

Connoquenessing Township's Supervisors Meeting was called to order by Chairman Terry Steinheiser at 6:00 p.m. on July 7, 2021 at the Connoquenessing Township Municipal Building. Present were Supervisors Terry Steinheiser, Ed Rupert and Ricky Kradel. Also attending were Solicitor Andrew Menchyk, Jr., Engineer Bill Braun, Treasurer/Asst. Secretary Lee Kradel and Secretary/Asst. Treasurer Brenda Davis to take the minutes. Six people signed in on the public sign in record on file. The meeting opened with the Pledge of Allegiance and Prayer.

REVIEW MINUTES

Reviewed minutes of June 2, 2021. Kradel motioned to accept the minutes of June 2, 2021. Rupert seconded. Roll call, yes.

FINANCIAL REPORT

Lee Kradel reported the beginning balance in the General Fund is \$254,020.36 but after deposits of \$65,149.17 and checks in the amount of \$91,622.84 are approved tonight the ending balance will be \$227,546.69. Lee Kradel stated the Escrow account beginning balance is \$55,081.32 but with deposits in the amount of \$1,250.00 and \$350.00 checks leaving an ending balance of \$55,981.32. Lee Kradel said the Highway Aide beginning balance was \$248,833.93 but with interest in the amount of \$11.25, the ending balance is \$248,845.18. Lee Kradel stated the Act 13 Impact Fee fund beginning balance is \$303,470.28 but with interest in the amount of \$68.59 and the annual allocation amount of \$138,821.33, the ending balance is \$442,360.20. Lee Kradel stated the Act 13 CD balance remained at \$528,244.33 for an Act 13 grand total of \$970,604.53. Steinheiser motioned to approve the financial report and pay the bills. Rupert seconded. Roll call, yes.

Rupert motioned to approve Resolution #4-21 for budget amendment to 2021 budget to recognize \$138,821.33 Act 13 fees. Kradel seconded. Roll call, yes.

COMMENT PERIOD (three minutes pertaining to agenda)

Brendan Linton stated he is glad the RFP for the Comprehensive Plan is being discussed under the Solicitor section and stated the Southwestern Pennsylvania Commission has multiple grants available up to \$1,000,000 which are full grants with no match. Rupert feels the Comprehensive Plan is a good move for the future and keeps the Township from making mistakes that other municipalities have made. Mr. Linton stated the public grants that the Township has received is just another component of the pie crust and opens up other grant opportunities. Steinheiser mentioned all the surveying being done around the Rt. 68 corridor in the past few months and stated PennDot has promised money will be here in 2022. Steinheiser mentioned the petition at the Township to be signed to get a traffic signal at the Stevenson Road/Rt. 68 location.

REQUEST TO BE HEARD - three minute limit

NONE

BIDS

Brenda Davis opened and read aloud the sealed advertised bids for the letting of July 7, 2021. Below are the bidders name and amount of bid:

| Bidder Name | Massey Ferguson tractor | Concrete saw | Traffic signals |
|------------------|-------------------------|--------------|-----------------|
| Larry Double | \$4,255.00 | n/a | n/a |
| Bob Holbein | \$2,750.00 | \$200.00 | \$350.00 |
| Aaron Kradel | \$2,361.00 | n/a | n/a |
| Kozar Excavating | n/a | \$ 75.00 | n/a |

Rupert motioned to award the Massey Ferguson tractor to Larry Double in the amount of \$4,255.00. Steinheiser seconded. Roll call, Rupert - yes, Steinheiser - yes, Kradel abstained.

Steinheiser motioned to award the concrete saw to Bob Holbein in the amount of \$200.00. Kradel seconded. Roll call, yes.

Rupert motioned to award the used traffic signals to Bob Holbein in the amount of \$350.00. Kradel seconded. Roll call, yes.

OLD BUSINESS

NONE

NEW BUSINESS

The board discussed United Concordia Dental insurance renewal time for Union employees. Kradel motioned to renew the above dental insurance with the rates remaining the same through August 31, 2022. Rupert seconded. Roll call, yes.

Rupert stated we need to ratify the Health Insurance that was effective on July 1st which was changed a bit to save the Township money and need the Chairman to sign the HRA agreement. Rupert motioned to ratify the above Health Insurance and approve the Chairman to sign the HRA. Kradel seconded. Roll call, yes.

Brendan Linton sent a demo to the board showing what the new Township website will look like. Mr. Linton stated he has donated his time to update our new website, will turn it over to the Township free of charge and provide hosting space on his personal device if the Township is willing to sign an agreement releasing him from liability. Mr. Linton stated the Township currently has its website through PSAB which is to renew again on August 1st for a cost of \$495.00 a year which will go away if the board chooses to use the new website. Secondly, Mr. Linton stated the only cost to the Township will be to purchase 3 webpage domain names which will be (.com/.net/.org) with a maximum cost of \$100.00. Mr. Linton stated he has provided the indemnification agreement to Mr. Menchyk, Jr. for review. Kradel asked Mr. Linton if Brenda will be the one updating the information on website? Mr. Linton said, "yes". Rupert stated he just wants to make sure the board has the final say on all the changes. Steinheiser stated for the record that he does not want Brendan liable and feels the Township should move forward. Rupert motioned to approve the purchase of 3 webpage domain names with a maximum of \$100.00. Steinheiser seconded. Roll call, yes. Rupert motioned to sign and approve the indemnification agreement **subject** to Mr. Menchyk Jr.'s approval. Kradel seconded. Roll call, yes.

