

Connoquenessing Township's Supervisors Meeting was called to order by Chairman, Terry Steinheiser at 7:00 p.m. on June 5, 2013 at the Connoquenessing Township Municipal Building. Present were Supervisors Terry Steinheiser and Jack Kaltenbaugh. Scott Longdon was not present. Also attending were Solicitor Andrew Menchyk, Jr., Engineer Bill Braun, Treasurer Lee Kradel and Secretary Brenda Davis was present to take the minutes. Sixteen residents signed in on the public sign in record on file. The meeting opened with the Pledge of Allegiance.

### REVIEW MINUTES

Steinheiser motioned to accept the "supervisors meeting" minutes of May 1, 2013. Kaltenbaugh, seconded. Roll call, yes.

### FINANCIAL REPORT

Lee Kradel reported the beginning balance in the General Fund is \$306,682.02 but after total deposits of \$109,459.66 and checks of \$64,114.02 are approved tonight the ending balance will be \$352,027.66. The Escrow account beginning balance was \$25,103.50 but after deposits of \$6,250.00 and checks in the amount of \$882.50 tonight, the ending balance is \$30,471.00. Lee Kradel said the Highway Aide beginning balance was \$169,676.04 but with interest of \$8.90, the ending balance is \$169,684.94. Lee Kradel stated the Act 13 Impact Fee fund beginning balance is \$205,646.05 but with interest of \$26.20, the ending balance is \$205,672.25. Kaltenbaugh questioned what check #16546 to Huff Equipment in the amount of \$1,912.76 was for on the 1997 International and 2000 Ford. Lee Kradel said she wasn't sure which 2000 Ford it was but thought the invoice was for inspections. Mrs. Kradel asked Kaltenbaugh if he'd like to see the invoice? Kaltenbaugh said, "no" it is probably for inspections. Steinheiser motioned to accept the financial report and pay the bills. Kaltenbaugh, seconded. Roll call, yes.

### COMMENT PERIOD

\* NONE \*

### BIDS

Following are the sealed bids that were publicly opened and read aloud by Brenda Davis for the letting of June 5, 2013:

#### DUST OIL

Gallons	Material	Russell Standard		Suit-Kote	
		Price per gallon	Total Cost	Price per gallon	Total Cost
10,000	MC-70	\$3.297	\$ 9,891.00	\$3.254	\$ 9,720.00
10,000	CRS-2	\$2.157	<u>\$ 6,471.00</u>	\$2.09	<u>\$ 6,270.00</u>
<b>TOTAL</b>			<b>\$16,362.00</b>		<b>\$15,990.00</b>

Brenda Davis said all the envelopes for bidding were not marked for a specific material, therefore it would be better to wait until the end to award the bids. The board agreed.

**LIMESTONE**

<b>Tons</b>	<b>Material</b>	<b>McClymonds Supply &amp; Transit</b>		<b>Allegheny Mineral</b>	
		<b>Price per ton</b>	<b>Total Cost</b>	<b>Price per ton</b>	<b>Total Cost</b>
4,000	2A	\$17.74	\$70,960.00	\$18.50	\$74,000.00
500	1B	\$ 20.49	\$10,245.00	\$23.00	\$11,500.00
500	2B	\$ 18.49	\$ 9,245.00	\$19.00	\$ 9,500.00
100	3	\$18.49	\$ 1,849.00	\$18.50	\$ 1,850.00
<b>TOTAL</b>			<b>\$92,299.00</b>		<b>\$96,850.00</b>

**SEAL COAT**

<b>Tons</b>	<b>Material</b>	<b>Russell Standard</b>		<b>Glenn O. Hawbaker</b>		<b>Suit-Kote</b>	
		<b>Price per ton</b>	<b>Total cost</b>	<b>Price per ton</b>	<b>Total cost</b>	<b>Price per ton</b>	<b>Total cost</b>
14,127	Double	\$2.202	\$31,107.65	\$2.63	\$37,154.01	\$2.14	\$30,231.78
22,121	Single	\$1.186	\$26,235.51	\$1.41	\$31,190.61	\$1.137	\$25,151.58
<b>TOTAL</b>			<b>\$57,343.16</b>		<b>\$68,344.62</b>		<b>\$55,383.36</b>

