

Connoquenessing Township's Supervisors Meeting was called to order by Chairman Terry Steinheiser at 7:00 p.m. on August 1, 2018 at the Connoquenessing Township Municipal Building. Present were Supervisors Terry Steinheiser, Ed Rupert and Ray Kroll. Also attending were Solicitor Andrew Menchyk, Jr., Engineer Bill Braun, Treasurer/Asst. Secretary Lee Kradel and Secretary/Asst. Treasurer Brenda Davis was present to take the minutes. The meeting opened with the Pledge of Allegiance and Prayer. Seventeen people signed in on the public sign in record on file.

### **REVIEW MINUTES**

Reviewed minutes of July 5, 2018. Kroll motioned to accept the minutes of July 5, 2018. Rupert seconded. Roll call, yes.

Steinheiser stated the Planning meeting was canceled for the month of July.

### **FINANCIAL REPORT**

Lee Kradel reported the beginning balance in the General Fund is \$563,625.80 but after deposits of \$40,548.76 and checks in the amount of \$50,189.58 are approved tonight the ending balance will be \$553,984.98. Lee Kradel stated the Escrow account beginning balance is \$50,636.33 but with no deposits and checks in the amount of \$930.00 are approved tonight, the ending balance is \$49,706.33. Lee Kradel said the Highway Aide beginning balance was \$230,545.06 but with interest of \$10.11, the ending balance is \$230,555.17. Lee Kradel stated the Act 13 Impact Fee fund beginning balance is \$348,075.94 but with interest in the amount of \$288.50, the ending balance is \$348,364.44 but Ms. Kradel added the Act 13 CD account balance of \$504,689.24 for a grand total in the Act 13 account of \$853,053.68. Rupert motioned to approve the financial report and pay the bills. Kroll seconded. Roll call, yes.

Steinheiser stated the Act 13 12-month CD is maturing. Lee Kradel stated it matures on August 9, 2018 and said the new rate for a 12 month CD would be 2.25%. Rupert asked if we can still get to the funds if needed without a penalty? Lee Kradel said she wouldn't think that would change but would verify. Steinheiser agreed to roll over the funds for another 12 month CD if there is no penalty for early withdrawal. Lee Kradel stated the regular Act 13 checking account is currently paying 1.6%.

### **COMMENT PERIOD** (Three minute limit pertaining to agenda)

\*NONE\*

### **REQUEST TO BE HEARD** - three minute limit

Michael Miller from Boy Scout Rd. was on the agenda but did not attend.

### **OLD BUSINESS**

Matthew DiPippa was present to request that the Township does not make him name a private lane that is shown on the Butler County map for his residences at 118/120 Rose Haven Dr. Mr. Dipippa said this is just a driveway to two houses that have been on one parcel for over 50 years. He said the property is not permitted to be subdivided again because this parcel with two houses was already subdivided and approved like this in the past. Mr. Dipippa said his mother-in-law currently lives in the one house and said she has no concern that 911(emergency vehicles) can not get to the residence because of past proof. In addition, Mr. Dipippa said his father-in-law passed away and it has taken over 6 months to get everything into his mother-in-law's name and wouldn't want to have her go through the pain again by changing the address. Mr. DiPippa stated he would be more than willing to put up directional markers for 118 and 120 at the end of the driveway or whatever the Township requires. Rupert stated he has been at the residences and feels that if there are directional markers put up stating one to the left and one to the right, he feels that would suffice. Rupert stated the Fire Dept. may have the signs or they could be ordered at Walsh Equipment. Steinheiser suggested reflective signs for ease of locating at night. Mr. Dipippa thanked the board and stated he will install the markers.

### **NEW BUSINESS**

Steinheiser stated it is time to renew the Highmark insurance for Union employees on December 1, 2018. He said the rates and benefits will remain the same through November 30, 2019. Rupert motioned to approve renewing the Union employees insurance at the same rate. Kroll seconded. Roll call, yes.

Rupert motioned to approve changing address of 353 Eagle Mill Rd. to 109 Eagle Ridge Ln. Steinheiser stated this is another 911 request. Kroll seconded. Roll call, yes.

After discussing to submit an application to Emergency Services to remove Private Lane notation on County Map at 1100 Whitestown Rd., Rupert stated this property has just been subdivided which will remove the Private Lane notation automatically so this can be tabled. Rupert said the Township can follow up and make sure it is done.

Kroll motioned to submit application to Emergency Services to name a Private Lane located on Dick Rd. to Eisler Lane and stated the land owner will pay for the sign but the Township will install it at no charge. Rupert seconded. Roll call, yes.

### **PLANS**

Bill Braun stated Mountain Gathering is proposing a gravel metered pit pad that is 100' x 130' which will have access from a driveway off of Reiber Road. Bill Braun stated his comment letter to them from July 9, 2018 has been complied with. Kroll stated they will pave the first 100' of the driveway and the remainder will be graveled. Kroll said the driveway has already been approved. Mr. Braun said they have an infiltration pond which discharges onto their property down to the stream. Kroll motioned to approve Mountain Gathering's Stormwater Management Plan. Rupert seconded. Roll call, yes. Bill Braun asked if the Stormwater Plan can be signed tonight? Steinheiser said, "yes, after the meeting". Rupert motioned to sign the O & M agreement. Kroll seconded. Roll call, yes.

