

Terry Steinheiser opened the Connoquenessing Township's "Organization Meeting" at 6:30 p.m. on January 7, 2013 at the Connoquenessing Township Municipal Building. Present were Supervisors, Terry Steinheiser, Scott Longdon and Jack Kaltenbaugh. Seven residents signed in on the public sign in record on file.

Steinheiser opened the meeting by nominating Longdon as the temporary chairman. Kaltenbaugh, seconded. Roll call, yes. Longdon made a motion to appoint Brenda Davis as Temporary Secretary. Kaltenbaugh, seconded. Roll call, yes. Longdon made a motion to appoint Terry Steinheiser as Chairman. Kaltenbaugh, seconded. Roll call, yes. Terry Steinheiser made a motion to appoint Scott Longdon as Vice-Chairman. Longdon, seconded. Roll call. Steinheiser, yes. Longdon, yes. Kaltenbaugh, no. Steinheiser nominated Brenda Davis to be permanent secretary. Kaltenbaugh, seconded. Roll call, yes. Steinheiser motioned to appoint Lee Kradel as full time treasurer. Kaltenbaugh, seconded. Roll call, yes.

Steinheiser motioned to increase the secretary and treasurer pay by 3%. Kaltenbaugh, seconded. Roll call, yes.

Steinheiser stated since receiving the Act 13 monies the Treasurer's bond will need increased from the current \$500,000. Kaltenbaugh made a motion to contact C.W. Howard Insurance Co. to increase Lee Kradel's bond to \$750,000. Longdon, seconded. Roll call, yes.

Steinheiser motioned to appoint Longdon as roadmaster with his pay to be set by the elected auditors. Longdon, seconded. Roll call. Steinheiser, yes. Longdon, yes. Kaltenbaugh, no.

Steinheiser motioned to reappoint Andrew Menchyk, Jr. with the firm "Stepanian & Menchyk, LLP" as solicitor. Kaltenbaugh, seconded. Roll call, yes.

Steinheiser made a motion to reappoint Senate Engineering with Bill Braun as the contact for the Township's engineer. Kaltenbaugh, seconded. Roll call, yes.

Steinheiser motioned to reappoint Myrna Gordon to the Chairman of the Vacancy Board. Kaltenbaugh, seconded. Roll call, yes.

Steinheiser motioned to appoint Sherry Lokhaiser for a new 4 year term on the Planning Commission expiring 2016. Longdon, seconded. Roll call, yes.

After discussing the applicants for SEO, Kaltenbaugh made a motion to reappoint Dave Ice as the Primary SEO. Longdon, seconded. Roll call, yes. Steinheiser stated the board needs to meet with Dave Ice to discuss his responsibilities and enforcement procedures to speed up the sewage issues. Kaltenbaugh motioned to appoint Doug Duncan as Alternate SEO. Longdon, seconded. Roll call, yes.

Steinheiser motioned to reappoint Dave Hazlett from Municipal Code Association as the Township's building permit inspector. Kaltenbaugh, seconded. Roll call, yes.

Steinheiser motioned to reappoint Shirley Barr as housekeeping person. Kaltenbaugh, seconded. Roll call, yes.

Steinheiser motioned to reappoint Eugene Henry as Dog Officer. Kaltenbaugh, seconded. Roll call, yes.

Steinheiser motioned to reappoint Leyne Lokhaiser as Code Enforcement Officer. Kaltenbaugh, seconded. Roll call, yes.

Steinheiser motioned to reappoint Longdon as Emergency Management Coordinator. Kaltenbaugh, seconded. Roll call, yes.

Motion made by Steinheiser to retain Nextier Bank as the depository, seconded by Kaltenbaugh. Roll call, yes.

Longdon motioned to name Kaltenbaugh as the township's voting delegate at the State Convention in Hershey this year. Steinheiser, seconded. Roll call, yes.

Steinheiser motioned to reappoint Tom Pawlowicz as the delegate for the BCTCC. Kaltenbaugh, seconded. Roll call, yes. Steinheiser motioned to reappoint Sharon Pawlowicz as alternate delegate for the BCTCC. Kaltenbaugh, seconded. Roll call, yes.

Steinheiser motioned to reappoint Lee Kradel as the BCATO representative. Kaltenbaugh, seconded. Roll call, yes.

Motion made by Steinheiser to retain Maher Duessel as the CPA for 2013 to audit the 2012 books. Kaltenbaugh, seconded. Roll call, yes.

Steinheiser stated the road workers wage is set by the union and in effect until July 1<sup>st</sup>.

Motion made by Steinheiser to set the Supervisors meetings for the first Wednesday of each month at 7:00 p.m. at the Township Building, seconded by Kaltenbaugh. Roll call, yes.

Motion made by Steinheiser to set the Planning Commission meetings for the third Wednesday of each month at 7:00 p.m. at the Township Building. Kaltenbaugh, seconded. Roll call, yes.

Steinheiser mentioned holidays for the secretary and treasurer will remain the same except they requested replacing the two election days for two personal days. Steinheiser stated it would be the same number of days off but the office would now be open on the election days. Scott questioned if this is the same as the union men receive? Steinheiser said, "yes". Steinheiser motioned for the secretary and treasurer to have the same holidays as the union men and replace the two election day holidays for two personal days off. Longdon, seconded. Roll call, yes.

Steinheiser motioned the secretary and treasurer to have five (5) personal days paid per year. Longdon, seconded. Roll call, yes.

Steinheiser made a motion for the secretary and treasurer to continue receiving four (4) sick days per year. Kaltenbaugh, seconded. Roll call, yes.

Before closing the meeting, Lee Kradel asked Steinheiser what the rates were for the Cleaning Position (Shirley Barr), Code Enforcement Officer (Leyne Lokhaiser) and Dog Officer (Eugene Henry)? After a discussion between the board on whether to increase their rate by 3%, Steinheiser made a motion to increase Shirley Barr, Leyne Lokhaiser and Eugene Henry's pay by 3%. Kaltenbaugh, seconded. Roll call. Steinheiser, yes. Kaltenbaugh, yes. Longdon, no.

The meeting was adjourned at 6:50 p.m.