

Connoquenessing Township’s Supervisors Meeting was called to order by Chairman Terry Steinheiser at 6:00 p.m. on June 3, 2020 at the Connoquenessing Township Municipal Building. Present were Supervisors Terry Steinheiser, Ed Rupert and Ricky Kradel. Also attending was Solicitor Andrew Menchyk, Jr., Engineer Bill Braun, Treasurer/Asst. Secretary Lee Kradel and Secretary/Asst. Treasurer Brenda Davis to take the minutes. Six people signed in on the public sign in record on file. The meeting opened with the Pledge of Allegiance and Prayer.

REVIEW MINUTES

Reviewed minutes of May 6, 2020. Rupert motioned to accept the minutes of May 6, 2020. Kradel seconded. Roll call, yes.

FINANCIAL REPORT

Lee Kradel reported the beginning balance in the General Fund is \$403,329.59 but after deposits of \$117,678.32 and checks in the amount of \$178,106.17 are approved tonight the ending balance will be \$342,901.74. Lee Kradel stated the Escrow account beginning balance is \$55,001.90 but with no deposits and checks in the amount of \$894.75, the ending balance is \$54,107.15. Lee Kradel said the Highway Aide beginning balance was \$217,367.85 but with interest in the amount of \$8.64, the ending balance is \$217,376.49. Lee Kradel stated the Act 13 Impact Fee fund beginning balance is \$193,058.87 but with interest in the amount of \$38.35, the ending balance is \$193,097.22. Lee Kradel stated the Act 13 CD beginning balance is \$522,554.64 but with interest in the amount of \$1,932.74, the ending balance is \$524,487.38 for an Act 13 grand total of \$717,584.60. Kradel motioned to approve the financial report and pay the bills. Rupert seconded. Roll call, yes.

COMMENT PERIOD (three minutes pertaining to agenda)

NONE

BIDS

Following are the sealed bids that were publicly opened and read aloud by Brenda Davis for the letting of June 3, 2020:

PAVING

The bidders and amounts are below:

	Wiest	Shields	Holbein
1,403 ton	\$60.35	\$57.85	\$73.80

SEALCOAT

	Russell Standard	Midland	Suit-Kote
42,337 s.y.	\$1.943	\$2.92	\$2.005

Steinheiser asked Kradel if the above material bid on was State approved? Kradel said, "yes". All above bidders enclosed their bid bonds which were reviewed and approved by Andrew Menchyk, Jr. Kradel motioned to award the paving bid to Shields in the amount of \$81,163.55. Rupert seconded. Roll call, yes. Kradel motioned to award the Sealcoat bid to Russell Standard in the amount of \$82,260.79. Rupert seconded. Roll call, yes.

REQUEST TO BE HEARD - three minute limit

Dennis Higgins, resident of 120 Blue Jay Drive, who was at last month's meeting complaining about the RV trailer going to move in across the road from him has arrived and is stuck on a stump and partially

blocking the road. Mr. Higgins said the occupant of the RV is squatting and doesn't leave there to take his sewage away. Mr. Higgins said the RV is a piece of junk and will never leave. Mr. Higgins said he will call the DEP about him going to the bathroom in the woods. Mr. Higgins stated he has no water or electric. Mr. Higgins is asking the Township for their help. Kradel asked to see Mr. Higgins pictures. Kradel assured Mr. Higgins that the Township was told the RV would be moved back in 7 days. Steinheiser said the road is a legal cart-path but has never been adopted by the Township so we do not have jurisdiction over the road. Steinheiser told Mr. Higgins he needs to contact the State Police. Sandi Cox, our code enforcement officer, was in attendance and stated that the Woodlands is a private community that the Township hasn't adopted their roads and would have to ask Andrew Menchyk, Jr. if we can legally do anything. Andrew Menchyk, Jr. asked if the RV was licensed and inspected? Mr. Higgins said, "no". Mr. Menchyk, Jr. stated he could call the State Police. Rupert stated the only thing the Township can act on is if he is dumping sewage on the ground. Rupert stated he has to live there 6 months to be considered permanent. Steinheiser told Mr. Higgins he needs to get a homeowner's association over there. Mr. Higgins stated he pays taxes like everyone else and said the Township should at least give them cinders to spread onto the Woodland Roads. Kradel stated he has a farm path on his property that he would like cinders too but if the Township gives to one they will have to give to all and that would be too expensive for the Township. Mr. Menchyk, Jr. explained that the salt and materials on the road are paid through Liquid Fuels money from PennDot and can only be used on adopted roads of the township. Steinheiser told Mr. Higgins when he moved there he knew what the roads were like and can't expect the Township to take care of all his issues. Steinheiser told Mr. Higgins if it is a sewage or garbage problem he can come to the Township for those reasons. Mr. Higgins said he was going to call the DEP and State Police tomorrow. Steinheiser told him to keep the Township informed. Mr. Higgins said he will attend next month's meeting.

