

Connoquenessing Township's Supervisors "Close of Business" meeting was called to order by Chairman Terry Steinheiser at 6:00 p.m. on December 27, 2023 at the Connoquenessing Township Municipal Building. Present were Supervisors Terry Steinheiser and Larry Spangler. Ricky Kradel was absent. Also attending was Solicitor Andrew Menchyk, Jr., Treasurer/Asst. Secretary Lee Kradel and Secretary/Asst. Treasurer Brenda Davis to take the minutes. Engineer Bill Braun did not attend. Twelve people signed in on the public sign in record on file. The meeting opened with the Pledge of Allegiance and Prayer.

ANNOUNCE WHO IS RECORDING MEETING

Steinheiser asked who was recording the meeting. Two responded: Brendan Linton and Angela Fleeeger

EXECUTIVE SESSION ANNOUNCEMENT

The Supervisors met immediately following the December 6, 2023 Supervisors' Meeting to discuss personnel and code enforcement issues.

The Supervisors met December 19, 2023 to discuss personnel. Steinheiser stated both meetings discussed putting a new employee on.

REVIEW MINUTES

Spangler motioned to accept the supervisors meeting minutes of December 6, 2023. Steinheiser seconded. Roll call, yes.

FINANCIAL REPORT

Lee Kradel reported the beginning balance in the General Fund is \$816,006.89 but after total deposits of \$42,989.60 and checks in the amount of \$30,889.88 are approved tonight the ending balance will be \$828,106.61. The Escrow account beginning balance was \$22,539.00 but after deposits of \$960.00 and checks in the amount of \$1,420.00, the ending balance is \$22,079.00. Lee Kradel stated all other accounts stayed the same from the December 6, 2023 meeting. Spangler motioned to accept the financial report and pay the bills. Steinheiser seconded. Roll call, yes.

Spangler motioned to adopt the 2024 budget as Resolution #1-24. Steinheiser seconded. Roll call, yes.

COMMENT PERIOD - Three minute limit pertaining to agenda

Angela Fleeeger thanked Mr. Steinheiser for his 12 years of service. Mrs. Fleeeger questioned the \$421,000 ARP funds that were moved to the general account which she stated the office personnel told her that \$360,000 has been set aside (\$200,000 for paving and \$160,000 for equipment) and questioned whether the other amount was already allocated for something or just stays in the general fund. Steinheiser stated, it will stay in general fund.

Mrs. Fleeeger mentioned under "new business" the "administrative handbook" and asked if this should be discussed at the 1st meeting of 2024. Steinheiser stated it is in draft form and Mr. Menchyk, Jr. has been reviewing and not ready to act on tonight. Mr. Menchyk, Jr. stated the draft copy he is working with was a 2003 adopted handbook and updating to only be for office staff, not union employees. Ray Kroll stated he was a supervisor when that 2003 handbook was signed and the union employees were to also follow it. Steinheiser stated the union employees follow the union contract and the new handbook is only for administrative employees.

Mr. Brendan Linton was glad to see the fire tax increase on the agenda. Secondly, Mr. Linton thanked Mr. Steinheiser for his service to the township and good leadership. Mr. Linton congratulated Mrs. Fleeeger on her victory and looks forward to working with her.

CONNOQUENESSING VOLUNTEER FIRE COMPANY

Steinheiser thanked the community for their support of the fire tax increase.

EMERGENCY MANAGEMENT COORDINATOR REPORT

NONE

REQUEST TO BE HEARD - three minute limit

Mark Williams was on agenda but did not attend.

Brendan Linton was on agenda but did not comment.

OLD BUSINESS

Steinheiser stated the EADS Group was to have a draft Comprehensive Plan by the end of year but has requested an extension until January. Mr. Menchyk, Jr. stated no action is needed.

Update on Act 537 Plan - no comments

NEW BUSINESS

Discuss and possible action on Administrative Hand Book - discussed under "comment period"

Spangler stated the bid was put in through Municibid for the \$80,000 approved last month for the 2018 dump truck but the bid closed at \$86,000. Spangler stated he called the municipality and they rejected all bids but stated they would take \$100,000 if township wants to move forward. The board discussed the truck and agreed it is worth the \$100,000. Spangler motioned to purchase the 2018 dump truck for \$100,000. Steinheiser seconded. Roll call, yes. Ray Kroll feels the truck should be inspected by a supervisor or road superintendent Bill Chuba to make sure it isn't rusted out and that our equipment will transfer to this truck before spending \$100,000 of taxpayer monies. Spangler modified the motion to purchase the 2018 Freightliner dump truck for \$100,000 contingent on the condition of an inspection. Steinheiser seconded. Roll call, yes.

Discuss hiring Secretary - Steinheiser stated this will be handled by the new board of supervisors.

PLANS

Cheryl Hughes from Land Surveyors was present to represent the LaDonna Young & Robert J. Young Lot Consolidation Plan. Steinheiser stated the plan was recommended by our Planning Commission and Bill Braun. Spangler motioned to approve their modification request to waive the requirements of Articles V and VI. Steinheiser seconded. Roll call, yes. Steinheiser motioned to approve the LaDonna Young & Robert J Young Lot Consolidation Plan for preliminary and final approval. Spangler seconded. Roll call, yes.

Cheryl Hughes from Land Surveyors was present to represent the NorthCor Dev. Plan of Subdivision Revision #1. Steinheiser stated the plan was recommended by our Planning Commission and Bill Braun. Steinheiser motioned to approve their modification request to waive the requirements of Articles V and VI. Spangler seconded. Roll call, yes. Spangler motioned to approve the NorthCor Dev. Plan of Subdivision Revision #1 for preliminary and final approval. Steinheiser seconded. Roll call, yes.

ENGINEER REPORT

NONE

SOLICITOR REPORT

Spangler motioned to adopt Resolution #7-23 for fire tax increase to 3.0 mill. Steinheiser seconded. Roll call, yes.

CODE ENFORCEMENT REPORT

NONE

ROADMASTER REPORT

NONE

BUILDING PERMIT REPORT

Steinheiser stated there was one building permit applied for this month.

It was:

61-23 - Shirley Applegate - Mt. Nebo Ln. - ramp - 12/14/23

TAX COLLECTOR REPORT

NONE

SEO REPORT

NONE

MOTIONS & GENERAL INFORMATION

Steinheiser said the below, which was on the agenda, is for information:

2024 Organizational meeting will be held Tuesday January 2, 2024 at 6:00 p.m. followed by the first Supervisors meeting of 2024. There will be no supervisor meeting on Wednesday, January 3rd.

Elected Auditors meeting will be held January 3, 2024 at 9:30 a.m.

MOTION TO ADJOURN

Spangler motioned to adjourn the meeting at 6:32 p.m. Steinheiser seconded. Roll call, yes.