

Connoquenessing Township's Supervisors Meeting was called to order by Chairman Terry Steinheiser at 7:00 p.m. on July 5, 2018 at the Connoquenessing Township Municipal Building. Present were Supervisors Terry Steinheiser, Ed Rupert and Ray Kroll. Also attending were Solicitor Andrew Menchyk, Jr., Engineer Bill Braun, Treasurer/Asst. Secretary Lee Kradel and Secretary/Asst. Treasurer Brenda Davis was present to take the minutes. The meeting opened with the Pledge of Allegiance and Prayer. Eleven people signed in on the public sign in record on file.

#### **REVIEW MINUTES**

Reviewed minutes of June 6, 2018. Kroll motioned to accept the minutes of June 6, 2018. Rupert seconded. Roll call, yes.

Steinheiser stated the Planning meeting minutes for May 2018 are in packets.

#### **FINANCIAL REPORT**

Lee Kradel reported the beginning balance in the General Fund is \$592,213.27 but after deposits of \$51,725.78 and checks in the amount of \$80,313.25 are approved tonight the ending balance will be \$563,625.80. Lee Kradel stated the Escrow account beginning balance is \$53,224.58 but after deposits of \$2,881.50 and checks in the amount of \$5,469.75 are approved tonight, the ending balance is \$50,636.33. Lee Kradel said the Highway Aide beginning balance was \$230,535.90 but with interest of \$9.16, the ending balance is \$230,545.06. Lee Kradel stated the Act 13 Impact Fee fund beginning balance is \$165,609.56 but with deposits of \$182,466.38 which included our annual deposit in the amount of \$182,400.59 and interest of \$65.79, the ending balance is \$348,075.94 but Ms. Kradel added the Act 13 CD account balance of \$504,689.24 for a grand total in the Act 13 account of \$852,765.18. Rupert motioned to approve the financial report and pay the bills. Kroll seconded. Roll call, yes.

Steinheiser discussed Resolution #4-18 for budget amendment to 2018 budget to recognize \$182,400.59 Act 13 fees received. Lee Kradel stated each year when we do the budget in the fall there is no way of knowing the amount to place on the budget so a budget amendment is needed to recognize the funds. Rupert motioned to adopt Resolution #4-18 for budget amendment to 2018 budget to recognize \$182,400.59 Act 13 fees received. Kroll seconded. Roll call, yes.

#### **BIDS**

Kroll discussed the tabled paving bids from last month. Kroll mentioned the roads being paved are being changed to only pave Whitestown Rd. from Rt. 528 to Dick Rd., eliminate Boy Scout Rd. but will still do all of Pine View Circle, Reiber Rd., Constitution Ave. and Upper Harmony Rd. Kroll motioned to award the lowest bidder Shields Paving. Rupert seconded. Roll call, yes.

Secondly, Kroll would like to hire an independent contractor (inspector) to monitor the paving. Steinheiser told him to work with Bill Braun to decide who to hire.

#### **COMMENT PERIOD** - Three minute limit pertaining to agenda

Calvin Wonderly asked how Kroll could award the paving to Shields after the poor job they did on the Brandywine Roads? Mr. Menchyk, Jr. stated he can not give an opinion one way or the other because Shields is a client of his. However, Mr. Menchyk, Jr. in general said in order to award the bid to a higher bidder, Shields would have to be a disqualified bidder because of being an irresponsible bidder. Mr. Menchyk, Jr. stated to disqualify them there would have had to be past documentation, photographs, etc. proving they were irresponsible and the Township does not have any. Mr. Menchyk, Jr. stated if the supervisors went with a higher bidder, they could individually be charged the difference between the lowest bidder and higher bidders bid called a "surcharge". Kroll stated Shields Paving was hired for Brandywine Roads by a private entity, not the Township and Kroll said there is not enough past evidence at the Township to disqualify them.

Evelyn Hockenberry requested that when someone gives a comment they should announce their name so it is placed in the minutes. Steinheiser agreed and will try to get their names.

Robert Cichra, stated Bill Braun said in last month's minutes that past Act 537 comments would not be included in the final draft. However, Mr. Cichra said they are enclosed in the revised Act 537 plan. Mr. Cichra asked for clarification from Bill Braun on this during his Act 537 update.