Steinheiser stated the Terry Ziminski & Terry Pierce, Estate of Doris Ziminski and Scott & Brenda McCue Lot Line Revision Plan approved final last month missed a motion. Steinheiser asked Mr. Menchyk, Jr. if he had seen the pond maintenance agreement and if it's okay to approve? Mr. Menchyk, Jr. said, "yes, it just needs approved". Rupert motioned to approve and sign maintenance agreement stating who is responsible for pond that is located on lots #1 & #3. Kroll seconded. Roll call, yes.

### **ENGINEER REPORT**

Mr. Braun stated the Act 537 Plan is ready to be sent to DEP if the board adopts Resolution #6-18 tonight. Rupert asked if the date of the final draft should be inserted in the Resolution? Mr. Menchyk, Jr. revised the Resolution to include the May 2018 date. Mr. Braun stated the only new thing to report on the Act 537 is that Senate received five additional comments to be included in the final draft. Mr. Braun stated one of the comments was from the land owner where the Sewage Plant is planned and they are not in favor because they had planned to build a home there in the future. Kroll motioned to adopt Resolution #6-18. Rupert seconded. Roll call, yes.

### **SOLICITOR REPORT**

Mr. Menchyk, Jr. stated he received an estimate from General Code to update our Township Code which will codify our newest legislation which consists of Ord. No. 92-17 (Zero Discharge Sewage Systems) and Ord. No. 93-18 (Floodplain). General Code submitted a quote in the amount between \$1,635 and \$1,995 which includes updating the code in electronic form, supplement pages for the code books and a new index. Mr. Menchyk, Jr. stated it's the board discretion as to when to update but suggests doing it every 2-3 years. Rupert stated Ord. No. 94-18 (Emergency Coalition) hopefully will be adopted in the next few month's. After the board discussed, they agreed to hold off on codifying until after the first of the year.

Mr. Menchyk, Jr. stated he has submitted a final draft of the agreement for Temporary Holding Tanks to Brenda Davis that will be used with the application that was accepted and approved by the amended Temporary Holding Tank ordinance through Resolution # 5-18 at last month's meeting. Mr. Menchyk, Jr. stated this is just information and no action is needed.

Mr. Menchyk, Jr. stated the ordinance #94-18 in relation to Emergency Management that was to be advertised and adopted this month needed other revisions which delayed being ready to adopt tonight. Mr. Menchyk Jr. passed out a copy of his revisions to the supervisors for their review. Rupert motioned to allow Mr. Menchyk, Jr. to advertise ordinance # 94-18 for a future month's adoption. Steinheiser seconded. Roll call, yes.

### **CODE ENFORCEMENT REPORT**

Kroll motioned to approve invoice for July 2018 in the amount of \$232.68. Rupert seconded. Roll call, yes. Report in packets.

**ROAD MASTERS REPORT**

Kroll stated Shields Paving will start paving the week of August 13<sup>th</sup> and Youngblood Paving already has material on the ground and is ready to sealcoat Crab Run Rd.

Steinheiser mentioned Ken Metrick on Eagle Mill Rd. contacted him about a ditch that needs cleaned out at the end of his driveway. Kroll said he will have the road crew inspect.

**BUILDING PERMIT REPORT**

Steinheiser stated there were seven permits applied for this month. They were:

28-18 - Renea Knauss - Woodlands Rd. - pool - 7/3/18  
 29-18 - Lorraine Heim - Silver Oak Dr. - shed - 7/9/18  
 30-18 - Jonathan Dickey - Cupps Rd. - - pool - 7/16/18  
 31-18 - Jason Anderson - Plateau St. - deck - 7/20/18  
 32-18 - David Irwin - Woodlands Rd. - modular home - 7/19/18  
 33-18 - Robert Burr - Prospect Rd. - canvas farm bldg - 7/23/18  
 34-18 - Estle Harp - Evans City Rd. - garage - 7/31/18

**TAX COLLECTOR REPORT**

\*NONE\*

**SEO REPORT**

Kroll motioned to release escrow to Vicki MacDonald in the amount of \$575.00. Rupert seconded. Roll call, yes.

**EMERGENCY MANAGEMENT COORDINATOR REPORT**

\*NONE\*

**MOTIONS & GENERAL INFORMATION**

**Steinheiser said the below, which was on the agenda, is for information:**

Annual operating license applications have been mailed to our four mobile home parks. As they are received, Sandra Cox will go inspect and advise

Connoquenessing Creek Cleanup schedule is on the outside bulletin board if interested in volunteering.

Received letter from RETTEW dated July 30, 2018 to notify that ETC Northeast Pipeline, LLC intends to submit a Pennsylvania Code, Title 25, Chapter 105 General Permit Registration Package to the Butler County Conservation District for the RETTEW Project No. 095342054. Information is on file at Township office.

**MOTION TO ADJOURN**

Kroll motioned to adjourn to an executive session at 7:28 p.m. to discuss litigation and real estate matters. Rupert seconded. Roll call, yes.