

Connoquenessing Township's Supervisors Meeting was called to order by Chairman, Terry Steinheiser at 8:30 a.m. on January 2, 2018 at the Connoquenessing Township Municipal Building. Present were Supervisors Terry Steinheiser, Ed Rupert and Ray Kroll. Also attending were Solicitor Andrew Menchyk, Jr., Engineer Bill Braun, Treasurer/Asst. Secretary Lee Kradel and Secretary/Asst. Treasurer Brenda Davis was present to take the minutes. Two people signed in on the public sign in record on file. The meeting opened with the Pledge of Allegiance and Prayer.

### **REVIEW MINUTES**

Reviewed minutes of December 28, 2017 "close of business" meeting. Bob Cichra stated the minutes under "Old Business" where he was mentioned needs changed. Mr. Cichra asked Brenda Davis to replace the words "but that" with a semi-colon. Rupert motioned to accept the December 28, 2017 minutes with Mr. Cichra's correction. Kroll seconded. Roll call, yes.

### **FINANCIAL REPORT**

Lee Kradel reported the beginning balance in the General Fund is \$479,615.40 but after no deposits and checks in the amount of \$5,154.16 are approved tonight, the ending balance will be \$474,461.24. Lee Kradel stated the beginning Escrow account is \$51,985.58 and checks in the amount of \$313.50 being approved tonight, the ending balance will be \$51,672.08. Lee Kradel said the Highway Aide beginning balance remained the same since the December 28, 2017 meeting at \$14,129.53. Lee Kradel stated the Act 13 Impact Fee fund balance also remained the same at \$165,527.01 but with the CD in the amount of \$500,000, the total is \$665,527.01. Steinheiser motioned to accept the financial report and pay the bills. Kroll, seconded. Roll call, yes.

### **COMMENT PERIOD**

\*NONE\*

### **OLD BUSINESS**

\*NONE\*

### **NEW BUSINESS**

The board discussed doing a new newsletter and using the company "Print" again. Steinheiser said they did a nice job before and Rupert stated there is no cost to the Township. Steinheiser motioned to sign the contract with "Print" to do the Township's newsletter. Rupert seconded. Roll call, yes.

### **REQUEST TO BE HEARD**

\*NONE\*

### **PLANS**

Ray Gusty representing #1 Cochran was present asking the board the status of the Sewage Planning Module. Steinheiser told Mr. Gusty that after discussing with the Engineer and Solicitor, they feel they need to contact the DEP for assistance on the requirements of this new type of system in order to get an agreement written and move forward. Mr. Menchyk, Jr. told Mr. Gusty that he needs specifics on how the system is going to operate and be maintained so they can be incorporated into the agreement. Mr. Gusty felt the Sewage Planning Module could be submitted to DEP now and then the agreements could be worked out. Brenda Davis said the way she understands it is the Resolution and the agreement with the Township needs completed and inserted in the Sewage Planning Module before it goes to DEP and feels this is the hold up. Mr. Menchyk, Jr. suggested putting the Resolution on the February supervisors meeting and also work on getting the agreement in place. Bill Braun asked Mr. Gusty to re-send him a complete copy of the Sewage Planning Module so he can review and assist in getting this resolved. Mr. Gusty provided a checklist to summarize what has occurred since the March 9, 2017 Planning Meeting and what is still needed. Steinheiser told Mr. Gusty that Brenda will give a copy to the board, solicitor and engineer to assist in getting this resolved.

**ENGINEER REPORT**

Bill Braun stated he called Mike Zimmerman from the DEP to give them an update on our Act 537 plan and told him we had a meeting with Forward Township and Connoquenessing Borough. Mr. Braun stated Mike Zimmerman said the Township needs to get their Act 537 plan in and not worry about incorporating Forward Township because they have a fairly new approved plan as of 2010. Mr. Braun suggests getting a plan in to cover Winterwood and Kriess Rd. area now. Mr. Braun also said he has talked to Penn Vest for funding but they will only fund the most economical system. Mr. Braun said he will have further discussions with them. Kroll asked if Brandywine system could be used to cover the needed areas? Mr. Braun said that using Brandywine system could become very expensive over time and doesn't feel this would be the answer. Steinheiser closed the discussion by asking Mr. Braun to get back to studying all the alternatives and bring his suggestions to the supervisors.

**SOLICITOR REPORT**

\*NONE\*

**CODE ENFORCEMENT REPORT**

Steinheiser motioned to send a letter to Leyne Lokhaiser stating he was not reappointed as Code Enforcement Officer and also send a letter to Sandra Cox stating she was appointed. In addition, Rupert said tell Mr. Lokhaiser to submit his final reports and invoice. Kroll seconded. Roll call, yes.

**ROAD MASTERS REPORT**

\*NONE\*

**BUILDING APPLICATIONS APPLIED FOR DURING THE MONTH**

Steinheiser stated there was one building permit applied for this month. It was :

71-17 - Michael Edwards - 226 Agape Ln. - house - 12-28-17

Kroll questioned Mr. Menchyk, Jr. if Michael Edwards, new owner off of Agape Ln. should own the 50' right-of-way. Kroll said right now he just has the use of this right-of-way but feels he should own it. Mr. Menchyk, Jr. said he would have to look at the deed and advise.

**TAX COLLECTOR REPORT**

\*NONE\*

**SEO REPORT**

\*NONE\*

**MOTIONS & GENERAL INFORMATION**

Rupert motioned to release Buddy Hindman lot line revision escrow in the amount of \$313.50. Kroll seconded. Roll call, yes.

Steinheiser motioned to pay PSATS invoices for membership in the amount of \$1,284.00. Rupert seconded. Roll call, yes.

Rupert motioned to pay the BCATO dues for 2018 in the amount of \$35.00. Kroll seconded. Roll call, yes.

Rupert motioned to approve to pay for eligible officials to attend the PSATS convention in Hershey in April of 2018. Kroll seconded. Roll call. Rupert, yes. Kroll, yes. Steinheiser, abstained.

**MOTION TO ADJOURN**

Kroll motioned to adjourn the meeting at 8:50 a.m. Rupert seconded. Roll call, yes.