**SUPERPAVE**

<b>Tons</b>	<b>Material</b>	<b>Protech</b>		<b>Russell Standard</b>		<b>Glenn O. Hawbaker</b>	
		<b>Price per ton</b>	<b>Total cost</b>	<b>Price per ton</b>	<b>Total cost</b>	<b>Price per ton</b>	<b>Total cost</b>
2655	19mm	\$65.49	\$173,875.95	\$73.50	\$195,142.50	\$62.95	\$167,132.25

  

<b>Tons</b>	<b>Material</b>	<b>Youngblood</b>		<b>Wiest</b>		<b>Shields</b>	
		<b>Price per ton</b>	<b>Total cost</b>	<b>Price per ton</b>	<b>Total cost</b>	<b>Price per ton</b>	<b>Total cost</b>
2655	19mm	\$60.00	\$159,300.00	\$57.95	\$153,857.25	\$53.16	\$141,139.80

Steinheiser made a motion to award Suit-Kote the seal coat bid. Kaltenbaugh, seconded.  
Roll call, yes.

Steinheiser made a motion to award McClymonds the limestone bid. Kaltenbaugh, seconded.  
Roll call, yes.

Steinheiser made a motion to award Suit-Kote the dust oil bid. Kaltenbaugh, seconded.  
Roll call, yes.

Steinheiser made a motion to award Shields the Superpave bid. Kaltenbaugh, seconded. Roll call,  
yes.

## **DIESEL FUEL**

Steinheiser stated no diesel fuel vendors submitted bids, therefore he motioned to continue with our current vendor, Glassmere Fuel. Kaltenbaugh, seconded. Roll call, yes.

All above bidders enclosed their bid bonds which were reviewed and approved by Mr. Menchyk, Jr. Also, the required "Public Works Employment Verification Form" for Superpave bids was enclosed by all bidders.

Mr. Braun questioned the board who would be inspecting the paving work? Kaltenbaugh felt Senate Engineering should be used. Steinheiser made a motion to approve to pay Senate Engineering to do the inspections on the paving. Kaltenbaugh, seconded. Roll call, yes.

## **EXECUTIVE SESSION**

Steinheiser called an executive session to discuss legal issues related to code enforcement with the Code Enforcement Officer, Leyne Lokhaiser. Steinheiser said he would have another Executive Session at the end of the meeting to discuss the Union Contract. The board returned from the Code Enforcement meeting but did not comment.

## **OLD BUSINESS**

\* NONE \*

## **NEW BUSINESS**

\*NONE\*

## **REQUEST TO BE HEARD**

Ann McCandless, resident on Shannon Road, requested a modification for placing a new shed on the existing footprint of the old shed. Ms. McCandless stated the new shed is larger, therefore she needs to request a 3 ft. modification from our 15' side set back requirement. Steinheiser asked her if she has a letter from the neighbors stating "no objection"? Ms. McCandless did submit a signed permission letter from the neighbors. Steinheiser made a motion to grant Ms. McCandless a 3' modification, allowing a 12' side set back. Kaltenbaugh, seconded. Roll call, yes.

