

Connoquenessing Township's Supervisors Meeting was called to order by Chairman Terry Steinheiser at 6:00 p.m. on May 6, 2020 at the Connoquenessing Township Municipal Building. Present were Supervisors Terry Steinheiser, Ed Rupert and Ricky Kradel. Also attending was Solicitor Andrew Menchyk, Jr., Engineer Bill Braun and Secretary/Asst. Treasurer Brenda Davis to take the minutes. Treasurer/Asst. Secretary Lee Kradel did not attend. Three people signed in on the public sign in record on file. The meeting opened with the Pledge of Allegiance and Prayer.

REVIEW MINUTES

Reviewed minutes of April 1, 2020. Steinheiser motioned to accept the minutes of April 1, 2020. Kradel seconded. Roll call, yes.

FINANCIAL REPORT

Brenda Davis reported the beginning balance in the General Fund is \$314,520.16 but after deposits of \$163,915.43 and checks in the amount of \$75,106.00 are approved tonight the ending balance will be \$403,329.59. Brenda Davis stated the Escrow account beginning balance is \$54,338.15 but with deposits in the amount of \$1,800.00 and checks in the amount of \$1,136.25, the ending balance is \$55,001.90. Brenda Davis said the Highway Aide beginning balance was \$217,349.98 but with interest in the amount of \$17.87, the ending balance is \$217,367.85. Brenda Davis stated the Act 13 Impact Fee fund beginning balance is \$192,918.26 but with interest in the amount of \$140.61, the ending balance is \$193,058.87. Brenda Davis stated the Act 13 CD remained at \$522,554.64 for an Act 13 grand total of \$715,613.51. Steinheiser motioned to approve the financial report and pay the bills. Rupert seconded. Roll call, yes.

Steinheiser motioned that the supervisors would not respond to any public comment or requests to be heard during the meeting. Rupert seconded. Roll call, yes.

COMMENT PERIOD (three minutes pertaining to agenda)

NONE

BIDS

Brenda Davis publicly opened and read aloud the bids received for the letting of May 6, 2020:

LIMESTONE

Tons	Material	McClymonds Price per ton	IA Construction Price per ton
3,000	2A	\$19.66	\$29.45
300	8	\$24.21	\$32.95
100	1	\$21.36	\$30.95
250	2B	\$21.16	\$31.45
500	3	\$21.16	n/a

RIP RAP

Tons	Material	McClymonds Price per ton	IA Construction Price per ton
100	#4	\$21.36	\$34.55
100	#6	\$38.21	\$42.55
100	#7	\$38.21	\$42.55

Both bid bonds were reviewed and approved by Andrew Menchyk, Jr. Kradel motioned to award the Limestone & Rip Rap bid to McClymonds. Rupert seconded. Roll call, yes.

DUST OIL

The bidders and amounts are below:

Gallons	Material	Russell Standard Price per gallon	Suit-Kote Price per gallon
8,000	CRS-2	\$1.96	\$1.91

All above bidders enclosed their bid bonds which were reviewed and approved by Andrew Menchyk, Jr. Steinheiser motioned to award the CRS-2 bid to Suit-Kote at the rate of \$1.91 per gallon. Kradel seconded. Roll call, yes.

REQUEST TO BE HEARD - three minute limit

Dennis Higgins, resident of 120 Blue Jay Drive, was present to say there is a fifth wheel trailer going to move in beside his residential property and he said the Woodlands area has 54 residential houses and has not been a recreational campsite for over 20 years and he does not want campers/trailers moving in around him. Mr. Higgins stated this will bring his property value down. Mr. Higgins stated he would be okay with a mobile home with septic and well but the new owners are just putting in a fifth wheel to camp. Mr. Higgins was asking the Township supervisors to help him and tell him his rights so campsites don't move in all around his residential house. The supervisors did not respond so Mr. Higgins asked if he should come back next month? Steinheiser said, "yes, thank you".

Kradel went back to discussing the tabled paving bids that was under **BIDS** above but overlooked. Kradel stated paving bids tabled last month had come in at around \$300,000 but since then a culvert needed replaced on Whitestown Rd. Ext. which could cost close to \$100,000 so Kradel would like to reject last month's tabled bids and change the scope of work. Kradel motioned to throw out last month's tabled paving bids. Rupert seconded but stated the reason they were tabled in the first place is so Mr. Menchyk, Jr. could review their bid bonds but then this unforeseen costly culvert collapse came up and the scope of work needed changed. Roll call, yes. Kradel stated he is still planning on paving Boy Scout Rd. hill because it has been prepared for it but will tar & chip Boy Scout Rd. from the bridge past Semiconon Ln. to the bottom of the hill and then tar and chip from the top of hill to Rt. 528 and tar & chip all of Eagle Mill Rd. from Rt. 68 to the Township line. Kradel motioned to advertise for the above two jobs. Rupert seconded. Roll call, yes. Steinheiser added Bill Braun's comment to the motion to advertise the specified material PennDot requires after April 10, 2020 so the job can be paid by Liquid Fuels.

OLD BUSINESS

NONE

NEW BUSINESS

Mr. Menchyk, Jr. stated Ray Kroll, Sr. a Sewer Authority Board member has not attended any of the meetings. Mr. Menchyk, Jr. stated under the Township Municipal Authority Act, the supervisors can remove a member who has missed three (3) consecutive meetings and must do so within 60 days of the last missed meeting. Mr. Menchyk, Jr. stated he sent a letter to the supervisors asking them to consider removing Mr. Kroll, Sr. because of lack of participation. Rupert asked if Mr. Kroll has been contacted to attend the meetings? Calvin Wonderly, chairman of Sewer Authority Board, said he has personally contacted him and Mr. Kroll has even stated he would be at the meeting and then did not attend.

