

Terry Steinheiser opened the Connoquenessing Township's "Organization Meeting" at 6:30 p.m. on January 3, 2017 at the Connoquenessing Township Municipal Building. Present were Supervisors Terry Steinheiser, Edward Rupert and Ray Kroll. Twenty-six people signed in on the public sign in record on file.

OATH OF OFFICE

Steinheiser stated all three supervisors "Oath of Office" are on file at the Township.

Kroll motioned to appoint Rupert as the Temporary Chairman. Steinheiser seconded. Roll call, yes. Rupert motioned to appoint Brenda Davis as temporary Secretary. Kroll seconded. Roll call, yes. Rupert made a motion to appoint Steinheiser as Chairman. Kroll seconded. Roll call, yes. Kroll motioned to appoint Rupert as Vice-Chairman. Steinheiser seconded. Roll call, Kroll yes, Steinheiser yes, Rupert abstained. Rupert motioned to appoint Brenda Davis to be permanent Secretary/Asst. Treasurer. Kroll seconded. Roll call, yes. Kroll motioned to appoint Lee Kradel as Treasurer/Asst. Secretary. Rupert seconded. Roll call, yes.

Steinheiser stated there is a 2% pay increase budgeted for 2017 for the Secretary/Asst. Treasurer and Treasurer/Asst. Secretary and stated they did not receive any increase last year. After discussion, the board agreed to a 2% increase. Kroll motioned to increase the Secretary/Asst. Treasurer and Treasurer/Asst. Secretary pay rate to \$17.84/hr. Rupert seconded. Roll call, yes.

Rupert motioned to set Treasurer's bond at \$750,000 for both the Treasurer and Asst. Treasurer. Kroll seconded. Roll call, yes.

Rupert motioned to appoint Kroll as roadmaster with his pay to be set by the elected auditors. Steinheiser seconded. Kroll abstained. Roll call, Rupert yes, Steinheiser yes, Kroll abstained.

Rupert motioned to reappoint Bill Braun from Senate Engineering as the Township's engineer at the current rate sheet supplied to the Township. Kroll seconded. Roll call, yes.

Kroll motioned to reappoint Andrew Menchyk, Jr. with the firm "Stepanian & Menchyk, LLP" as solicitor at the same rate of \$145/hr. Rupert seconded. Roll call, yes.

Rupert motioned to reappoint Myrna Gordon to the Chairman of the Vacancy Board. Kroll seconded. Roll call, yes.

Kroll motioned to appoint (5) Airport "Board of Adjustment" members for a 3 year term which include Bernie Baker, Buddy Hindman, Evelyn Hockenberry, Paul Hartzell and Sue Hartzell. Rupert seconded. Roll call, yes.

Rupert motioned to appoint Sherry Lokhaiser to a 4 year term on the Planning Commission. Kroll seconded. Roll call, yes.

Steinheiser mentioned two applicants requesting to fill the remaining year of John Thomas' (planning commission member) term which were Kyrie Lokhaiser and Pam Kormick. After discussing, the board agreed to request the two applicants submit a resume and vote at next month's meeting. Rupert motioned to table. Kroll seconded. Roll call, yes.

Rupert motioned to reappoint Dave Ice for 2017 as Primary SEO and reappoint Doug Duncan as Alternate SEO. Kroll seconded. Roll call, yes.

Kroll motioned to reappoint Dave Hazlet from Municipal Code Association as the Township's building permit inspector. Rupert seconded. Roll call, yes.

Rupert motioned to appoint the Commercial Building Inspector to be whoever Municipal Code Association uses. Kroll seconded. Roll call, yes.

Kroll motioned to reappoint Eugene Henry as Dog Officer at same rate of \$128.75/quarterly and \$30.00 dog pickup. Rupert seconded. Roll call, yes.

Rupert made a motion to reappoint Leyne Lokhaiser as Code Enforcement Officer at the same rate of \$16.97/hr. Kroll seconded. Roll call, yes.

Kroll motioned to reappoint Rupert as Emergency Management Coordinator. Steinheiser seconded. Rupert abstained. Roll call, Kroll yes, Steinheiser yes, Rupert abstained.

Rupert motioned to retain Nextier Bank as the depository, seconded by Kroll. Roll call, yes.

Rupert motioned to appoint Steinheiser as the township's voting delegate at the State Convention in Hershey this year. Kroll seconded. Roll call, Rupert yes, Kroll yes, Steinheiser abstained.

Kroll motioned to reappoint Lee Kradel as delegate for the BCTCC. Rupert seconded. Roll call, yes.

Rupert motioned to reappoint Brenda Davis as the alternate delegate for the BCTCC. Kroll seconded. Roll call, yes.

Kroll motioned to reappoint Lee Kradel as the BCATO representative. Rupert seconded. Roll call, yes.

Motion made by Rupert to retain Maher Duessel as the CPA for 2017 to audit the 2016 books. Kroll seconded. Roll call, yes.

Steinheiser stated the road workers wage is set by the union contract.

Motion made by Kroll to set the Supervisors meetings for the first Wednesday of each month at 7:00 p.m. at the Township Building except for the March 1, 2017 meeting will be changed to March 8, 2017, seconded by Steinheiser. Roll call, yes.

Motion made by Rupert to set the Planning Commission meetings for the third Wednesday of each month at 7:00 p.m. at the Township Building at same rate of \$50/mo. Kroll seconded. Roll call, yes. Lee Kradel questioned if a planning member misses a meeting, should they still be paid? The board said, "yes". Brenda Davis stated one of the new applicants for the Planning Commission does not want any compensation and questioned the board if that is allowed? Julie Anderson, solicitor, stated she thought so but would get the board an answer.

Rupert motioned to appoint Lee Kradel as the alternate "right-to-know" officer. Kroll seconded. Roll call, yes.

Rupert mentioned holidays for the road workers are set by the union contract and motioned the Secretary/Asst. Treasurer and Treasurer/Asst. Secretary will follow the same. Kroll seconded. Roll call, yes. The holidays listed on the agenda were:

New Years Day, Good Friday, Memorial Day, Fourth of July, Labor Day, Thanksgiving, either day after Thanksgiving or following Monday, 1/2 day Christmas Eve, Christmas Day

Rupert motioned the Secretary/Asst. Treasurer and Treasurer/Asst. Secretary to follow the same as road workers 5 personal days paid per year. Kroll seconded. Roll call, yes.

Rupert motioned the Secretary/Asst. Treasurer and Treasurer/Asst. Secretary to follow the same as road workers 4 sick days per year. Kroll seconded. Roll call, yes.

Rupert adjourned the meeting at 6:50 p.m. Kroll seconded. Roll call, yes.