#### **REQUEST TO BE HEARD** - three minute limit

\*NONE\*

#### **OLD BUSINESS**

\*NONE\*

#### **NEW BUSINESS**

Steinheiser discussed United Concordia Dental insurance renewal time for Union employees and said the rates will remain the same through August 31, 2019. Kroll motioned to approve renewing the United Concordia Dental insurance at the same rate. Rupert seconded. Roll call, yes.

Rupert explained that 911 has contacted the Township with a list of Private Lanes that are noted on the County map and asking the Township to verify if they are actually Private Lanes and need to be named or if the Township should have the Private Lane notations removed from the County map?

Roy Gilliland asked why his Gilliland Lane has to be a Private Lane? Kroll said because he has four addressable structures back there but in the above situations they are not really Private Lanes.

Laurie Melberg asked if she can have her Lane name changed? Rupert said you need to come to the Township and request and then the Township will be forward to the County for a decision.

Rupert said the following two Private Lanes below were investigated and can be removed:

Rupert motioned to submit application to Emergency Services to remove Private Lane notation on County map at 1201 Prospect Rd. because there is only one residence there. Kroll seconded. Roll call, yes.

Rupert motioned to submit application to Emergency Services to remove Private Lane notation on County map at 318 Woodlands Rd. because there is only one residence there. Kroll seconded. Roll call, yes.

Daniel Cox, President of the Connoquenessing Fire Company, said he understands how addressing is important and applauded the Supervisors for trying to update the addresses. Mr. Cox said a big problem is Lower Harmony Rd. that is called Harmony Road and emergency crews will not know whether they should go to Harmony Rd. (Lower Harmony Rd.) or Upper Harmony Rd. Rupert said the Township will be working on many other addressing issues for 911 that won't be as simple as the above.

#### **PLANS**

Cheryl Hughes with Land Surveyors presented the Ziminski Lot Line Revision Plan on Reiber Rd. Ms. Hughes stated the two children of Doris Ziminski (deceased) split some of her existing property between them and adding to their current lots and left some with her remaining home. Rupert stated there is a pond that the two children's properties will be sharing and our Planning Commission stated a Maintenance Agreement would need approved stating who is responsible for pond that is located on lots #1 & #3. Ms. Hughes supplied one drawn up by Attorney May to Mr. Menchyk, Jr. and he approved. Rupert also stated a new driveway permit needed submitted. Ms. Hughes said it was completed this morning. Kroll stated the driveway shouldn't be a problem. Rupert motioned to grant modification for providing contours per Article 7, chapter 245-14 stating articles 5 & 6 can be waived since this is a lot line revision. Kroll seconded. Roll call, yes. Rupert motioned to approve the Terry Ziminski & Terry Pierce, Estate of Doris Ziminski and Scott & Brenda McCue Lot Line Revision Plan for preliminary and final approval. Kroll seconded. Roll call, yes.

Kroll motioned to approve Fred R. Guiher, Shawn P. & Laura Coyle & Thomas W. & Sandra J. Ihlenfeld Lot Line Revision Plan as final since all contingencies have been met since approved on June 6, 2018. Rupert seconded. Roll call, yes.

Steinheiser asked Bill Braun to update on the #1 Cochran Sewage Planning Module. Mr. Braun stated their first submission to the DEP was not accepted. Mr. Braun said with their new submission they have removed any future development plans. Also, on their first submission they signed off that there were no sewage needs around their location which DEP knew to be incorrect because the Township is working on the Act 537 Plan so Mr. Braun said he typed a statement in the revised module explaining this change. Calvin Wonderly asked if they have a permit to put the sewage in? Mr. Menchyk, Jr. stated this Sewage Planning Module, if approved to send in tonight, will need to be approved by DEP and then they will issue the permit. Rupert motioned to approve resolution #3-18 to resubmit #1 Cochran Sewage Planning Module to DEP. Kroll seconded. Roll call, yes.

