than in his whole 13 year career, a total of 244 incidents and 2,000 staffing hours. Mr. Zimmerman also stated that the fire truck that is located in the Township building since 2004 is still used on the majority of calls and would like to keep it here. Steinheiser thanked Mr. Zimmerman for his report and said anyone can receive a copy of this report from the Township.

#### **Steinheiser said the below, which was on the agenda, is for information:**

Received letter from Moody and Associates notifying the Penn Energy Resources intends to withdraw approximately 2.0 million gallons of water per day from the Little Connoquenessing Creek. Information is on file at Township office.

Received letter from XTO Energy stating they are in the process of applying for a well permit for the proposed Bachelder 4HU well situated in Penn Township. Information is on file at Township office.

Received letter from XTO Energy stating they are in the process of applying for a well permit for the proposed Bachelder 5HU well situated in Penn Township. Information is on file at Township office.

#### **MOTION TO ADJOURN**

Steinheiser motioned to adjourn to an executive session at 7:58 p.m. to discuss litigation issues and stated the board would not return. Rupert seconded. Roll call, yes.