

Connoquenessing Township's Supervisors Meeting was called to order by Chairman, Terry Steinheiser at 7:00 p.m. on April 6, 2016 at the Connoquenessing Township Municipal Building. Present were Supervisors Terry Steinheiser, Ed Rupert and Ray Kroll. Also attending were Solicitor Andrew Menchyk, Jr., Engineer Bill Braun, Treasurer/Asst. Secretary Lee Kradel and Secretary/Asst. Treasurer Brenda Davis was present to take the minutes. Twelve people signed in on the public sign in record on file. The meeting opened with the Pledge of Allegiance and Prayer.

### **REVIEW MINUTES**

Reviewed minutes of March 9, 2016. Steinheiser motioned to accept the March 9, 2016 supervisors meeting minutes. Rupert, seconded. Roll call, yes.

January and February 2016 Planning Meeting minutes were in the supervisor packets.

### **FINANCIAL REPORT**

Lee Kradel reported the beginning balance in the General Fund is \$286,766.75 but after deposits of \$85,659.37 and checks in the amount of \$56,877.40 are approved tonight the ending balance will be \$315,548.72. Lee Kradel stated the Escrow account beginning balance is \$22,346.25 but after deposits of \$725.00 and checks in the amount of \$1,144.50 are approved tonight, the ending balance is \$21,926.75. Lee Kradel said the Highway Aide beginning balance was \$260,213.90 but with interest of \$14.28, the ending balance is \$260,228.18. Lee Kradel stated the Act 13 Impact Fee fund beginning balance is \$404,866.18 but with interest of \$35.82, the ending balance is \$404,902.00. Chris Klink questioned the check to Senate Engineering in the amount of \$12,140.63 referencing their charge to attend the Act 537 Plan update meeting? Steinheiser told Mrs. Klink these invoices are public record if she would like to review. Steinheiser motioned to accept the financial report and pay the bills. Rupert, seconded. Roll call, yes.

Lee Kradel stated she talked to Lara Wozniak at Nextier Bank about eliminating the bank fees that the board had questioned back in January 2016. Mrs. Kradel stated Mrs. Wozniak presented changing the General Fund account to a "Business Alliance" checking account with interest. After discussing, Rupert made a motion to transfer the General Fund and Liquid Fuels accounts to the "Business Alliance" checking accounts with interest. Kroll, seconded. Roll call, yes.

Lee Kradel mentioned the annual renewal for the Quickbooks Payroll Update which keeps everything correct with the payroll taxes and does the quarterly, year-end and W-2 reporting. Lee stated the cost is \$519.00. Steinheiser motioned to approve the payment of \$519.00 for the renewal of the Quickbooks Payroll Update. Rupert, seconded. Roll call, yes.

### **AUDITOR**

Beth Dittmer from Maher Duessel, our independent auditor, presented the Auditor's Report for year ending December 31, 2015. Ms. Dittmer said the total assets at year end including the General Fund balance was \$939,000 and the total liabilities were \$186,000 which includes long term debt. All documents can be reviewed at the Township office.

### **COMMENT PERIOD**

Shawn Gilliland questioned the status to his dad's, Roy Gilliland's, issues mentioned at last month's meeting. Kroll told Mr. Gilliland that all future issues in relation to his father will be turned over to the solicitor, Andrew Menchyk, Jr. Kroll stated he met with MarkWest and they agreed to fix the problem. Kroll stated he told Roy Gilliland he would take care of the Reiber Road issue when the Township starts berming. Steinheiser told Shawn Gilliland the Township needs time to correct the issues and will do the best we can.

Bob Cichra opened by commending the supervisors on doing a good job. Mr. Cichra feels the consent order signed back in 2007 in reference to the Act 537 has been ignored and now the new plan is an overkill. Mr. Cichra said there was an October 2012 letter from DEP in reference to Winterwood. Mr. Cichra feels we need a second opinion on the design of Senate Engineering on something of this magnitude. Mr. Cichra wants to make sure the sewage plants placement is in the best location for the entire Township. Steinheiser said the current supervisors are sitting here with this burden that should have been corrected back in 2007. Kroll also told Mr. Cichra that when he

and Steinheiser met with the DEP to move forward with the Winterwood project, the DEP told them this was no longer an option, the Township had lost their opportunity and needed to expand the territory.

