

Connoquenessing Township's Supervisors Meeting was called to order by Chairman Terry Steinheiser at 7:00 p.m. on October 3, 2018 at the Connoquenessing Township Municipal Building. Present were Supervisors Terry Steinheiser, Ed Rupert and Ray Kroll. Also attending were Solicitor Andrew Menchyk, Jr., Engineer Bill Braun, Treasurer/Asst. Secretary Lee Kradel and Secretary/Asst. Treasurer Brenda Davis was present to take the minutes. The meeting opened with the Pledge of Allegiance and Prayer. Fourteen people signed in on the public sign in record on file.

REVIEW MINUTES

Reviewed minutes of September 5, 2018. Rupert motioned to accept the minutes of September 5, 2018. Kroll seconded. Roll call, yes. Roy Gilliland asked Kroll if there was a problem with the new Moon Paver the Township just got or operator error because some areas have a 6 inch drop off. Mr. Gilliland stated he got stuck trying to mow the edge of his property today because of it. Kroll said there is probably a reason the road crew did it that way but would check with them.

PLANNING MINUTES - in supervisors packets for information only

August 15, 2018

September 19, 2018 (canceled)

FINANCIAL REPORT

Lee Kradel reported the beginning balance in the General Fund is \$578,400.84 but after deposits of \$80,426.59 and checks in the amount of \$60,047.85 are approved tonight the ending balance will be \$598,779.58. Lee Kradel stated the Escrow account beginning balance is \$49,538.83 but after deposits of \$949.00 and checks in the amount of \$965.00 are approved tonight, the ending balance is \$49,522.83. Lee Kradel said the Highway Aide beginning balance was \$230,564.96 but with interest of \$8.84, the ending balance is \$230,573.80. Lee Kradel stated the Act 13 Impact Fee fund beginning balance is \$348,837.83 but with interest of \$432.94 and checks in the amount of \$86,697.84, the ending balance is \$262,572.93. Lee stated the CD in the amount of \$506,279.36 of Act 13 funds brings the total Act 13 fund balance to \$768,852.29. Rob Bellis, resident, questioned why the Township has two health insurances? Rupert stated Highmark is for the union members and UPMC is for the supervisors and office staff. Rob Bellis said he thought only the Roadmaster (supervisor) could be on the health insurance and not the other two. Rupert explained that it was checked through PSATS and our solicitor and it has been past practice to insure supervisors and are allowed to be covered and told Mr. Bellis his information is incorrect. Kroll motioned to approve the financial report and pay the bills. Rupert seconded. Roll call, yes.

COMMENT PERIOD - three minute limit pertaining to agenda

NONE

BIDS

Brenda Davis opened the only bid submitted for 1,000 tons more or less Anti-Skid which was from McClymonds. Their bid was for \$16.02/ton. Kroll said to continue the meeting until he could review the bid.

REQUEST TO BE HEARD - three minute limit

NONE

OLD BUSINESS

Rupert discussed how the Township, Connoquenessing Borough and Evans City Borough has been working on combining an Emergency Management Agency (EMA) so if a major emergency ever takes place it is better to have all our resources together. Rupert stated it will be called the Connoquenessing Valley Regional Emergency Management Agency (EMA). Rupert stated other municipalities can join

the EMA in the future. Rupert stated an "Intergovernmental Agreement" needs signed and a resolution to authorize the entry into the Intergovernmental Agreement is required. Evelyn Hockenberry asked if there is training required to be part of this EMA. Rupert said "yes", it is ongoing education. Kroll motioned to adopt the EMA ordinance #94-18. Steinheiser seconded. Roll call, yes. Kroll motioned to adopt Resolution #7-18 authorizing entry into the Intergovernmental Agreement. Steinheiser seconded. Roll call, yes. Kroll motioned to appoint Ed Rupert as the Township Representative of the EMA and Terry Steinheiser as the Alternate. Steinheiser seconded. Roll call, yes. Dan Cox stated Monday, October 15, 2018 is set for the signing of the Intergovernmental Agreement which will be held at our Township building at 7:30 p.m. Mr. Cox stated each Chairman and Secretary from the three municipalities will need to attend and the EMA representatives.

NEW BUSINESS

Steinheiser stated the union mens TASC HRA agreement is up for renewal. Lee Kradel stated this is for the Health Reimbursement Arrangement the Township has with the union member's health insurance. Lee Kradel said the administrative fee only increased \$5.00. Rupert motioned to renew the Township's TASC HRA for one year effective December 1, 2018 with the \$5.00 increase. Kroll seconded. Roll call, yes.

PLANS

NONE

ENGINEER REPORT

Mr. Braun stated Trans Associates will submit the design for the ARLE and GLG grants to PennDot in about 3 weeks.