OLD BUSINESS

NONE

NEW BUSINESS

Rupert motioned to approve retaining PA State Association of Boroughs as our Website provider at an annual rate of \$409.00. Kradel seconded. Roll call, yes.

Steinheiser stated PA American Water approached the Township to see if they could install three (3) public fire hydrants on Reiber Rd. Rupert suggested they coordinate with where the sewage lines in the future will go. Kradel stated he has met with Joel Hilliard from the Water Company about where the road crew wants the line placed and will keep in contact with him during the process. Bill Braun stated sewer lines are below water lines and some places have had to cut through water lines to install sewer lines so he thinks we should check on the preliminary drawings of where the sewer lines are going. Rupert asked if they are replacing the water lines or just installing the hydrants? Kradel said, "both". Kradel motioned to sign the application and approve installing the three (3) fire hydrants. Rupert seconded. Steinheiser concurred but stated Bill Braun will provide the sewer line drawings and discuss with the water company before proceeding. Roll call, yes.

Rupert said the Census Bureau sent literature to the Township stating they are paying between \$18.00 to \$22.00 an hour for workers to go door-to-door to get people to complete the census. The representative wanted the Township to announce this at a public meeting, post the brochure on our bulletin board and put on our website. The board agreed to their request.

PLANS

Rupert stated the Conrad and Peggy Double Subdivision Plan was presented back in March to the Planning Commission and had many comments from our engineer that needed addressed. Since then most comments have been completed but the time is running out for the Township to either grant or deny

the plan so they have submitted a letter dated May 20, 2020 to grant the Township another 90 days to review their plan. Rupert motioned to accept being granted another 90 days to review their plan. Kradel seconded. Roll call, yes.

Bill Braun stated the Township is still holding \$22,500 of the Boylan Funeral Home improvement bond and they are requesting it be refunded saying their buffer yard is complete. Mr. Braun inspected the site and said the buffer is not done according to the Plan. He said no buffer is planted on the east side and only some on the west side but not what was on the plan. Steinheiser motioned to deny any release until approved by Senate Engineering. Rupert seconded. Roll call, yes.

ENGINEER REPORT

Bill Braun stated the permit to fix the Whitestown Rd. Ext. culvert has been submitted to DEP. Kradel asked if the pipe can be ordered now? Bill Braun said he would wait for DEP approval.

Bill Braun stated the new traffic signal pole at Foreign Tech Auto was wrong. He said the mast arm is too low so a new one needs made. Braun said it could take a few months and was the mistake of the Pole Fabrication Company. The board said the Township should not be charged for this. Bill Braun said there may be minor inspection fee.

Bill Braun also said the Pedestrian push button won't work on the Honda North pole so there has to be a freestanding pole there now to place the buttons on. Bill Braun stated this estimated expense of \$1,700.00 will be incurred by the Township but won't go over the original budget so we will still get reimbursed from the grant. Steinheiser motioned to incur the extra expense for the new pole near Honda North for the pedestrian push button. Kradel seconded. Roll call, yes.