Steinheiser suggests the Board of Supervisors and the Sewer Authority start to concur on who they would consider putting on the board. Kradel asked Mr. Wonderly if he would like Mr. Kroll removed? Mr. Wonderly said, "no" I would like him to come to the meetings because he has a lot of experience. After discussing, Steinheiser motioned Andrew Menchyk, Jr. to send a certified letter to Mr. Kroll stating the supervisors have removed him from the Sewage Authority board but state if he is willing to participate in the meetings the board will reinstate him because they know he has much knowledge that would assist the Authority. Steinheiser stated if Mr. Kroll does not respond, the boards can move forward filling the vacancy. Kradel seconded. Roll call, yes.

PLANS

NONE

ENGINEER REPORT

Bill Braun stated there is good news at the Kriess Rd./Eagle Mill Rd./Rt. 68 intersection that the poles are being installed. Mr. Braun stated Bronder will get an invoice to the Township by May 15th so it can be submitted to the ARLE and GLG grants by the end of the month for reimbursement. Mr. Braun stated the job has to be closed out by the end of June. Steinheiser wanted it noted that he hopes with this Covid-19 pandemic that PennDot will not move our anticipated 2022 completion date.

Bill Braun mentioned that Whitestown Rd. Ext. is closed due to the culvert collapsing and Senate Engineering has done a field survey and permit drawings are complete and should be submitted with the application to DEP next week. Mr. Braun said there is no fee for the permit since we are a Municipality. Steinheiser asked if there is any available grant money? Bill Braun stated only through Dirt & Gravel Roads. Kradel stated he already looked into this but they are not awarding any monies now until September for next year's project. Kradel stated they are applying for Camp Fatima and Kniess roads currently. Kradel stated Welsh Rd. will be the following year.

SOLICITOR REPORT

Rupert motioned to approve General Code eCode360 annual maintenance in the amount of \$1,195.00. Kradel seconded. Roll call, yes.

Mr. Menchyk, Jr. presented a Property Tax Resolution that Butler County proffered that will extend the due date for property taxes at face value through November 30, 2020. Rupert stated the County has passed this resolution and this only extends the FACE amount, not the discounted period. After discussing, Rupert motioned to pass the Property Tax Resolution that will only be effective through November 30, 2020. Kradel seconded. Roll call, yes. Mr. Menchyk, Jr. asked Brenda Davis to provide him with the resolution number so he can prepare the resolution.

Mr. Menchyk, Jr. said at the last Connoquenessing Township Sewer Authority meeting, which he is the counsel for, mentioned having an agreement between the Township and Authority so the Township can assist the newly formed Authority with record keeping, misc. supplies, copier use, office building use, etc. and then the Township would bill back the Authority for these services. Mr. Menchyk, Jr. presented to the board a draft "Services Agreement" between Connoquenessing Township & Connoquenessing Township Sewer Authority for their review and comments and stated the Sewer Authority has not seen this draft yet so the supervisors have plenty of time to review before the next meeting. Mr. Menchyk, Jr. stated there would be an attachment "A" to the "Services Agreement" with all the items listed and rates associated with these items that would be agreed upon by both entities. Calvin Wonderly questioned what the compensation would be for the two individuals? Mr. Menchyk, Jr. said they would remain employees of the Township doing Sewer Authority work while working for the Township then the Authority would reimburse the Township for their services instead of them being reimbursed individually.

Calvin Wonderly asked, "but how will they be paid"? Rupert said they will get paid by the Township but keep a running total of the hours spent on Sewer work and then the Sewer Authority would reimburse the Township. Mr. Menchyk, Jr. stated basically the Township is lending the Sewer Authority employees. Mr. Wonderly stated his concern is making sure the individuals doing the work are being paid. Steinheiser tabled this until further review.

CODE ENFORCEMENT REPORT

Steinheiser motioned to approve April invoice in the amount of \$150.13. Kradel seconded. Roll call, yes. Report in the packets.

ROAD MASTERS REPORT

Road superintendent report was in the packets.

Kradel stated the majority of time right now is spent on Eagle Mill Road getting prepared for resurfacing. Kradel also stated mowing and brush cutting is being done and working on berms throughout the Township.

BUILDING PERMIT REPORT

Steinheiser stated there were two building permits applied for this month. They were:

10-20 - James Eck - Prospect Rd. - garage - 4/2/20

11-20 - Matt & Becky Krchnak - Winterwood Dr. - swimming pool - 5/4/20

TAX COLLECTOR REPORT

NONE

SEO REPORT

Steinheiser stated a final inspection was done for Darrel Datt.

EMERGENCY MANAGEMENT REPORT

Rupert stated he talked to Phil Barker from PEMA and was told that the Township did not need to declare a disaster emergency in order to get Federal funding.

MOTIONS & GENERAL INFORMATION

Kradel motioned to release road bond for G. Rodgers & Son Logging for 1 mile on Kriess Rd. in the amount of \$12,500.00. Rupert stated this logging company has done logging for him personally years back but he could still vote to release. Rupert seconded. Roll call, yes.

Rupert motioned to release sewage escrow to Darrel Datt in the amount of \$500.00. Kradel seconded. Roll call, yes.

Rupert stated that the Connoquenessing Township, Connoquenessing Borough, Evans City Borough and Forward Township **has canceled** their joint annual "Clean-up/Recycling Day" that was to be held on May 9, 2020 from 8:00 a.m. to 1: 00 p.m. If it is rescheduled the Township will announce.

MOTION TO ADJOURN

Rupert motioned to adjourn to executive session at 6:47 p.m. to discuss pending litigation matters. Kradel seconded. Roll call, yes.