

Connoquenessing Township's Supervisors Meeting was called to order by Vice-Chairman Ed Rupert at 7:00 p.m. on September 5, 2018 at the Connoquenessing Township Municipal Building. Present were Supervisors Ed Rupert and Ray Kroll. Terry Steinheiser did not attend. Also attending were Solicitor Andrew Menchyk, Jr., Engineer Bill Braun, Treasurer/Asst. Secretary Lee Kradel and Secretary/Asst. Treasurer Brenda Davis was present to take the minutes. The meeting opened with the Pledge of Allegiance and Prayer. Twelve people signed in on the public sign in record on file.

REVIEW MINUTES

Reviewed minutes of August 1, 2018. Kroll motioned to accept the minutes of August 1, 2018. Rupert seconded. Roll call, yes.

Rupert noted that the Planning Meeting minutes were in their packets.

FINANCIAL REPORT

Lee Kradel reported the beginning balance in the General Fund is \$553,984.98 but after deposits of \$98,613.42 and checks in the amount of \$74,197.56 are approved tonight, the ending balance will be \$578,400.84. Lee Kradel stated the Escrow account beginning balance is \$49,706.33 but with deposits in the amount of \$2,850.00 and checks in the amount of \$3,017.50 are approved tonight, the ending balance is \$49,538.83. Lee Kradel said the Highway Aide beginning balance was \$230,555.17 but with interest of \$9.79, the ending balance is \$230,564.96. Lee Kradel stated the Act 13 Impact Fee fund beginning balance is \$348,364.44 but with interest of \$473.39, the ending balance is \$348,837.83 but adding the CD balance of \$504,689.24 and interest in the amount of \$1,590.12 for a total of \$506,279.36 for a grand total in the Act 13 account of \$855,117.19. Rupert motioned to approve the financial report and pay the bills. Kroll seconded. Roll call, yes.

Lee Kradel explained the Central Pension Fund requires her to report by September 30th of each year at a public meeting what the MMO (Minimum Municipal Obligation) would be so the dollar amount can be listed on the 2019 budget. Mrs. Kradel said it would be \$14,058.00 which is calculated by taking 3 road crews 2080 hours per year x \$2.20 (\$13,728.00) plus estimating 150 hours of overtime x \$2.20 (\$330.00). Motion made by Kroll to accept this amount, seconded by Rupert. Roll call, yes.

Rupert said a motion needed made to ratify a 12-month CD investment in the amount of \$506,279.36 from Act 13 funds at the interest rate of 2.25%. Rupert asked Lee Kradel if this money could be used without penalty if an emergency arises? Mrs. Kradel said, "yes". Rupert motioned to ratify the 12-month CD in the amount of \$506,279.36. Kroll seconded. Roll call, yes.

COMMENT PERIOD (Three minute limit pertaining to agenda)

NONE

REQUEST TO BE HEARD - three minute limit

NONE

OLD BUSINESS

Rupert tabled any action on the Emergency Management Association (EMA) ordinance #94-18 and the the EMA Intergovernmental Agreement discussed last month because the other two municipalities to participate with us did not have time for their solicitors to review the agreement. Mr. Menchyk, Jr. told the board that the above ordinance would need advertised. Kroll motioned to approve Mr. Menchyk, Jr. advertising the ordinance. Rupert seconded. Roll call, yes.

NEW BUSINESS

Kroll motioned to advertise for 1,000 tons "more or less" of "anti-skid". Rupert seconded. Roll call, yes.

PLANS

Daniel Reamer presented his Lot Line Revision Plan. Mr. Reamer presented the board with a Maintenance Agreement for the driveways that was drawn up by his attorney. Rupert asked Mr. Menchyk, Jr. if he had reviewed? Mr. Menchyk, Jr. said, "no" he had not seen the agreement. Mr. Reamer showed how the first part of the driveway before it "y"s off would be shared 50% each by the two parties but after the "y" in the driveway each party would

maintain their own. Bill Braun stated he did not know if Butler Township approved the Plan yet. Mr. Reamer said they approved contingent on the agreement being signed but he needed to attend their next meeting. Kroll motioned to approve the modification to grant contours on the Plan. Rupert seconded. Roll call, yes. Rupert motioned to approve the Reamer Lot Line Revision Plan for preliminary and final approval contingent on Mr. Menchyk, Jr.'s review and approval of the presented Maintenance Agreement for the driveways and Butler Township approval. Kroll seconded. Roll call, yes.

ENGINEER REPORT

Bill Braun stated he had a few questions for Mike Zimmerman at DEP to be answered and waiting on more information from him before they can submit the final Act 537 Plan to DEP. Mr. Braun said that it should be completed by the end of week and then they will mail 2 copies to DEP.

Bill Braun requested Senate Engineering to sign a Trans Associates agreement for the design of the signal at SR 68/Eagle Mill Rd. that works with our Green Light Go (GLG) and ARLE grants. Mr. Braun stated Penn Dot has agreed to pay all the engineering through the ARLE grant but the Township will have to tap into the GLG grant for construction, possibly \$30,000-\$40,000 which does have a 20% match. Kroll motioned to approve Senate Engineering sign the agreement with Trans Associates for them to design the signal at SR68/Eagle Mill Rd. for a fee of \$15,000.00 and Senate Engineering in the amount of \$5,000.00. Rupert seconded. Roll call, yes.

