

Connoquenessing Township's Supervisors Meeting was called to order by Chairman Terry Steinheiser at 6:00 p.m. on May 5, 2021 at the Connoquenessing Township Municipal Building. Present were Supervisors Terry Steinheiser and Ed Rupert. Supervisor Ricky Kradel did not attend. Also attending was Solicitor Andrew Menchyk, Jr. and Secretary/Asst. Treasurer Brenda Davis to take the minutes. Engineer Bill Braun and Treasurer/Asst. Secretary Lee Kradel did not attend. Ten people signed in on the public sign in record on file. The meeting opened with the Pledge of Allegiance and Prayer.

REVIEW MINUTES

Reviewed minutes of April 7, 2021. Rupert motioned to accept the minutes of April 7, 2021. Steinheiser seconded. Roll call, yes.

FINANCIAL REPORT

Brenda Davis reported the beginning balance in the General Fund is \$247,163.68 but after deposits of \$49,887.13 and checks in the amount of \$114,163.07 are approved tonight the ending balance will be \$182,887.74. Brenda Davis stated the Escrow account beginning balance is \$56,496.32 but with deposits in the amount of \$150.00 and checks in the amount of \$940.00, the ending balance is \$55,706.32.

Brenda Davis said the Highway Aide beginning balance was \$248,814.16 but with interest in the amount of \$4.14, the ending balance is \$248,818.30. Brenda Davis stated the Act 13 Impact Fee fund beginning balance is \$303,349.76 but with interest in the amount of \$62.33, the ending balance is \$303,412.09.

Brenda Davis stated the Act 13 CD remained at \$527,665.34 for an Act 13 grand total of \$831,077.43.

Rupert motioned to approve the financial report and pay the bills. Steinheiser seconded. Roll call, yes.

Brenda Davis updated that last month it was motioned to approve the Quickbooks for a cost of \$379.99. Brenda Davis stated Lee Kradel said the Quickbooks Pro cost was quoted and we use the Quickbooks Premier so the correct amount is now \$639.99. In addition, Brenda stated the Payroll Service would be \$650.00. Steinheiser stated these are both needed and motioned to approve paying the \$650.00 for the Payroll Service and \$639.99 for the Quickbooks Premier. Rupert seconded. Roll call, yes. Rupert stated he would like to see the paychecks show the year-to-date vacation, sick and personal days. Brenda Davis stated it probably doesn't work because employees have different hire dates and it can't be calculated correctly on the paystub. Rupert stated it should work no matter what. Brendan Linton mentioned you can get Quickbooks from the cloud for a much cheaper yearly rate. Mr. Linton stated the start up might be the same or higher cost but it should cost less in the years to follow. Steinheiser told Mr. Linton to contact the office girls with this information.

COMMENT PERIOD (three minutes pertaining to agenda)

NONE

BIDS

Brenda Davis publicly opened and read aloud the bids received for the letting of May 5, 2021:

LIMESTONE

Tons	Material	Allegheny Mineral	McClymonds
		Price per ton	Price per ton
3,000	2A	\$18.55	\$19.97
300	8	\$23.30	\$24.52
100	1	\$20.80	\$21.67
800	2B	\$20.30	\$21.47
500	3	\$20.30	\$21.47

RIP RAP

		Allegheny Mineral Price per ton	McClymonds Price per ton
Tons	Material		
100	#4	\$20.80	\$21.67
100	#6	\$34.30	\$38.52
100	#7	\$34.30	\$38.52

Both bid bonds were reviewed and approved by Andrew Menchyk, Jr. Rupert motioned to award the Limestone & Rip Rap bid to Allegheny Mineral. Steinheiser seconded. Roll call, yes.

DUST OIL

The bidders and amounts are below:

		Russell Standard Price per gallon	Suit-Kote Price per gallon
Gallons	Material		
4,000	CRS-2	\$1.94	\$2.00
4,000	MC-70	\$2.87	\$2.75

All above bidders enclosed their bid bonds which were reviewed and approved by Andrew Menchyk, Jr. Steinheiser questioned whether the bid could be split between the two bidders. Mr. Menchyk, Jr. stated he would have to see how it was advertised to be determined. Rupert stated the bids were close and the overall difference would be \$.06 per gallon with Suit-Kote being lowest. The board tabled until Brenda Davis could provide the advertisement to Mr. Menchyk, Jr. to review.

REQUEST TO BE HEARD - three minute limit

Joe McCombs was present to state he is running for the District Magistrate office that is open in Evans City that covers Connoquenessing Township. Mr. McCombs stated he has been in public safety and service for 39 years. Mr. McCombs stated he has been actively involved with the Fire Dept. for 25 years and a police officer since 1990 and promoted to chief in 1996. Mr. McCombs stated he has dealt with thousands of civil cases, worked with municipalities and knows the court system and feels he is the best candidate with his experience and qualifications for this position. Mr. McCombs thanked the residents and board for their time.