Secondly, Mr. Braun stated Baglier Buick called and said their Stormwater Management Plan is complete and needs inspected for release of their bond.

Lastly, Bill Braun said the Act 537 plan has been submitted to the DEP and he has already received administrative comments back from them. Mr. Braun stated he is expecting technical comments so Senate will wait and respond to all comments at once.

SOLICITOR REPORT

Mr. Menchyk, Jr. said Golden L has been sent two notices from Township for payment of their yearly Mobile Home Occupancy Permit fee and has not paid as of this date. Kroll motioned Mr. Menchyk, Jr. to send letter. Rupert seconded. Roll call, yes. Roy Gilliland asked if the Township charges back the Golden L for the expense of the solicitor sending the letter? Mr. Menchyk, Jr. stated the Township already has a significant judgment against Golden L but if the board cited them, the Township could recoup this expense.

CODE ENFORCEMENT REPORT

Sandi Cox said letters have been sent by our Solicitor in reference to three yards needing mowed and cleaned up and asked Mr. Menchyk, Jr. when she could act on getting them cleaned up? Mr. Menchyk, Jr. told her they can be cited and/or cleaned up after the time notice mentioned in the letter. Mrs. Cox asked if she should get some bids for cleaning up? Kroll asked if any of these are occupied? Mrs. Cox said "no" they are all unoccupied. Kroll feels they should all be cited. Mr. Menchyk, Jr. said we usually cite them three times. Mrs. Cox said she would discuss with Mr. Menchyk, Jr. at the end of meeting on how to proceed. Secondly, she mentioned she has had complaints from several Brandywine property owners that there were to be property markers on each lot which Mrs. Cox said they are on the approved plan but are not on several properties. Mrs. Cox said she feels this would be between the property owner and developer, not the Township. Mr. Menchyk, Jr. agreed it is not a Township issue. Evelyn

Hockenberry questioned Mrs. Cox on why she would be involved in this, questioning her job description. Mrs. Cox said she had a written complaint and acts on all written complaints. Mrs. Cox also mentioned certain quad units over on Silver Oak Drive in Brandywine are having Stormwater issues. Mrs. Cox said she is not an engineer but feels the Stormwater system may have not been installed right because this area is getting massive runoff during regular rain fall. Kroll feels Mr. Braun needs to inspect. Calvin Wonderly said he is unaware of any water problems and he has lived there for 15 years. Mrs. Cox said she has received four complaints. Mrs. Hockenberry told Mrs. Cox she is way out of line reporting those things as a Code Enforcement Officer. Mrs. Cox asked Mr. Menchyk, Jr. if she was "out of line"? Mr. Menchyk, Jr. said you are acting on complaints in the capacity of a Township official. Kroll said the Township has given Mrs. Cox this authority. Mrs. Cox said she has only addressed issues that were on a written complaint form submitted to the Township office. Steinheiser told Bill Braun to go look at the Brandywine runoff and said Mrs. Cox could go with him.

Rupert motioned to approve invoice for September 2018 in the amount of \$186.80. Kroll seconded. Report in packets.

ROAD MASTERS REPORT

Kroll motioned to release .90 mile road bond on Welsh Rd. to Markwest in the amount of \$11,250.00. Rupert seconded. Roll call, yes.

Kroll stated Shields Paving needs paid but said he would like to hold back 10% for some issues on Reiber Rd., Constitution Ave. and Upper Harmony Rd. Mr. Braun stated he would write a brief letter to the Township and copy Shields Paving on what needs repaired before receiving the final 10%. Mr. Menchyk, Jr. noted that Shields Paving is his client and must recuse from commenting. Kroll motioned to pay Shields Paving invoice but withhold 10%. Rupert seconded. Roll call, yes.

Bill Braun inspected Brandywine inlets that Kroll requested last month and Mr. Braun said he found 23 inlets with deficiencies. Kroll also said the crack sealing did not have a certain required material in it so he was not willing to release their bond. Mr. Menchyk, Jr. said he has mailed the letter to Brett Schultz about the inlets and crack sealing issues and stated their bond will not be released until work is satisfactory.

Kroll stated Crab Run Road was completed by Youngblood Paving and said they did an excellent job.

Kroll motioned to award the Anti Skid bid to McClymonds Supply & Transit in the amount of \$16.02/ton. Rupert seconded. Roll call, yes. Lee Kradel asked Kroll if the Youngblood Paving invoice was okay to pay? Kroll said, "yes". Secondly, Lee Kradel stated she received an invoice from Senate Engineering in reference to the adoption of roads at Brandywine and asked if the Township should pay this or take it from Sonoma's escrow? After discussing the invoice, it was determined it was for the charges of Senate's inspector watching the crack sealing being done in order for the bond to be released. Mr. Menchyk, Jr. agreed this should be taken from Sonoma's escrow. Rupert motioned to charge Sonoma's escrow for the invoice amount. Kroll seconded. Roll call, yes.