SOLICITOR REPORT

Mr. Menchyk, Jr. said he received a letter from Brandywine Association requesting the release of their letters of credit pertaining to their maintenance agreements of the roads. Kroll mentioned the material that Shields used did not contain fiber which he specifically told them to use so Kroll feels the project is not done. Kroll said he would like to hold the money until they redo the sealing. Also, Kroll stated upon inspection of the sealing, he noticed 30 inlet boxes deteriorating and wood or household bricks are holding the grate systems together and need repaired. Kroll said pre-cast or masonry brick should have been used. Kroll motioned to allow Mr. Menchyk, Jr. to contact Brandywine and put them on notice of these two issues. Rupert seconded. Roll call, yes.

CODE ENFORCEMENT REPORT

Kroll motioned to approve invoice for August 2018 in the amount of \$369.26. Rupert seconded. Roll call, yes. Report in packets.

ROAD MASTERS REPORT

Kroll motioned to release XTO's road bonds on Eagle Mill Rd. (\$10,000) and E. Ragan Rd. (\$1,250) upon inspection and approval from our engineer. Rupert seconded. Roll call, yes.

Kroll stated he has sent the Paving Project samples to PSI to be tested so that invoice will be forwarded to the paver.

Kroll motioned to enter a 3-year contract with Cintas for the road crew uniforms. Rupert seconded. Roll call, yes. Kroll stated we will still be in contract with Paris for the rugs, bathroom supplies, etc. but will not get their uniforms.

Kroll said the Moon Paver that was ordered and approved over a year ago has arrived.

Kroll requested help from Mr. Menchyk, Jr. to work on the agreement with XTO to invoice them for their portion of the paving project on Reiber Rd. so they can have their bond released.

Mr. Calvin Wonderly asked if there is any way to re-line and put stop bars on Brandywine Roads that were covered over when it was paved? Mr. Kroll said, "yes" it will be done.

Rupert mentioned to Mr. Menchyk, Jr. that the code enforcement officer was over at Brandywine and mentioned a problem with water control and stormwater management issues. Rupert also mentioned Township residents that had high grass and were sent letters but have not responded and would like to get the yards mowed. Mr. Menchyk, Jr. said he would like to review the letters sent to make sure that the letters were compliant with our ordinance. Mr. Menchyk, Jr. said, if needed, he would send compliant letters and then place the Township's expenses as a lien on

the properties. Kroll motioned to have Mr. Menchyk, Jr. send the letters to the residents with high grass. Rupert seconded. Roll call, yes.

BUILDING PERMIT REPORT

Rupert stated there were five permits applied for this month. They were:

35-18 - Eric Stewart - Moose Rd. - addition/garage - 8/6/18
 36-18 - not used
 37-18 - Daniel Hoessler - Daisy Ln. - shed - 8/26/18
 38-18 - R.E. Erdley - Shannon Mills Dr. - house - 8/30/18
 39-18 - Bruce Steinhiser - Shannon Mills Dr. - shed - 9/4/18
 40-18 - Lloyd Eagal - Evans City Rd. - deck - 9/4/18

TAX COLLECTOR REPORT

NONE

SEO REPORT

NONE

EMERGENCY MANAGEMENT COORDINATOR REPORT

NONE

MOTIONS & GENERAL INFORMATION

Kroll motioned to release Lot Line Plan escrow to Fred Guiher in the amount of \$108.50. Rupert seconded. Roll call, yes.

Kroll motioned to release Lot Line Plan escrow to Terry Ziminski in the amount of \$468.50. Rupert seconded. Roll call, yes.

Rupert motioned to advertise for the Budget Workshop. Kroll seconded. Roll call, yes.

Rupert stated the BCATO Annual Safety Seminar will be held at Tanglewood Center-Coleman Hall on October 10, 2018 at 8:00 a.m. Cost is \$10.00. Rupert motioned to pay for anyone interested in attending. Kroll seconded. Roll call, yes.

Rupert said the below, which was on the agenda, is for information:

Domhoff's Mobile Home Park has been inspected and operating permit was issued.

Received letter from Rex Energy dated July 17, 2018 to notify that Permit Applications for Drilling or Altering a Well are being submitted to the PA DEP for the Renick Unit's 6H, 7H, 8H, 9H, 10H, 11H, 13H and 15H natural gas wells located in Center Township. Information is on file at Township office.

Received letter from Rex Energy dated July 25, 2018 notifying us of their intent to drill a natural gas well within 3,000 ft. of a water source on our property related to the Bricker Unit's 3H, 5H, 7H, 9H, 11H and 13H natural gas wells. Information is on file at Township office.

Received letter from Rex Energy dated August 9, 2018 containing a copy of the Township's **3rd Amended Declaration of Pooling & Unitization** for the Michael Production Unit. Information is on file at Township office.

Evelyn Hockenberry asked if the Golden L Mobile Home Park is still being inspected? The board said, "yes".

MOTION TO ADJOURN

Rupert motioned to adjourn the meeting at 7:30 p.m. to an executive session to discuss litigation and stated the board would not return. Kroll seconded. Roll call, yes.