

Connoquenessing Township's Supervisors Meeting was called to order by Chairman, Terry Steinheiser at 7:00 p.m. on September 1, 2016 at the Connoquenessing Township Municipal Building. Present were Supervisors Terry Steinheiser, Ed Rupert and Ray Kroll. Also attending were Solicitor Andrew Menchyk, Jr., Engineer Bill Braun, Treasurer/Asst. Secretary Lee Kradel and Secretary/Asst. Treasurer Brenda Davis was present to take the minutes. Twelve people signed in on the public sign in record on file. The meeting opened with the Pledge of Allegiance and Prayer.

#### **REVIEW MINUTES**

Reviewed minutes of August 3, 2016. Rupert motioned to accept the minutes of August 3, 2016. Steinheiser, seconded. Roll call, yes.

Steinheiser mentioned Planning Meeting minutes for the month of July are in the supervisor packets.

#### **FINANCIAL REPORT**

Lee Kradel reported the beginning balance in the General Fund is \$405,487.54 but after deposits of \$89,290.38 and checks in the amount of \$115,596.38 are approved tonight the ending balance will be \$379,181.54. Lee Kradel stated the Escrow account beginning balance is \$21,835.75 but after deposits of \$9,155.00 and checks in the amount of \$1,669.00 are approved tonight, the ending balance is \$29,321.75. Lee Kradel said the Highway Aide beginning balance was \$260,273.28 but with interest of \$11.77, the ending balance is \$260,285.05. Lee Kradel stated the Act 13 Impact Fee fund beginning balance is \$586,422.62 but with interest of \$53.02, the ending balance is \$586,475.64. Rupert motioned to approve the financial report and pay the bills. Kroll, seconded. Roll call, yes.

Lee Kradel explained the Central Pension Fund requires her to report by September 30<sup>th</sup> of each year at a public meeting what the MMO (Minimum Municipal Obligation) would be so the dollar amount can be listed on the 2017 budget. Mrs. Kradel said it would be \$8,046.40.

#### **COMMENT PERIOD - three minute limit**

Christine Klink asked if the check in the amount of \$39,200.00 to Kucera International for doing the Aerial Mapping is complete? The board said, "yes".

#### **REQUEST TO BE HEARD - three minute limit**

Deb Hanwalt from White Oak Drive said the residents want to know when White Oak Drive is going to be paved? Steinheiser stated this would be discussed later in the meeting.

Roy Gilliland informed the board that he was able to correct the problem at the corner at Powder Mill and Reiber Roads that the past supervisors created and the new supervisors wouldn't correct. Mr. Gilliland stated he moved his mailboxes and put stakes out at the corner which got XTO's attention and they brought dirt in and reseeded it for him within two weeks.

Secondly, Mr. Gilliland questioned how the road crew was correcting his easement complaint? Mr. Gilliland stated they did not follow his recommendation and the fix they did is still causing erosion. Mr. Gilliland did give the road crew an **A+** for cosmetics but a **D-** for correcting the erosion. Mr. Gilliland said he has contacted the Conservation District and was told that the Township could be in violation of the Clean Stream Act 401 if dirt is getting into the Powder Mill Run and asked the board what they intend to do? Kroll stated the way it was fixed is standard practice of the State specifications on discharging by using Rip Rap. Mr. Gilliland said this was not done right and would contact the DEP. Steinheiser told him his 3 minutes were up and to do what he needs to do.

Ira Murdick was on the agenda but did not attend.

#### **OLD BUSINESS**

Bill Braun stated Tim Spangler had requested if he could start on phase II of the Voelker Paving project so Mr. Braun went to look at the property yesterday to see if Phase I had been completed and stated Mr. Spangler has not done any of the Stormwater Management Pond, any channels, pipes, nothing has been completed for Phase I and also said no Improvement Bond has been received for either Phase I or Phase II. Mr. Menchyk, Jr. said the approval of the plan was contingent on receiving the bond and stated since the bond was never received, the board can revoke the approval and tell him to cease and desist from any other development. Bill Braun asked if that meant a new land development plan would need submitted? Mr. Menchyk, Jr. stated, "yes". After board discussion, Steinheiser made a motion to rescind approval of the Voelker Paving Plan and to have Mr. Menchyk, Jr. send letter to Mr. Spangler to cease and desist further development. Rupert, seconded. Roll call, yes.

Rupert stated numerous complaints have been received on how the Billboard near Brandywine/Rt. 68 affects the traffic light to where you can't see the light in the evening heading west on Rt. 68. Rupert said a suggestion to put an additional stop light on the right side of the road was made to him and he made a motion to have a light put there and have Jerry Oliver, owner of the Billboard, pay for the light since it is a safety hazard and needs corrected. Kroll, seconded. Roll call, yes. The board asked for Mr. Menchyk, Jr. to write the letter to Mr. Oliver.

**NEW BUSINESS**

Kroll motioned to advertise for 500 tons "more or less" of "anti-skid". Rupert, seconded. Roll call, yes.