OLD BUSINESS

NONE

NEW BUSINESS

Rupert stated that when the road name Hoch Lane was submitted to mapping it was spelled incorrectly as Hock Lane in the system and a "Road Name Application" form needs to be submitted to the county to correct this. Rupert motioned to approve the road name change to Hoch Lane and sign the application. Steinheiser seconded. Roll call, yes. Roy Gilliland asked how long ago was this? The board didn't know the exact date but said it's been a long time.

PLANS

NONE

ENGINEER REPORT

NONE

SOLICITOR REPORT

Mr. Menchyk, Jr. returned to the dust oil bid and said the advertisement was per item so the bid could be split between the two bidders. After discussing, Rupert stated if the total was purchased, it would cost less to go with Suit-Kote. Steinheiser was not interested in splitting the bid for this minimal amount. Steinheiser motioned to award the dust oil bid to Suit-Kote. Rupert seconded. Roll call, yes.

CODE ENFORCEMENT REPORT

Rupert motioned to approve April invoice in the amount of \$413.76. Steinheiser seconded. Roll call, yes. Report in the packets

ROAD MASTERS REPORT

Road superintendent report was in the packets.

Mr. Roy Gilliland said the road crew is always mowing and he's glad of it.

BUILDING PERMIT REPORT

Steinheiser stated there were six building permits applied for this month. They were:

- 20-21 - Joseph Wargo - Graham Dr. - porch - 4/12/21
- 21-21 - Matthew Bricker - Bricker Ln. - new home - 4/16/21
- 22-21 - Brennan Group L.P. - Timberlee Dr. - new home - 4/16/21
- 23-21 - John Appel - Graham Dr. - shed - 4/19/21
- 24-21 - Lutherlyn - Lutherlyn Ln. - picnic pavilion - 4/22/21
- 25-21 - David Convery - Evans City Rd. - shed - 4/22/21

TAX COLLECTOR REPORT

Rupert stated the Township received a request from Gary & Kathleen Kradel who live on Eagle Mill Rd. for a refund of hydrant tax that they have been paying for years and were not within the 780 ft. and should not have been billed. Rupert stated this happened when the Eagle Mill Rd. hydrants were put in and some residents were mistakenly billed. Rupert stated others on this road were affected and may request refunds in the future. Steinheiser stated it is not a huge amount, it's approximately \$140.00. Rupert motioned to approve refunding the hydrant tax to Gary & Kathleen Kradel at 374 Eagle Mill Rd. based on an amount determined in executive session following today's meeting. Steinheiser seconded. Roll call, yes.

Secondly, Rupert stated at last month's meeting there was a motion to put a Public Notice in the Butler Eagle in reference to the mistake Butler County made by billing hydrant tax to all residents on the past tax cards. Rupert stated, for the record, this was not advertised after talking with the tax collector because she felt this would cause more confusion because she has already taken care of 90% of the issues and is afraid a notice in the paper would cause residents that were already cleared up to call her again.

SEO REPORT

NONE

EMERGENCY MANAGEMENT REPORT

NONE

MOTIONS & GENERAL INFORMATION

Rupert motioned to release road bonds to Wilson Hardwoods for Stevenson Rd. in the amount of \$7,500.00, Kriess Rd. in the amount of \$13,000.00 and Cupps Rd. in the amount of \$6,250.00. Steinheiser seconded. Roll call, yes.

Connoquenessing Township, Connoquenessing Borough, Evans City Borough and Forward Township will have their joint annual "Clean-up/Recycling Day" this Saturday, May 8, 2021 from 8:00 a.m. To 1: 00 p.m. at the Forward Township building. Rupert stated a list of items being accepted and fees is posted on the outside bulletin board but he had copies for anyone interested.

Vince Gemma from Fox Drive in the Woodlands asked if anyone knows of any development going on at the end of Fassinger Rd. and Rt. 528 that would possibly be connecting hydrants from Lower Harmony Rd. to getting public water there. Sandi Cox, code enforcement officer, said a housing development is planned for there but nothing has been submitted to the Township yet. Mrs. Cox feels the water will come from the hydrants on Lower Harmony for the development but it would be the PA American Water Company to decide if they would come down to Fassinger Rd. to help him get public water ran to his area? Mrs. Cox told him he would have to contact PA American Water and have other residents also contact them with interest to check the feasibility of running the water to his residence.

MOTION TO ADJOURN

Steinheiser motioned to adjourn at 6:40 p.m. to executive session to discuss litigation issues and determine hydrant tax refund amounts. Rupert seconded.

Roll call, yes.