Mark Lupinacci, resident on Rosehaven Drive, commented that when he built he had to put in a \$20,000 sandmound.

He wanted to know how the sewage plan was going to affect residents. Steinheiser recommended that he come to the Township office and review the plan documentation for details, but for the 1,200 residents that will be affected, it will be a \$3,000 tap in fee and \$68.00/month. Mr. Lupinacci asked how the \$20 million project was going to be paid for? The supervisors stated we will be looking into grants and other funding sources.

### **BIDS**

Steinheiser stated a motion needed made to advertise for limestone, gravel and dustoil. Kroll motioned to advertise the following: limestones: (3,000 ton #2A, 1,500 ton #1B, 1000 ton #2B, 500 ton #3) 250 ton #4 Rip Rap and 250 ton #6 Rip Rap and 7000 gallons of CRS-2 dustoil. Steinheiser, seconded. Roll call, yes.

### **REQUEST TO BE HEARD**

Charlotte Grimme stated six families are going to be greatly affected with this sewage plant and do not approve.

Mrs. Grimme thinks a bigger study is needed before submitting the plan to determine the other alternatives available. Mrs. Grimme stated she has hired a law firm "Fair Shake" to fight this. Mrs. Grimme told the public she had a petition with her against this plan for anyone to sign.

### **OLD BUSINESS**

Bill Braun mentioned all the public comments in response to the Act 537 Plan Update have been addressed and the 35 page draft was sent to the supervisors and awaiting their response.

### **NEW BUSINESS**

Andy Menchyk, Jr. explained Resolution 2-16 would be for authorizing submission of Act 537 Update Plan to DEP for review and approval. Several residents stated their comments and concerns about the plan being submitted without further research or planning. Kroll then made the motion to pass resolution 2-16 to submit the Act 537 Plan Update to the DEP. Rupert, seconded. Roll call, yes.

### **PLANS**

\*NONE\*

### **ENGINEER REPORT**

Bill Braun stated the ARLE Grant was revised and resubmitted to PennDot on March 2, 2016 and asked the board to approve it being advertised around April 15<sup>th</sup> and then open bids on May 6, 2016. The board approved the advertisement.

Bill Braun said he received the revised Boylan Stormwater Management Report - Pond Revision and the Site Grading and Utility Plan. Mr. Braun explained how they had a four bay on their original plan but he agrees that is too large and can be downsized. Bill Braun's only concern is if Boylan does future development, this change may need reviewed. Kroll said a new land development would need submitted. The board asked Brenda Davis to send Boylan a letter approving the revised Stormwater Management Report they submitted but stating in the letter that any future development will require a new land development application to the Township.

Bill Braun stated the Aerial Mapping was completed yesterday. Mr. Jon Grimme asked if this would be on Website? Mr. Braun said he could possibly burn a CD or print a large drawing. Steinheiser said it should be available for public review.

Bill Braun stated another submission for the Rt. 68 turning lane project was resubmitted on March 22<sup>nd</sup>. Bill Braun said he expects conditional approval in 2 weeks but won't get final approval until all easements, right-of-ways or bonds are in place. Kroll stated we need to get funding first. Rupert asked what part of this 1.2 million project is the state paying? Mr. Braun didn't know. The board asked Bill Braun to supply them with a list of places we have applied to for funding.

### **SOLICITOR REPORT**

Andrew Menchyk, Jr. stated he did talk to all four possible constables that serve our magistrate's office and suggested two which were Gene Claypoole and Justin Kepple. Mr. Menchyk, Jr. stated they are fully uniformed, local, insured and certified but do not have police powers. Mr. Menchyk, Jr. said their wage is \$75.00/hr. Ms. Hockenberry questioned what they will do? Mr. Menchyk, Jr. stated they will maintain peace and safety for our code enforcement officer. They will be arranged by appointment by Leyne Lokhaiser if he feels the need to use them. The board stated the constables are not replacing Mr. Lokhaiser.