Bill Braun said Mr. Eckels on the board of Brandywine presented a drawing of removing the center island and move the curb closer to the island about 2 ft. in order not to move trees or sidewalk. Bill Braun thinks the trees need moved back and then fix the sidewalk. Sandi Cox said she remembers when the plan was done that they were required to have that center island in there for one way in and one way out. Rupert stated we could leave the island and just take out the bushes that kids are hiding behind and fill the area with pavers. Steinheiser stated it wouldn't be at the Township expense. Mr. Menchyk, Jr. stated if the island is depicted on the plan you can take vegetation out to remove the hazard but the island will need to remain. Sandi Cox feels someone needs to look at the plan. Bill Braun didn't remember this and said she may be thinking of the emergency access road they put in. She disagreed. Steinheiser said no further action will be taken until further investigation by the engineer.

SOLICITOR REPORT

Mr. Menchyk, Jr. said the "Services Agreement" between Township and Township Sewer Authority that was discussed last month has been approved and signed by the Authority. Mr. Menchyk, Jr. stated the agreement currently does not have compensation terms but will be worked out later between the Township and Authority which will be added as Exhibit "A". Steinheiser said it should not be signed until we get the bank money. Kradel asked where the loan stands? Mr. Menchyk, Jr. stated the bank has proposed it and the authority has approved it and now the documents need completed which could take two months. Rupert feels it needs signed now so the Township can assist the Authority and at a later time when the Authority's money comes in then the Township can get reimbursed. Rupert made a motion to sign the "Services Agreement" and work out the compensation at a later time. Kradel seconded. Roll call, Rupert, yes; Kradel, yes; Steinheiser, abstained.

CODE ENFORCEMENT REPORT

Steinheiser motioned to approve invoice for May 2020 in the amount of \$444.68. Kradel seconded. Roll call, yes. Report in packets.

ROAD MASTERS REPORT

Road superintendent report was in packets.

Kradel presented two bids for berming over at 143 Eagle Mill Rd. Spangler Brothers submitted the lowest bid at \$11,300. Hepfl Paving submitted one for \$12,000. Kradel stated he solicited quotes from Wiest and Shields but they did not respond. Steinheiser asked if these should have been advertised? Andrew Menchyk, Jr. said the dollar amount was below the requirement of advertising and the written bid is acceptable. Kradel motioned to accept Spangler Brothers bid of \$11,300 to berm at 143 Eagle Mill Rd. Rupert seconded. Roll call, yes.

BUILDING PERMIT REPORT

Steinheiser stated there were nine building permits applied for this month. They were:

- 12-20 - Jeffrey & Amy Rapp - Prospect Rd. - shed - 5/14/20
- 13-20 - Tom Double - Double Rd. - porch roof - 5/14/20
- 14-20 - Dennis Shay - Fawn Dr. - mobile home - 5/13/20
- 15-20 - Robert Hilliard - Dick Rd. - mobile home - 5/22/20
- 16-20 - Bob Calvin - Timberlee Dr. - inground pool - 5/22/20
- 17-20 - Candie Ziegler - Cherry Blossom Dr. - mobile home - 5/26/20
- 18-20 - David Soffa - Domhoff Ln. - shed - 6/1/20
- 19-20 - Carl Ray - Eagle Mill Rd. - shed - 6/1/20
- 20-20 - Jason Anderson - Plateau St. - deck roof - 6/3/20

TAX COLLECTOR REPORT

NONE

SEO REPORT

NONE

EMERGENCY MANAGEMENT COORDINATOR REPORT

NONE

MOTIONS & GENERAL INFORMATION

Rupert motioned to release sign escrow to John Bench (on behalf of Nicole Thurner) in the amount of \$50.00. Kradel seconded. Roll call, yes.

Kradel motioned to release sign escrow to Kelly Ferrari in the amount of \$50.00. Rupert seconded. Roll call, yes.

Rupert motioned to release sign escrow to Matt Fischer in the amount of \$50.00. Steinheiser seconded. Roll call, yes.

Kradel motioned to release sign escrow to Nina Teff in the amount of \$50.00. Rupert seconded. Roll call, yes.

Kradel motioned to release sign escrow to Jennifer Gilliland Vanasdale in the amount of \$50.00. Steinheiser seconded. Roll call, yes.

MOTION TO ADJOURN

Rupert motioned to adjourn to an executive session at 7:04 p.m. to discuss litigation issues and stated the board would not return. Kradel seconded. Roll call, yes.