Steve Wabiszewski from "Contemporary Foundations" is interested in buying a piece of property at 1033-1035 Evans City Road which was the former "Seibel Auto Sales" and is requesting the approval of the Township to have this kind of business there. Mr. Wabiszewski is also concerned about the neighbors having complaints. Mr. Wabiszewski showed pictures of the equipment he will be storing and stated he is planning on putting up a fence. He stated the fence won't hide everything. He said 98% of his poured foundations are for residential use. Mr. Braun questioned if the buffer yard would need looked at. Kaltenbaugh questioned the septic. Mr. Wabiszewski stated both the business and house currently use one system but is willing to get an alternate site tested. Mr. Wabiszewski stressed that he has alot of stuff to store there. Mr. Menchyk, Jr. stated the Township can not restrict him from purchasing the property, however mentioned to him that he would have to follow the Township's nuisance ordinance, set back requirements, buffer guidelines, etc. Mr. Braun said based on the Township ordinance, a

buffer should consist of trees/vegetation, a fence is not considered a buffer. Mr. Wabiszewski stated he needs the fence for security issues because he has a lot of theft. In addition, Mr. Menchyk, Jr. said the Township can't prevent complaints from the neighbors. Mr. Braun told Mr. Wabiszewski if he was planning more parking or gravel, he may need to do some Stormwater Management. Mr. Braun feels he should come to the Planning Commission meeting with a sketch of his plans and let them direct him. Steinheiser suggested Mr. Wabiszewski attend the next planning meeting and said Bill Braun would be there and be able to help guide him. Mr. Wabiszewski stated he doesn't want to make the seller wait too long for an answer. Mr. Wabiszewski stated he would love to have the building but if there are going to be hassles, he needs to look into other options. Mr. Wabiszewski asked the board if the Planning Commission approves it, is it final? Steinheiser told him, "no", it still needs to come back in front of the supervisors.

## **PLANS**

Louis and Cindy Westerman and Stan Graff from Graff Surveying were present to request preliminary and final approval of the Shannon/Westerman lot line revision plan. Mr. Braun stated one major issue was the previous plan showed the lot line going right through the well pad and the Planning Commission had requested they move the line around the well pad. Mr. Braun also stated there was a question as to whether the setback of the well pad should be 15 ft. (residential) or 35 ft. (commercial). Mr. Braun feels since both properties have residences and are agricultural, he considered it residential. Mr. Braun said the new revised plan has moved the line around the well pad and meets the 15 ft. setback. Mr. Braun noted the property owner has also dedicated an additional 8-1/2 foot right-of-way to the Township to allow future widening of the Township road. Mr. Braun stated they are requesting two modifications which he agrees to. They are:

1. Due to the size of the parcels, they requested the drawing as submitted at 1"=200' instead of the normal 1"=100'.
2. Due to the size of the original lot 1 and the proposed lot 1R, that any depth to width ratio of a proposed lot be waived.

Mr. Braun said Dave Ice, SEO, said nothing needed done in reference to sewage testing. Kaltenbaugh stated each lot has many acres and agrees no dye testing is necessary. Steinheiser also agreed. Steinheiser made a motion to approve the Shannon/Westerman plan as preliminary and final with 15 ft. side setbacks and approving their two modification requests. Kaltenbaugh, seconded. Roll call, yes.

Mr. McGarvey, representing Larry and David Spangler, is requesting preliminary and final approval for a lot line revision. Mr. Braun stated it is a simple swapping of property between Larry Spangler's residence and the Debbie Lee's ice cream store. Mr. McGarvey said Larry Spangler is planning to build a garage and in order to meet set backs, the two properties are switching equal acreage of .09 acres. Mr. Braun commented he had questioned the buffer yard but after reviewing noted that when the Debbie Lee's was built, Mr. McGarvey already put the necessary buffer in that plan. Mr. Braun said the letter from Butler Co. Planning Commission was also received with no comments. Mr. Braun did note he noticed a "Private Property Keep Out" sign on Bennett Court which is a Township maintained road and should be removed. Mr. McGarvey assured the board it has already been removed. Steinheiser motioned

to approve the Larry and David Spangler plan as preliminary and final. Kaltenbaugh, seconded. Roll call, yes.