#### **CODE ENFORCEMENT REPORT**

\*NONE\*

#### **ROAD MASTERS REPORT**

Kroll motioned to advertise for 2 full time college students for summer help at \$11.00/hr. Steinheiser, seconded. Roll call, yes.

Secondly, Kroll wants to meet with 4 gas companies to resolve some road issues so their bonds can be released but wants Mr. Menchyk, Jr. to attend. Kroll stated Bill Braun has supplied the cost estimates. Kroll motioned to approve Mr. Menchyk, Jr. attend the meeting. Rupert, seconded. Roll call, yes.

Lastly, Kroll requested hiring Bill Braun for a few hours to get a cost estimate for correcting a drainage issue on White Oak Drive. Kroll motioned to hire Bill Braun for consultation and cost estimates. Rupert, seconded. Roll call, yes.

#### **BUILDING PERMIT REPORT**

Steinheiser stated there was seven building permits applied for this month. They were:

- 4-16 - Robert Ivill - Eagle Mill Rd. - garage repair - 3-14-16
- 5-16 - Lenny Zirnsak - Prospect Rd. - addition - 3-21-16
- 6-16 - Ryan Lacey - Dick Rd. - inground pool - 3-21-16
- 7-16 - Reed Soergel - Prospect Rd. - shed - 3-22-16
- 8-16 - John Santilo - Fassinger Rd. - shed - 3-29-16
- 9-16 - Patrick Burns - Boy Scout Rd. - pole building addition - 4-1-16
- 10-16 - Raymond Melder - Jacobs Ln - inground pool - 4-1-16

#### **TAX COLLECTOR REPORT**

\*NONE\*

#### **SEO REPORT**

\*NONE\*

#### **EMERGENCY MANAGEMENT COORDINATOR REPORT**

\*NONE\*

#### **MOTIONS & GENERAL INFORMATION**

Steinheiser stated Butler County Association of Township Officials will hold their 101st Annual Spring Convention on May 19, 2016 at the Butler Country Club. Kroll motioned to approve all Township officials to attend at a cost of \$28.00/each. Rupert, seconded. Roll call, yes.

Kroll motioned to release Cable Hardwoods bond - 1.28 miles - Whitestown Rd. Ext. Crab Run Rd. to 528 in the amount of \$16,000. Rupert, seconded. Roll call, yes.

Rupert motioned to release sewage escrow of \$25.00 and subdivision escrow of \$100.00 for a total of **\$125.00** to Ruth Durschinger. Kroll, seconded. Roll call, yes.

Kroll motioned to release lot line escrow for Ron Spangler in the amount of \$415.50. Rupert, seconded. Roll call, yes.

Rupert motioned to release sewage escrow to Jason Vesel in the amount of \$425.00. Kroll, seconded. Roll call, yes.

**Steinheiser said the below, which was on the agenda, is for information:**

Received memo dated March 20, 2016 from PSATS asking townships to help promote and encourage participation in the "Associations Youth Awards Contest". Youth groups can pick up forms/information at Township. Entries must be submitted by July 1, 2016.

Connoquenessing Township, Connoquenessing Borough, Evans City Borough and Forward Township will have their joint annual "Clean-up/Recycling Day" on May 7, 2016 from 8:00 a.m. to 1:00 p.m. A list of items being accepted and fees will be posted at the Township office in the near future.

Received letter from XTO Energy dated March 15, 2016 notifying they are in the process of applying for a well permit for the proposed Bachelder Unit 1H well which is located in Penn Township. Information is on file at Township office.

Received letter from XTO Energy dated March 22, 2016 notifying they are applying for a well permit for the proposed Briston B Unit 4H well located in Butler Township. Information is on file at Township office.

Received letter dated April 4, 2016 from Gannett Fleming notifying that XTO proposes to construct a natural gas well pad in the Connoquenessing Township called the Lesney Well Pad. Information is on file at Township office. Steinheiser motioned to adjourn the meeting at 8:07 p.m. Rupert, seconded. Roll call, yes.

**MOTION TO ADJOURN** Kroll motioned to adjourn to an executive session to discuss litigation issues at 8:29 p.m. Rupert, seconded. Roll call, yes.