

Connoquenessing Township's Supervisors Meeting was called to order by Chairman Terry Steinheiser at 6:00 p.m. on November 4, 2020 at the Connoquenessing Township Municipal Building. Present were Supervisors Terry Steinheiser, Ed Rupert and Ricky Kradel. Also attending was Solicitor Andrew Menchyk, Jr., Treasurer/Asst. Secretary Lee Kradel and Secretary/Asst. Treasurer Brenda Davis to take the minutes. Engineer Bill Braun did not attend. Seven people signed in on the public sign in record on file. The meeting opened with the Pledge of Allegiance and Prayer.

REVIEW MINUTES

Reviewed minutes of October 7, 2020. Rupert motioned to accept the minutes of October 7, 2020. Kradel seconded. Roll call, yes.

FINANCIAL REPORT

Lee Kradel reported the beginning balance in the General Fund is \$281,734.35 but after deposits of \$56,260.38 and checks in the amount of \$117,114.69 are approved tonight the ending balance will be \$220,880.04. Lee Kradel stated the Escrow account beginning balance is \$22,669.82 but with deposits of \$4,412.75 and checks in the amount of \$1,391.50, the ending balance is \$25,691.07. Lee Kradel said the Highway Aide beginning balance was \$47,749.94 but with interest in the amount of \$1.96, the ending balance is \$47,751.90. Lee Kradel stated the Act 13 Impact Fee fund beginning balance is \$402,904.79 but with interest in the amount of \$82.79 the ending balance is \$402,987.58. Lee Kradel stated the Act 13 CD beginning balance remained the same at \$526,470.37 leaving a grand total of \$929,457.95. Kradel motioned to approve the financial report and pay the bills. Rupert seconded. Roll call, yes.

COMMENT PERIOD - Three minute limit pertaining to agenda

Matt McConnell from Connoquenessing Volunteer Fire Company requested a follow-up from last meeting as to whether a decision was made by the supervisors to increase the fire tax? Mr. McConnell stated the Connoquenessing Borough at their last meeting increased their millage to 2 and stated if the Township increases theirs higher than that, they would match it. The board did not have any comment. Mr. McConnell mentioned how fantastic the Halloween Parade that was held for the first time at the Connoquenessing Park this year was well attended and a great community event.

REQUEST TO BE HEARD - three minute limit

Dennis Higgins was on the agenda but did not attend.

OLD BUSINESS

NONE

NEW BUSINESS

NONE

PLANS

Pat Boylan sent in a letter requesting his remaining letter of credit be released. Steinheiser stated the Township also received a letter from Mr. Boylan's adjacent neighbor not requiring a buffer between them and Mr. Boylan has complied with all other requirements per a letter from Bill Braun. Steinheiser motioned to release the remaining letter of credit in the amount of \$22,550.00. Rupert seconded. Roll call, yes.

Steinheiser stated #1 Cochran is requesting their letter of credit be reduced to \$36,960.00. Steinheiser stated a letter from Bill Braun approved this new amount. Kradel motioned to reduce the current letter of credit in the amount of \$1,983,719.10 to \$36,960.00 (a reduction of \$1,946,759.10). Rupert seconded. Roll call, yes.

ENGINEER REPORT

NONE

SOLICITOR REPORT

NONE

CODE ENFORCEMENT REPORT

Rupert motioned to approve invoice for October 2020 in the amount of \$238.66. Kradel seconded. Roll call, yes. Report in packets.

ROAD MASTER REPORT

Road superintendent report for October 2020 was in supervisor packets.

Kradel stated the road crew installed a catch basin and 350 ft. of pipe at the intersection of Kriess and Stevenson Roads to fix the flooding.

Kradel stated they installed concrete head-walls and used concrete barriers for guardrails at the creek on Crab Run Rd.

Kradel asked the public to take a drive out to Whitestown Rd. Ext. to see all the improvements of the culvert. He stated the road crew did a lot of work there.

Kradel stated the Township recently purchased a Buffalo Turbine Blower to be used to blow the leaves out of our ditches and catch basins.

Kradel stated the road crew has been mowing and brush cutting. Kradel stated the bearings went out on the brush cutter but new ones came in today to be installed.

Kradel said he is currently working on his Paving list for 2021.

Steinheiser stated a letter was received from a resident about the leaf blower. It stated the resident was very pleased.

BUILDING PERMIT REPORT

Steinheiser stated there were two building permits applied for this month. They were:

53-20 - Randy & Tracy St. Clair -Prospect Rd. - new home-10/15/2020

54-20 - Jason & Ruth Bacher - Holt Ln. - garage - 10/23/2020

TAX COLLECTOR REPORT

NONE

SEO REPORT

NONE

EMERGENCY MANAGEMENT COORDINATOR REPORT

Rupert stated a motion needs made to pay the Connoquenessing Valley Regional Emergency Management Agency (CVREMA) for our share of the Emergency Operating Center (EOC) display and new portable radio. Rupert motioned to pay the CVREMA in the amount of \$2,886.66. Kradel seconded. Roll call, yes.

MOTIONS & GENERAL INFORMATION

Kradel motioned to release sewage escrow to Jeremy Richardson in the amount of \$450.00. Rupert seconded. Roll call, yes.

Rupert motioned to pay PSAB's yearly dues of \$225.00 to continue Webpage service. Kradel seconded. Roll call, yes.

Kradel motioned to advertise to appoint a certified public accountant to audit Township financial records for 2020. Rupert seconded. Roll call, yes.

Rupert motioned to advertise appointed positions per the requirements of the Second Class Code which were stated in the PSATS newsletter. Kradel seconded. Roll call, yes.

Kradel motioned to advertise proposed 2021 budget. Rupert seconded. Roll call, yes.

Rupert motioned to advertise end of year meeting to be held on Tuesday, Dec. 29, 2020 at 6:00 p.m. Kradel seconded. Roll call, yes.

Kradel motioned to advertise organizational meeting which will be held January 4, 2021 at 5:30 p.m. Rupert seconded. Roll call, yes.

Rupert motioned to advertise first supervisors meeting of 2021 will immediately follow the organizational meeting held on January 4, 2021 at 5:30 p.m. Steinheiser seconded. Roll call, yes.

Kradel motioned to advertise elected auditors meeting which will be January 5, 2021 at a time agreed upon by the elected auditors. Rupert seconded. Roll call, yes.

Steinheiser said the below, which was on the agenda, is for information:

Received thank you note from Meals on Wheels for our donation of \$1,200.00.

Received thank you note from Butler Area Public Library for our donation of \$800.00.

Received thank you note from Butler County Humane Society for our donation of \$500.00.

MOTION TO ADJOURN

Rupert motioned to adjourn at 6:18 p.m. Kradel seconded. Roll call, yes.