

Connoquenessing Township's Supervisors Meeting was called to order by Chairman Terry Steinheiser at 7:00 p.m. on August 2, 2017 at the Connoquenessing Township Municipal Building. Present were Supervisors Terry Steinheiser, Ed Rupert and Ray Kroll. Also attending were Solicitor Andrew Menchyk, Jr., Engineer Bill Braun, Treasurer/Asst. Secretary Lee Kradel and Secretary/Asst. Treasurer Brenda Davis was present to take the minutes. The meeting opened with the Pledge of Allegiance and Prayer. Eighteen people signed in on the public sign in record on file.

### **REVIEW MINUTES**

Reviewed minutes of July 5, 2017. Steinheiser motioned to accept the minutes of July 5, 2017. Rupert seconded. Roll call, yes.

### **FINANCIAL REPORT**

Lee Kradel reported the beginning balance in the General Fund is \$449,477.99 but after deposits of \$49,461.55 and checks in the amount of \$56,315.50 are approved tonight the ending balance will be \$442,624.04. Lee Kradel stated the Escrow account beginning balance is \$59,683.08 but after deposits of \$285.00 and checks in the amount of \$2,183.75 are approved tonight, the ending balance is \$57,784.33. Lee Kradel said the Highway Aide beginning balance was \$462,808.59 but with interest of \$19.65, the ending balance is \$462,828.24. Lee Kradel stated the Act 13 Impact Fee fund beginning balance is \$695,312.29 but with interest of \$58.20, the ending balance is \$695,370.49. Steinheiser motioned to approve the financial report and pay the bills. Kroll seconded. Roll call, yes.

**COMMENT PERIOD** - three minute limit pertaining to agenda

\*NONE\*

**REQUEST TO BE HEARD** - three minute limit

\*NONE\*

### **OLD BUSINESS**

Steinheiser stated the Township received a letter and copy of permit from PennDot stating HOP has been issued for Cochran Subaru.

Steinheiser stated PennDot is doing a lot of surveying on Rt. 68 but told the public he doesn't know for sure what their plans are. Bill Braun stated he has been told they are working on preliminary design for the Rt. 68 corridor. Mr. Braun did mention that PennDot had contacted him and stated they are going to do drainage work on Rt. 68 to accommodate the Cochran dealership and stated this would incur charges and the PennDot representative was unsure if PennDot will bill the Township directly or Cochran. Mr. Braun suggests the Township getting a name of a contact person at Cochran who we can send the invoices to. Lee Kradel asked if funds could be taken from their escrow? Mr. Menchyk, Jr. stated it doesn't matter who the invoice is received by, it is ultimately Cochran's responsibility.

**Steinheiser skipped to the New Business Section and called up Marlin Berry before finishing the Old Business.**

Marlin Berry, resident on Welsh Rd., was present to request a modification of the 50 ft. front setback requirement to a 35 ft. front setback. Mr. Berry stated he is planning on building a new home in front of his current mobile home and his lot is behind his mother's which he will be purchasing in the future but wants a 35 ft. front setback approved so he can live in his mobile while building the new home. Mr. Berry supplied a letter from his mother, Norma Berry, allowing the 35 ft. front setback. Kroll noted Mr. Berry is on a flag lot, therefore sees no reason why the modification should not be approved. Mr. Berry said he will get a removal permit and remove the older mobile home upon house completion. Kroll motioned to approve the Marlin Berry request for a 35 ft. front setback since he received a written approval from the front property owner, who is his mother, and will be acquiring his mother's property in the future. Rupert seconded. Roll call, yes.

**OLD BUSINESS CONT.**

Steinheiser said the Township received a response letter dated July 19, 2017 from PA Dept. of Transportation on our request for a "NO TURN ON RED" sign at the intersection of Rt. 68 and Whitestown Rd. PennDot stated this intersection does not meet the requirements for the installation.

### **NEW BUSINESS**

Marlin Berry (discussed earlier)

Steinheiser said the Township received a letter dated July 19, 2017 from Butler Township requesting a "Letter of Support" from the Township to submit with their Grant Application they are submitting to the Department of Conservation and Natural Resources under the Community Conservation Grant Program. Steinheiser told Brenda to contact Butler Township for a sample letter and then after it is prepared get one of our supervisors to approve sending it.

The board discussed the ordering and purchasing of road name signs for the two new roads in the Shannon Mills Duplex Development which are Kenlee Drive and Rothrock Drive. After discussing, it was determined that since these roads are private, the developer is required to purchase and install. Brenda will contact Mr. K.C. Lezzer from the development to inform.

### **PLANS**

Rupert motioned to ratify the developer's agreement between Grandview Development Group (Shannon Mills duplexes) and the Township which was signed on July 14, 2017. Kroll seconded. Roll call, yes.

Steinheiser asked Mr. Andrew Menchyk, Jr. if he had looked over the Cochran Subaru Developer's Agreement and if it was acceptable to sign. Mr. Menchyk, Jr. said, "yes". Kroll motioned to approve and sign Cochran Subaru Developer's Agreement dated July 25, 2017. Rupert seconded. Roll call, yes.