Rupert stated Butler County already has a Hazard Mitigation Plan approved and has offered the Township to adopt their plan as our plan by a resolution. Mr. Menchyk, Jr. stated we are required by the State to have a Hazard Mitigation Plan and suggests the Township adopt the County's plan. Rupert motioned to adopt resolution #4-16 which states Connoquenessing Township is adopting the Butler County 2015 Hazard Mitigation Plan as its official plan. Kroll, seconded. Roll call, yes. Evelyn Hockenberry asked what the Hazard Mitigation Plan is? Rupert stated it's for hazardous materials, damage assessment and basically a comprehensive 911 plan. Mr. Menchyk, Jr. stated it is available to read on the County Website.

**PLANS**

Stan Graff from Graff Surveying was present to request preliminary and final approval for the H.C. Dumbaugh Heirs Farm Lot Line Revision Plan. Mr. Graff stated Joan Ihlenfeld (daughter of the Dumbaugh Farm) is giving 5 acres of the original piece to her daughter Patricia Burns for a total of 29 acres and the remaining 30 acres will be left for her son. Mr. Graff stated no new lots are being created. Bill Braun said he and the Planning Commission recommend approval with the exception of the "Request for Planning Waiver & Non-building Declaration" form being approved by the DEP. Rupert stated our SEO, David Ice, also went to the site to check the sewage and signed the above form stating everything was fine. Mr. Graff stated the form is sent to the DEP as a courtesy, not required to be approved by the DEP. After Bill Braun and the board agreed with Mr. Graff, Mr. Menchyk, Jr. stated to change the motion to the DEP's acceptance of the form and not say approval. Rupert motioned to sign and approve "Request for Planning Waiver & Non-building Declaration" form and approve the H.C. Dumbaugh Heirs Farm Lot Line Revision Plan as preliminary and final contingent on DEP's acceptance of the "Request for Planning Waiver & Non-building Declaration" form. Kroll, seconded. Roll call, yes.

Jonathan Garczewski from Gateway Engineers was present representing the Grandview Development Group who is planning 14 buildings housing 28 Duplexes on an existing 7.4 acre parcel in Shannon Mills Estate. Mr. Garczewski said a previous plan in 2008 was presented for Townhomes at this location but the new developer is presenting this new plan and is asking for preliminary and final approval. Bill Braun made two comments: 1. the Duplexes do meet the setbacks from Rt. 68 at 50 ft. and 2. The roads will remain private. Rupert asked if this could be on the mylar? Steinheiser said it should be added to the contingencies in the approval. Steinheiser motioned to approve Shannon Mills Duplex Plan contingent on five items: 1. receiving their improvement bond in the amount of \$475,542.10, 2. Stormwater Management O&M Agreement needs executed, 3. a PA DEP NPDES permit is received, 4. Stormwater Declarations on Plan Sheet C700 need executed and 5. Roads will remain private. Kroll seconded. Roll call, yes.

**ENGINEER REPORT**

Bill Braun stated Bronder's contractor has completed the work for the ARLE Grant 1 for the timing of the lights on Rt. 68. Mr. Braun stated he received the invoice and suggests submitting to PennDot for payment now. Mr. Braun stated PennDot has also been out and said it looks good. Steinheiser thought there was a possible timing problem with the light at Brandywine since they have been working on the road there. Mr. Braun stated he did not think there is a problem but would check with Mark at Trans Associates to verify.

Bill Braun stated the ARLE Grant 2 has been submitted to the State requesting \$187,000 for the new signals at Eagle Mill and Kriess Roads. Bill Braun stated there is a \$20,000 match.

Bill Braun said the Aerial Mapping is complete and there is a hard copy at the Township office and can be retrieved electronically.

Bill Braun stated there is a Green Light Go grant available for a 20% match and would like to submit this for the same \$187,000 for the same signals at Eagle Mill and Kriess Roads. Bill Braun stated with Senate and Trans Associates extra costs to be able to submit this application would come to roughly \$200,000 which would require the Township to pay \$40,000.00 (20% match). Bill Braun stated a letter would need sent from the Township stating the Township agrees to the \$40,000 match and which account the funds will come from. Bill Braun stated the funding for this Rt. 68 project will have to be done piece meal because you can not get all the funding from one source. After board discussion, Steinheiser made a motion to submit the application for the Green Light Go grant and dedicate the money from the Act 13 account if successful. Rupert, seconded. Roll call, yes.

Bill Braun mentioned when the Township, County and PennDot had a previous meeting, the County and PennDot strongly suggested a Feasibility Study needed done on Rt. 68 in front of the Butler Farm Market because of the many accidents and site distances to look at incorporating lane widening with our turning lane project. Bill Braun stated the County and PennDot said it's better to group more projects together to possibly have a better chance at receiving grants. Rupert did not feel the Township should be paying for this study. Kroll noted two new businesses may be coming into this area who could possibly contribute and to hold off. Steinheiser tabled the discussion.

Bill Braun stated Brandywine has completed the paving, ADA ramps and wearing service for the Township to consider the adoption of their roads. Bill Braun stated there are still issues like stop signs missing, drawings and right-of-way plans that still need submitted to the Township before adoption. Bill Braun stated Brandywine will have to supply a 18-month maintenance bond to the Township to cover any issues to the roads within that time frame.