#### **ENGINEER REPORT**

Bill Braun stated the Act 537 Plan has been here at the Township to review for over 3 weeks and July 11, 2018 is the last day to submit comments to Senate Engineering. Bill Braun said the new comments will be answered and incorporated into the Plan and then hopefully at next month's meeting of August 1, 2018 it can be approved to send to DEP. Bill Braun told Bob Cichra that when he told him last month the old comments would not be listed in the Plan since then Senate Engineering changed their mind to include all comments since this Plan had so much public interest. Bob Cichra said the past comments took a lot of residents time and are still applicable comments and glad Senate Engineering is including them. Bill Braun stated he did his final inspection on June 14, 2018 on the AAAA Mini Storage Land Development Plan and feels their Improvement Bond in the amount of \$83,063.00 can be released. Kroll motioned to release AAAA Mini Storage Improvement Bond in the amount of \$83,063.00. Rupert seconded. Roll call, yes.

Rupert made a motion to release escrow to AAAA Storage in the amount of \$3,038.75. Kroll seconded. Roll call, yes.

**SOLICITOR REPORT**

Mr. Menchyk, Jr. discussed the new ordinance fees for Temporary Holding Tanks. Mr. Menchyk, Jr. stated an application fee of \$600.00 will remain but instead of the past \$3,000 escrow being required, the escrow amount will depend on the type of unit and how long the unit will be there which will be determined by the Township. Kroll motioned to adopt Resolution #5-18 which will address the Temporary Holding Tank ordinance fees. Rupert seconded. Roll call, yes.

**CODE ENFORCEMENT REPORT**

Kroll motioned to approve invoice for June 2018 in the amount of \$352.30. Rupert seconded. Roll call, yes. Report in packets. Mr. Menchyk, Jr. told the board if he is sent copies of the contractor's invoice who drained the pool at 1100 Evans City Rd. and Sandra Cox's time involved he will file a lien against the property so when it is sold we can get reimbursed for our expenses.

**ROAD MASTERS REPORT**

Kroll stated since Brett Schultz, from Weaver Builders, was given a notice to repair the Brandywine Roads and the time has elapsed, he has Suit-Kote on schedule to do the repairs. Kroll said ACA has not reported on the core samples yet.

Mr. Menchyk, Jr. said he did send Weaver Builders a letter stating the Township will do the crack sealing and the expense will come out of their "letter of credit" at the Township.

**BUILDING PERMIT REPORT**

Steinheiser stated there were seven permits applied for this month. They were:

- 21-18 - Michael Edwards - Agape Ln. - garage - 6-8-18
- 22-18 - Richard Gall - Jacobs Ln. - garage - 6/13/18
- 23-18 - Justin Popa - Whitestown Rd. - garage - 6/12/18
- 24-18 - James Beck - Prospect Rd. - house - 6/20/18
- 25-18 - Warren Soergel - Prospect Rd. - barn - 6/25/18
- 26-18 - Donald Spangler - Eagle Mill Rd. - pole building - 6/26/18
- 27-18 - Jonathan McCaslin - Constitution Ave. - garage - 6/29/18

**TAX COLLECTOR REPORT**

\*NONE\*

**SEO REPORT**

\*NONE\*

**EMERGENCY MANAGEMENT COORDINATOR REPORT**

Rupert said he is going to ask to pass an ordinance next month to have a local Emergency Management Agency (EMA) that would be regional and cover possibly Connoquenessing Township, Connoquenessing Borough, Evans City Borough and Forward Township. Evelyn Hockenberry asked Rupert who is called now for an emergency? Rupert said the Fire Dept. or 911. Rupert said the municipalities have been working with Dan Cox on a Intergovernmental Cooperation Agreement. Rupert did state that Forward Township may not commit. Mr. Cox explained this has been encouraged by the Commonwealth of PA so municipalities come together to collectively serve their communities better than on their own. Mr. Cox said it would be a benefit to have an EMA because if there was a disaster the agency would keep records to submit for reimbursement and also the fire departments and 911 have a contact in emergencies. Mr. Menchyk, Jr. said if the supervisors want to move forward they will need to motion to advertise the ordinance so it can be adopted at the August 1, 2018 meeting. Rupert motioned to approve advertising the ordinance. Kroll seconded. Roll call, yes. Mr. Menchyk, Jr. stated he would get it advertised. Rupert thanked Mr. Cox for all his efforts.

**MOTIONS & GENERAL INFORMATION**

\*NONE\*

**MOTION TO ADJOURN**

Steinheiser motioned to adjourn to an executive session at 7:46 p.m. to discuss litigation issues and real estate issues. Rupert seconded. Roll call, yes.