### **ENGINEER REPORT**

Bill Braun stated the Township has received the Grant Packet from the Green Light Go Grant and if the Township is accepting this grant, several items are needed to be completed and returned no later than September 1, 2017. Bill Braun stated PennDot will need an acceptance letter, grant agreement completed and signed, a funding match letter and a resolution. Mr. Braun feels we need Mr. Menchyk, Jr.'s assistance with the resolution. Mr. Menchyk, Jr. stated he would prepare the resolution. Steinheiser motioned to send in the Green Light Go Grant agreement in after review by Mr. Menchyk, Jr. Rupert seconded. Roll call, yes.

### **SOLICITOR REPORT**

Mr. Menchyk, Jr. mentioned the Township and Union have been working on the CBA (Collaborating Bargaining Agreement) since the union contract ended June 30, 2017. Mr. Menchyk, Jr. stated the only major change from the last contract is wages. Mr. Menchyk, Jr. stated the men will receive 2% in 2017, 3% in 2018, 3% in 2019, 3% in 2021 and 3% in 2022. The 5 year contract will run through June 30, 2022. Steinheiser motioned to ratify and approve the union contract between the laborers and the Township for the next 5 years. Kroll seconded. Roll call, yes.

Mr. Menchyk, Jr. explained the Columbia Midstream Settlement Agreement and Release and said the agreement has been executed and effective as of July 26, 2017 and the check in the amount of \$108,717.25 has been received. Mr. Menchyk, Jr. stated a motion needs made to ratify. Kroll motioned to ratify the July 26, 2017 signing of the Columbia Midstream Settlement Agreement and Release since the \$108,717.25 in damages were received. Rupert seconded. Roll call, yes.

Secondly, Mr. Menchyk, Jr. mentioned Markwest Liberty Blue Stone is also requesting the return of their bonds on Reiber, Upper Harmony, Double and Whitestown Roads. Mr. Menchyk, Jr. stated they have already made payment in the amount of \$15,180.75 for the damages on Reiber Road. Kroll stated he is still having trouble settling Whitestown Road damages with several gas companies and would suggest tabling the return of any bonds until this is settled. The board agreed.

### **CODE ENFORCEMENT REPORT**

Steinheiser motioned to approve invoices for June & July 2017 in the amount of \$495.77. Rupert seconded. Roll call, yes. Report in packets.

#### **ROAD MASTERS REPORT**

Kroll motioned to release road bond to Mitcheltree Brothers on Lower Harmony Rd. Rupert seconded. Roll call, yes.

#### **BUILDING PERMIT REPORT**

Steinheiser stated there were four permits applied for this month. They were:

- 41-17 - Vineyards at Brandywine LP - Silver Oak Dr. - house - 7/19/17
- 42-17 - James Mitchell - Mitchell Ln - garage addition - 7-21-17
- 43-17 - David Moore - Whitestown Rd. - inground pool - 7/26/17
- 44-17 - Charles Rodgers - Meadow Dr. - mobile home - 7/28/17

#### **TAX COLLECTOR REPORT**

Rupert stated the Township explored entering into a contract for delinquent Act 511 collections (per capita) taxes. Rupert stated it is a \$5.00 tax and roughly 260 residents refused to pay the tax in 2016. Rupert said we could collect in-house or choose a state agency to collect. Evelyn Hockenberry asked how much this will cost the Township? Rupert said it costs the Township nothing, the agency will add fees and penalties onto the taxpayer. Rupert stated he would like Mr. Menchyk, Jr. to review two contracts that were received, one from PAMS and the other was Statewide and see which one he prefers. The board tabled a decision until Mr. Menchyk, Jr. reviews.

#### **SEO REPORT**

Steinheiser stated there were 2 final sewage inspections done for Randy Scott and James Beck. Evelyn Hockenberry asked what kind of system they got? Lee Kradel stated they were both conventional.

#### **EMERGENCY MANAGEMENT COORDINATOR REPORT**

Rupert stated the Township, Forward Township, Evans City Borough and Connoquenessing Borough are still talking about having one Agency with one contact person for Emergency Management but no action has been taken.

Charlotte Grimme asked if the board had any new updates on the Act 537? Bill Braun said, "no".

#### **MOTIONS & GENERAL INFORMATION**

**Steinheiser said the below, which was on the agenda, is for information:**

Annual operating license applications have been mailed to our four mobile home parks. As they are received, Leyne Lokhaiser will go inspect and advise

Connoquenessing Creek Cleanup schedule is on the outside bulletin board if interested in volunteering.

Mr. Roy Gilliland mentioned Bill Braun did meet with him but asked if anything had been decided on how to remedy his stormwater drainage issue? Mr. Braun stated he is looking at several options which include: 1. piping across the road 2. get rid of some wedge curb 3. Neck down and put an orifice in the inlet pipe or 4. pipe the water the whole way down the hill. Bill Braun said he is still looking at the options for the most cost effective way and will present to Kroll. Roy stated spending a little more money now to fix properly could save money later. Steinheiser assured Mr. Gilliland it will be take care of.

#### **MOTION TO ADJOURN**

Steinheiser adjourned the meeting to an executive session at 7:32 p.m. to discuss litigation and road paving. Kroll seconded. Roll call, yes.