BUILDING PERMIT REPORT

Steinheiser stated there were six permits applied for this month. They were:

- 41-18 - Stanley Dodds - Whipporwill Rd. - garage - 9/5/18
- 42-18 - Thomas Ihlenfeld - Boy Scout Rd. - addition - 9-14-18
- 43-18 - Greg Marburger - Rosewood Ln. - shed - 9/17/18
- 44-18 - Shannon Mills - Rothrock Dr. - duplex - 9/21/18
- 45-18 - Shannon Mills - Rothrock Dr. - duplex - 9/21/18
- 46-18 - Timothy Evanoff - Graham Dr. - garage - 9/26/18

TAX COLLECTOR REPORT

NONE

SEO REPORT

Rupert motioned to return sewage escrow to John Thomas in the amount of \$100.00. Kroll seconded. Roll call, yes.

Rupert motioned to return sewage escrow to Aaron Kniess in the amount of \$100.00. Kroll seconded. Roll call, yes.

Steinheiser stated Aaron Kniess had his final inspection.

EMERGENCY MANAGEMENT COORDINATOR REPORT

NONE

MOTIONS & GENERAL INFORMATION

Steinheiser stated the BCATO 2018 Fall Convention will be held at the Slippery Rock Township Municipal Center on October 23, 2018. Registration is at 6:00 P.M. Kroll motioned to approve and pay for all Township Officials to attend for \$20.00/each. Rupert seconded. Roll call, yes.

Steinheiser said the below, which was on the agenda, is for information:

Budget meeting to be held October 11, 2018 at 8:00 a.m.

Connoquenessing Volunteer Fire Dept. will hold their Halloween Parade on Sunday, October 28, 2018. Line up is 1:30 p.m. - Parade begins at 2:00 p.m. In addition, Connoquenessing Township will hold their Trick-or-Treat on Wednesday, October 31, 2018 from 6:00 p.m.-7:00 p.m.

Butler County is having a Public Participation Panel Meeting on October 25, 2018 at 3:00 p.m. followed by a Public Open House from 5:00 p.m. - 7:00 p.m. at the Butler County Government Center . Information is posted on the outside bulletin board.

Received letter dated September 4, 2018 from Moody and Associates, Inc. on behalf of PennEnergy Resources who intends to withdraw approximately 1.497 million gallons of water per day from PA American Water Co. (Shannon Tap Meter Vault). Information is on file at Township office.

Received letter dated August 29, 2018 from Gannett Fleming on behalf of Mountain Gathering that proposes to construct a natural gas gathering pipeline in Connoquenessing Township and Prospect Borough. (Coretsky to Patton Gas Pipeline) Information is on file at Township office.

Received letter dated September 4, 2018 from Moody and Associates, Inc. on behalf of PennEnergy Resources who intends to withdraw approximately 1.0 million gallons of water per day from the Little Connoquenessing Creek. Information is on file at Township office.

Received letter dated September 5, 2018 from Moody and Associates, Inc. on behalf of PennEnergy Resources who intends to withdraw approximately 1.5 million gallons of water per day from PA American Water Co. (Lower Harmony - Brennan Tap). Information is on file at Township office.

Received letter dated September 5, 2018 from Moody and Associates, Inc. on behalf of PennEnergy Resources who intends to withdraw approximately 0.375 million gallons of water per day from PA American Water Co. (Whitestown Rd. - Bloom Tap). Information is on file at Township office.

Received letter dated September 5, 2018 from Moody and Associates, Inc. on behalf of PennEnergy Resources who intends to withdraw approximately 1.497 million gallons of water per day from PA American Water Co. (Rt. 68 - Bloom #2 Tap). Information is on file at Township office.

Received letter dated September 20, 2018 from XTO Energy to inform they are in the process of applying for a well permit for the proposed Mountain Gathering A Unit 2H well located in Penn Township. Information is on file at Township office.

Received letter dated September 20, 2018 from XTO Energy to inform they are in the process of applying for a well permit for the proposed Mountain Gathering B Unit 4H well located in Penn Township. Information is on file at Township office.

Received letter dated September 20, 2018 from XTO Energy to inform they are in the process of applying for a well permit for the proposed Mountain Gathering B Unit 5H well located in Penn Township. Information is on file at Township office.

MOTION TO ADJOURN

Steinheiser adjourned the meeting to an executive session at 7:55 p.m. to discuss litigation issues.
Rupert seconded. Roll call, yes.