### **ENGINEER REPORT**

Mr. Braun said Shane and Tina Fleeger are requesting an exemption from the Stormwater Mgmt. Plan. They are building a residential house off Doctor Lane and will exceed the 5,000 sq. feet impervious area which requires the Stormwater Mgmt. Plan. Mr. Braun stated their engineer, Olsen & Associates, LLC submitted a letter dated May 21, 2013 which outlined why they should be exempt. Mr. Braun agreed. Mr. Braun stated they will have a long paved driveway, have over 10 acres of property for water run off and will be using our ordinance required rock sumps. Steinheiser made a motion to grant Mr. & Mrs. Fleeger an exemption from doing the Stormwater Mgmt. Plan. Kaltenbaugh, seconded. Roll call, yes.

### **SOLICITOR REPORT**

Mr. Menchyk, Jr. discussed adopting an amendment to the Subdivision and Land Development Ordinance in relation to eliminating our requirement of two (2) feasible on lot septic system sites. Mr. Menchyk, Jr. after researching noted the two required sites are only mentioned in the preamble of Ordinance No. 62, not in the actual Ordinance, therefore a simple amendment not requiring this could be adopted. Mr. Menchyk, Jr. said the new amendment would also add language to the ordinance to confirm that plans for on-site sewage must be in compliance with the Township's SEO, DEP's regulations and state law. Mr. Menchyk, Jr. stated if the board wants to move forward, the amendment will need advertised and voted on next month. Steinheiser made a motion to advertise the amendment. Kaltenbaugh, seconded. Roll call, yes.

Secondly, Mr. Menchyk, Jr. discussed adopting an amendment to the new Sign Ordinance. Mr. Menchyk, Jr. said a few meetings ago, a business owner requested an additional sign on his building and since our new ordinance only allows two signs, which he already had, the business owner was denied. At that time, the board asked Mr. Menchyk, Jr. to work on revising the sign ordinance in that section. Mr. Menchyk, Jr. stated the most significant revisions are to Sections 10.1 (D) and 11.11. The revisions will provide for multiple marque, wall/window, projecting, awning, or canopy signs on buildings based upon the total exterior surface square footage of the building. Mr. Menchyk, Jr. noted the square footage numbers are currently blank because he would like the board's and Bill Braun's input. In addition, Mr. Menchyk, Jr. stated General Code, when reviewing our new ordinance suggested clarification in certain areas, therefore, Mr. Menchyk, Jr. suggested including these in the amendment before adoption. Steinheiser said he suggests tabling this to give time for the supervisors, Andrew Menchyk, Jr., Bill Braun and the Planning Commission members to review, make changes/comments. Kaltenbaugh agreed.

### **CODE ENFORCEMENT REPORT**

Steinheiser motioned to approve Leyne Lokhaiser's invoice in the amount of \$265.00. Kaltenbaugh, seconded. Roll call, yes. Code enforcement report in packets.

### **ROAD MASTERS REPORT**

Road superintendent's report for month of May was in the packets.

Steinheiser said at the last meeting it was discussed to look into hiring a part time summer helper to cut the grass. Steinheiser stated Andrew Menchyk, Jr. did look into the collective bargaining agreement and the only restrictions were that they had to be enrolled in school and/or college and could only work a total of 60 days. Steinheiser said he had discussed the applications received with Longdon and Kaltenbaugh and said one application received was a child from Connoquenessing Township which he is in favor of hiring to keep the money within the Township. Steinheiser stated he is suggesting Brenda Davis's son, Brandon Davis. Steinheiser made a motion to hire Brandon Davis for summer help at a rate of \$9.50/hr. Kaltenbaugh, seconded. Roll call, yes.

