

Ed Rupert opened Connoquenessing Township's "Organization Meeting" at 6:40 p.m. on January 7, 2019 at the Connoquenessing Township Municipal Building. Present were Supervisors Edward Rupert and Ray Kroll. Terry Steinheiser did not attend. Five people signed in on the public sign in record on file.

Rupert stated everyone's "Oath of Office" form is on file at Township office.

Kroll motioned to appoint Rupert as the Temporary Chairman. Rupert seconded. Roll call, yes. Rupert motioned to appoint Kroll as temporary Secretary. Kroll seconded. Roll call, yes. Kroll motioned to appoint Steinheiser as Chairman. Rupert seconded. Roll call, yes. Kroll motioned to appoint Rupert as Vice-Chairman. Rupert seconded. Roll call, yes. Kroll motioned to appoint Brenda Davis to be permanent Secretary/Asst. Treasurer. Rupert seconded. Roll call, yes. Kroll motioned to appoint Lee Kradel as Treasurer/Asst. Secretary. Rupert seconded. Roll call, yes.

Kroll motioned a 2% pay increase for the Secretary/Asst. Treasurer and Treasurer/Asst. Secretary. Rupert seconded. Roll call, yes.

Kroll motioned to set Treasurer's bond at \$750,000 for both the Treasurer and Asst. Treasurer. Rupert seconded. Roll call, yes.

Rupert motioned to appoint Kroll as roadmaster with his pay to be set by the elected auditors. Kroll seconded. Roll call, yes.

Kroll motioned to reappoint Andrew Menchyk, Jr. with the firm "Stepanian & Menchyk, LLP" as solicitor at the same rate of \$145/hr. Rupert seconded. Roll call, yes.

Kroll motioned to reappoint Bill Braun from Senate Engineering as the Township's engineer at the 2019 rate schedule supplied to the Township. Rupert seconded. Roll call, yes.

Kroll motioned to reappoint Myrna Gordon to the Chairman of the Vacancy Board. Rupert seconded. Roll call, yes.

Kroll motioned to appoint Ann Isaacs as the Township's interim tax collector and increase her pay per card to \$1.00 from \$.50 last year. Rupert seconded. Roll call, yes.

Kroll motioned to reappoint Dave Ice for 2019 as Primary SEO and reappoint Doug Duncan as Alternate SEO. Rupert seconded. Roll call, yes.

Kroll motioned to reappoint Dave Hazlet from Municipal Code Association as the Township's building permit inspector. Rupert seconded. Roll call, yes.

Kroll motioned to appoint the Commercial Building Inspector to be whoever Municipal Code Association uses. Rupert seconded. Roll call, yes.

Kroll motioned to appoint Laurie Melberg as building cleaning person with wage set by the union. Rupert seconded. Roll call, yes.

Kroll motioned to reappoint Eugene Henry as Dog Officer at same rate of \$128.75/quarterly and \$30.00 dog pickup. Rupert seconded. Roll call, yes.

Rupert stated there were two applicants for Code Enforcement Officer which were Leyne Lokhaiser and Sandra Cox. Kroll made a motion to appoint Sandra Cox as Code Enforcement Officer at the rate of \$16.97/hr. Rupert seconded. Roll call, yes.

Rupert motioned to appoint Connoquenessing Valley Regional EMA as our Emergency Management Coordinator. Kroll seconded. Roll call, yes.

Kroll motioned to retain Nextier Bank as the depository, seconded by Rupert. Roll call, yes.

Kroll motioned to appoint Steinheiser as the township's voting delegate at the State Convention in Hershey this year. Rupert seconded. Roll call, yes.

Kroll motioned to reappoint Lee Kradel as delegate for the BCTCC. Rupert seconded. Roll call, yes.

Kroll motioned to reappoint Brenda Davis as the alternate delegate for the BCTCC. Rupert seconded. Roll call, yes.

Kroll motioned to reappoint Lee Kradel as the BCATO representative. Rupert seconded. Roll call, yes.

Kroll motioned to retain Maher Duessel as the CPA for 2019 to audit the 2018 books. Rupert seconded. Roll call, yes.

Rupert stated the road workers wage is set by the union contract.

Motion made by Kroll to set the Supervisors meetings for the first Wednesday of each month at 7:00 p.m. at the Township Building, seconded by Rupert. Roll call, yes.

Motion made by Kroll to set the Planning Commission meetings for the third Wednesday of each month at 7:00 p.m. at the Township Building and the pay rate is \$50/mo. Rupert noted that he and Sandi Cox do not get compensated for these meetings. Rupert seconded. Roll call, yes.

Kroll mentioned holidays for the road workers are set by the union contract and motioned the Secretary/Asst. Treasurer and Treasurer/Asst. Secretary will follow the same. Rupert seconded. Roll call, yes. The holidays listed on the agenda were:

New Years Day, Good Friday, Memorial Day, Fourth of July, Labor Day, Thanksgiving, either day after Thanksgiving or following Monday, 1/2 day Christmas Eve, Christmas Day

Kroll motioned the Secretary/Asst. Treasurer and Treasurer/Asst. Secretary to follow the same as road workers 5 personal days paid per year. Rupert seconded. Roll call, yes.

Kroll motioned the Secretary/Asst. Treasurer and Treasurer/Asst. Secretary to follow the same as road workers 4 sick days per year. Rupert seconded. Roll call, yes.

Kroll adjourned the meeting at 6:47 p.m. Rupert seconded. Roll call, yes.