Bill Braun mentioned King Kone did recent paving at their parking lot and he measured it to be 2450 ft. Bill Braun said he researched on Google and saw their last expansion was between 2010 and 2012, however noting that our new stormwater ordinance was not adopted until 2011 so since Mr. Braun is not sure if it was done before or after our ordinance, he feels since they are under 2500 ft. they do not need to do anything. Bill Braun noted that currently the water from the pavement runs toward the adjacent neighbor but there is a 100 ft. vegetative buffer between them now but if the neighbor would develop this area or King Kone would pave more of their parking lot, it could cause Stormwater issues. After board discussion, they asked Mr. Menchyk, Jr. to write a letter to the owner of King Kone with our comments and state that any future development/paving of their parking lot will require an approved stormwater management plan from the Township.

#### **SOLICITOR REPORT**

\*NONE\*

#### **CODE ENFORCEMENT REPORT**

Kroll motioned to approve invoice for August 2016 in the amount of \$379.67. Rupert, seconded. Roll call, yes. Report in packets. Rupert mentioned he feels Leyne Lokhaiser should be provided a camera to use when he is patrolling the Township or getting pictures for litigation issues. After discussion, Steinheiser motioned to approve Mr. Lokhaiser purchasing a camera and flash cards not to exceed \$100.00. Rupert, seconded. Roll call, yes.

#### **ROAD MASTERS REPORT**

Kroll addressed Deb Haniwalt's earlier question as to when White Oak Drive would be paved. Kroll stated the paving was tabled for the year because the Township has been waiting for the gas companies to stop using the roads and pay for any damages they caused. Kroll stated since White Oak Drive was part of the whole bid package for paving, it would have to be re-bid separately and it is now too late this year to be paved. Kroll stated they have patched pot holes but needs bindered and topped and plans on doing this first thing in the spring. Kroll mentioned that Columbia Midstream has contacted him to resolve their road issues by October and Markwest also wants to get their roads resolved so the Township can be reimbursed for their damages and use the money towards paving. Steinheiser stated White Oak Drive is a top priority and will be paved early spring.

Lastly, Kroll noted that the Township has taken their allotment of salt for this year.

#### **BUILDING PERMIT REPORT**

Steinheiser stated there were eleven building permits applied for this month. They were:

- 31-16 - Jake Dressler - Woodlands Rd. - house - 8-9-16
- 32-16 - Butler Co. Humane Society - Evans City Rd. - pavillon - 8-9-16
- 33-16 - Andrew Durfee - Tiger Rd. - garage - 8/11/16
- 34-16 - Maria Thiel - Daisy Ln Ext. - mobile home - 8/17/16
- 35-16 - John Thomas - Whitestown Rd. - rebuild home - 8/18/16
- 36-16 - Deborah Ruth - Hawk Dr. - garage - 8/22/16
- 37-16 - James Beck - Prospect Rd. - house - 8/23/16
- 38-16 - Nathan Scheller - Whitestown Rd. - dormers - 8/23/16
- 39-16 - Benjamin Kramer - Pineview Circle - house - 8/19/16
- 40-16 - Vineyards at Brandywine - Silver Oak Dr. - 8/31/16
- 41-16 - Donald Eckels - Silver Oak Dr. - 8-31-16

#### **TAX COLLECTOR REPORT**

\*NONE\*

#### **SEO REPORT**

\*NONE\*

#### **EMERGENCY MANAGEMENT COORDINATOR REPORT**

\*NONE\*

#### **MOTIONS & GENERAL INFORMATION**

Steinheiser motioned to advertise Budget Workshop. Rupert, seconded. Roll call, yes.

BCATO Annual Safety Seminar will be held at Tanglewood Center-Coleman Hall on October 12, 2016 at 8:00 a.m. Cost is \$10.00. Steinheiser motioned the Township would pay for anyone interested in attending. Kroll, seconded. Roll call, yes.

**Steinheiser said the below, which was on the agenda, is for information:**

All four mobile home parks have been inspected and operating permits have been issued.

Received letter from XTO Energy dated July 28, 2016 stating they are in the process of applying for a well permit for the proposed AK Steel D Unit 1H well in Butler Township. Information is on file at the Township office.

Received letter from XTO Energy dated July 28, 2016 stating they are in the process of applying for a well permit for the proposed AK Steel D Unit 2H well in Butler Township. Information is on file at the Township office.

Received letter from XTO Energy dated July 28, 2016 stating they are in the process of applying for a well permit for the proposed AK Steel D Unit 3H well in Butler Township. Information is on file at the Township office.

Received letter from XTO Energy dated August 4, 2016 stating they are in the process of applying for a Renewal well permit for the proposed Rutledge Unit 5H well in Forward Township. Information is on file at the Township office.

**MOTION TO ADJOURN**

Kroll motioned to adjourn the meeting at 7:50 p.m. Rupert, seconded. Roll call, yes.