### **BUILDING PERMIT REPORT**

Steinheiser stated there were fifteen building permits applied for this month. They were:  
 Joyce Gillis - Eagle Mill Rd. - porch  
 Raymond Koch - Timberlee Drive - shed  
 Robert Cole - Orchard Drive - garage  
 Vincent Gemma - Fox Drive - inground pool  
 Sonoma Valley - Sonoma Valley Drive - 2 quads (8 building permits)  
 Timberlee, Inc. - Timberlee Drive - house  
 Reuben Holt - Prospect Road - shed  
 Karen Schwab - Eagle Mill Rd. - garage

### **TAX COLLECTOR REPORT**

Tom Pawlowicz said 304 per capita tax reminder notices were mailed out yesterday and already had 20 calls today stating no one by that name lived there.

### **SEO REPORT**

Steinheiser stated two final sewage inspections were completed. They were:  
 Jason Bacher and Ron Walczak/Matthew Adams.

### **EMERGENCY MANAGEMENT COORDINATOR REPORT**

\* NONE \*

### **MOTIONS & GENERAL INFORMATION**

Steinheiser updated on last month's discussion on the township donating to Ron Kaltenbaugh's benefit but after contacting PSATS for legality, they stated the township can not donate taxpayer money. Steinheiser said the spaghetti dinner benefit for Ron Kaltenbaugh will be held at St. Mark's Lutheran Church, 209 W. Jefferson Street, on June 9, 2013 between 3:00 p.m.- 7:00 p.m. Anyone interested in donating desserts, basket for Chinese Auction or monetary donations can call Sherry Lokhaiser at 724-482-4120.

Steinheiser made a motion to release \$25.00 sewage escrow to Jason Bacher. Kaltenbaugh, seconded. Roll call, yes.

Steinheiser stated the PSATS Youth Award Contest application for Youth Groups is at Township office.

Steinheiser motioned to renew our website with PA State Association of Boroughs at a cost of \$389.00/yr and sign the "website design disclosure" agreement. Kaltenbaugh, seconded. Roll call, yes.

Steinheiser tabled the discussion on signing a resolution, furnished by PSATS, relating to the PA Prevailing Wage Act of 1961 until the board has time to read and review.

**Steinheiser said the below, which was on the agenda, is for information:**

Received letter from Rex Energy, dated May 14, 2013 to notify us that Permit Applications for Drilling or Altering a Well are being submitted to the PA DEP for the Schilling South Unit's 1H, 2H and 3H natural gas wells. The wells are located in Forward Township. Information is on file at the township office.

Received copy of letter, dated May 21, 2013, from Butler County Conservation District notifying PA American Water that the "Reiber Road Waterline Extension" submitted by PA American Water was reviewed and considered adequate. Information is on file at the township office.

Received letter dated May 23, 2013 from Shell Exploration & Production Co. (SWEPI LP) stating they are currently applying for well permits on the Renick property located in Center Township. Information is on file at the township office.

**COLLECTIVE BARGAINING AGREEMENT AMENDMENT**

Steinheiser called another executive session to discuss an amendment to the "Collective Bargaining Agreement". After returning, Steinheiser stated the union and board have come to an agreement on June 1, 2013 and an amendment to the agreement is to increase the union employees wage by 3% each year of the contract. Mr. Menchyk, Jr. said the contract will not open again before June 30, 2017. Steinheiser made a motion to approve the amendment by increasing their pay annually by 3% starting July 1, 2013. Kaltenbaugh, seconded. Roll call, yes.

Steinheiser was ready to adjourn the meeting when Mrs. Quinn, who was on the agenda last month to complain about Ricky Bridges putting a mobile home in on property beside her without a building permit and placing it 6'7" from the property line. Mrs. Quinn told Steinheiser she thought she would automatically be put on the agenda this month since it was tabled last month until the code enforcement officer could get more information. Steinheiser stated you have to call each month and request to be on the agenda. Mrs. Quinn noted Mr. Bridges was also in attendance and probably was looking for an answer too. Steinheiser stated it was discussed and told Mr. Bridges that he needs to start at the beginning with our Planning Commission and see what they require him to do and then follow all the proper procedures.

**MOTION TO ADJOURN**

Steinheiser motioned to adjourn the meeting at 8:57 p.m.