PLANS

NONE

ENGINEER REPORT

NONE

SOLICITOR REPORT

Mr. Menchyk, Jr. stated per the board's direction he sent a letter to #1 Cochran on June 23, 2021 requesting them to contact him within 10 days concerning their land development open items and said they have been non-responsive. Mr. Braun stated their engineer called him after the letter asking what needed done. The board said the letter from Mr. Menchyk, Jr. clearly states what needs done. The board stated the Township is holding a cash bond in an amount over \$36,000 and discussed doing the job themselves and taking from the bond. After more discussion, the board instructed Mr. Menchyk, Jr. to send a final letter to #1 Cochran both certified and regular mail.

Secondly, Mr. Menchyk, Jr. presented the Request for Proposal (RFP) for the Comprehension Plan which if the board approves will need to advertise a smaller advertisement of this in the Butler Eagle. Mr. Menchyk, Jr. briefly said the RFP mentions the Township is working towards sewer in a large part of Township which in turn brings development so the Township is asking for guidance in possibly changing some land development procedures, ordinances and whether zoning should be part of this plan. Mr. Menchyk, Jr. stated he has a 9 month completion date after contract is awarded in the proposal and the plan must meet the requirements of the Pennsylvania Municipality Planning Code. Lee Kradel asked if this is for a new comprehensive plan or an update to our existing plan. Mr. Menchyk, Jr. stated the other plan was multi jurisdictional and this will be a new plan that will be municipality specific. Rupert stated he would like to make sure Pachek Associates who did a good job on our last plan has a chance to bid. Mr. Menchyk, Jr. stated he would reach out to County Commissioners and Bill Braun would submit names to Mr. Menchyk, Jr. on who does this type of work and send letters to them in addition to advertising. Lee Kradel asked if there would be any benefit to include the Connoquenessing Borough in this or do it on our own. Mr. Menchyk, Jr. stated, "on our own". Rupert stated the Borough has previously completed their sewer as part of their plan. Rupert motioned to advertise the RFP of the Comprehension Plan stating the bidder has 30 days to submit a proposal to the Township. Kradel seconded. Roll call, yes.

CODE ENFORCEMENT REPORT

Kradel motioned to approve invoice for June 2021 in the amount of \$371.62. Rupert seconded. Roll call, yes. Report in packets.

ROAD MASTERS REPORT

Kradel stated the summer road jobs of asphalt paving and sealcoating are complete. Kradel stated the road crew is currently berming with 1A and putting down MC-70. Kradel stated brushcutting is continuous when time is available. Lastly, Kradel mentioned a rash of signs (over 15) were stolen in the Township.

Mr. Roy Gilliland mentioned when Wilson Excavating was working over on Powder Mill Rd. and sprayed the berms and never put anything around the mailboxes. Mr. Gilliland stated if you get off the pavement your tires and everything is just covered in tar. Kradel stated he will have Bill Chuba look at and have Wilson Excavating or the road crew put gravel down.

Road superintendent report for June was in supervisor's packet.

BUILDING PERMIT REPORT

Steinheiser stated there were four building permits applied for this month. They were:

- 32-21 - Jeremy Hamilton - Hilltop Rd. - carport - 6/4/21
- 33-21 - Arthur & Jessica Gall - Timberlee Dr. - house - 6/11/21
- 34-21 - Kathleen Smith - Shannon Rd. - porch roof - 6/14/21
- 35-21 - Jay Sasse, Jr. - Whitestown Rd. - pool - 7/1/21

TAX COLLECTOR REPORT

NONE

SEO REPORT

Steinheiser stated a final inspection was completed for Ben Fallecker.

EMERGENCY MANAGEMENT COORDINATOR REPORT

A Connoquenessing Volunteer Fire Company representative was on the agenda but did not attend.

Rupert stated he attended last week's quarterly meeting of the CVRA where they discussed the generator that was donated to them by the Evans City Borough and to be stored at the Connoquenessing Borough building is too big and costly to repair and decided to ask Evans City Borough if they could exchange their smaller one for this one.

MOTIONS & GENERAL INFORMATION

Kradel motioned to release sign escrow to Joe McCombs in the amount of \$50.00. Rupert seconded. Roll call, yes.

Rupert motioned to release sign escrow to Richard Goldinger in the amount of \$50.00. Kradel seconded. Roll call, yes.

Steinheiser said the below, which was on the agenda, is for information:

Rupert mentioned the recycling/cleanup day that was held on May 8, 2021 went very well and benefits the community. Rupert stated our share of the cost was \$502.39 and reported on the Financial Report.

Received letter dated June 11, 2021 from XTO Energy to notify they are requesting Well Permit Renewals for four Coretsky wells in Prospect Borough. Information is on file at Township office.

Received letter dated June 11, 2021 from XTO Energy to notify they are requesting Well Permit Renewals for four Patton wells in Prospect Borough. Information is on file at Township office.

MOTION TO ADJOURN

Rupert motioned to adjourn at 6:47 p.m. to an executive session to discuss litigation issues. Kradel seconded. Roll call, yes.