

Terry Steinheiser opened Connoquenessing Township's "Organizational Meeting" at 4:00 p.m. on January 6, 2020 at the Connoquenessing Township Municipal Building. Present were Supervisors Terry Steinheiser, Edward Rupert and Ricky Kradel. Twelve people signed in on the public sign in record on file.

Steinheiser stated Ricky Kradel, Clinton McConnell and Heather Brown have submitted their "Oath of Office" forms and are on file at Township office.

Steinheiser motioned to appoint Rupert as the Temporary Chairman. Kradel seconded. Roll call, yes. Rupert motioned to appoint Kradel as Temporary Secretary. Steinheiser seconded. Roll call, yes. Rupert motioned to appoint Steinheiser as Chairman. Kradel seconded. Roll call, yes. Steinheiser motioned to appoint Rupert as Vice-Chairman. Kradel seconded. Roll call, yes. Steinheiser motioned to appoint Brenda Davis to be permanent Secretary/Asst. Treasurer. Rupert seconded. Roll call, yes. Steinheiser motioned to appoint Lee Kradel as Treasurer/Asst. Secretary. Rupert seconded. Roll call, Steinheiser, yes. Rupert, yes. Kradel, abstain.

Rupert motioned a 2% pay increase for the Secretary/Asst. Treasurer and Treasurer/Asst. Secretary. Steinheiser seconded. Roll call, Steinheiser, yes. Rupert, yes. Kradel abstain.

Steinheiser motioned to set Treasurer's bond at \$750,000 for both the Treasurer and Asst. Treasurer. Rupert seconded. Roll call, yes.

Steinheiser motioned to appoint Kradel as roadmaster with his pay to be set by the elected auditors. Rupert seconded. Roll call, Steinheiser, yes. Rupert, yes. Kradel, abstain.

Steinheiser motioned to reappoint Andrew Menchyk, Jr. with the firm "Stepanian & Menchyk, LLP" as solicitor. Kradel seconded. Roll call, yes.

Steinheiser motioned to reappoint Bill Braun from Senate Engineering as the Township's engineer at the 2020 rate schedule supplied to the Township. Rupert seconded. Roll call, yes.

Steinheiser motioned to reappoint Myrna Gordon to the Chairman of the Vacancy Board. Kradel seconded. Roll call, yes.

Steinheiser motioned to reappoint Ann Isaacs as the Township's interim tax collector at the same rate of \$1.00 per card. Rupert seconded. Roll call, yes.

Steinheiser motioned to reappoint Dave Ice for 2020 as Primary SEO and reappoint Doug Duncan as Alternate SEO. Kradel seconded. Roll call, yes.

Steinheiser motioned to reappoint Dave Hazlet from Municipal Code Association as the Township's building permit inspector. Rupert seconded. Roll call, yes.

Steinheiser motioned to appoint the Commercial Building Inspector to be whoever Municipal Code Association uses which is currently Commercial Code Inspectors (CCI). Rupert seconded. Roll call, yes.

Steinheiser motioned to reappoint Eugene Henry as Dog Officer at same rate of \$128.75/quarterly and \$30.00 dog pickup. Kradel seconded. Roll call, yes.

Rupert stated there were two applicants for Code Enforcement Officer which were the current Sandra Cox and Leyne Lokhaiser. Rupert stated Sandra Cox requested a pay increase to \$21.00/hr but stated Mr. Lokhaiser would do the position at the current \$16.97/hr rate. Steinheiser made a motion to retain Sandra Cox at the current rate of \$16.97/hr. but if she does not accept the board will offer the position to Leyne Lokhaiser at that rate. Rupert seconded. Roll call, Steinheiser, yes. Rupert, yes. Kradel, no.

Rupert motioned to reappoint Brent Benoit and Diane Hanchosky to 4 year terms on the Planning Commission. Kradel seconded. Roll call, yes.

Rupert stated two letters of interest were received for a two year opening on the Planning Commission which were Lee Ann Kradel and Daniel Green. Rupert motioned to appoint Lee Ann Kradel to a 2 year term on the Planning Commission. Steinheiser, seconded. Roll call, Steinheiser, yes. Rupert, yes. Kradel, abstain. Rupert stated his term will be over within 2 years and said Dan Green would be a good candidate at that time.

Steinheiser motioned to retain Nextier Bank as the depository, seconded by Rupert. Roll call, yes.

Rupert motioned to appoint Steinheiser as the township's voting delegate at the State Convention in Hershey this year. Kradel seconded. Roll call, Rupert, yes. Kradel, yes. Steinheiser, abstain.

Rupert motioned to reappoint Lee Kradel as delegate for the BCTCC. Steinheiser, seconded. Roll call, Rupert, yes. Steinheiser, yes. Kradel, abstain.

Steinheiser motioned to reappoint Brenda Davis as the alternate delegate for the BCTCC. Rupert seconded. Roll call, yes.

Steinheiser motioned to reappoint Lee Kradel as the BCATO representative. Rupert seconded. Roll call, Steinheiser, yes. Rupert, yes. Kradel, abstain.

Rupert motioned to retain Maher Duessel as the CPA for 2020 to audit the 2019 books. Kradel seconded. Roll call, yes.

Steinheiser stated the road workers wage is set by the union contract.

Steinheiser mentioned to the board that he would like to see the monthly supervisor meetings held earlier than 7:00 p.m. After discussing, Kradel motioned to set the Supervisors meetings for the first Wednesday of each month at 6:00 p.m. at the Township Building, seconded by Rupert. Roll call, yes.

Motion made by Kradel to set the Planning Commission meetings for the third Wednesday of each month at 7:00 p.m. at the Township Building and the pay rate remains at \$50/mo. Rupert seconded. Roll call, yes.

Rupert mentioned holidays for the road workers are set by the union contract and motioned the Secretary/Asst. Treasurer and Treasurer/Asst. Secretary will follow the same. Kradel seconded. Roll call, yes. The holidays listed on the agenda were:

New Years Day, Good Friday, Memorial Day, Fourth of July, Labor Day, Thanksgiving, either day after Thanksgiving or following Monday, 1/2 day Christmas Eve, Christmas Day

Steinheiser motioned the Secretary/Asst. Treasurer and Treasurer/Asst. Secretary to follow the same as road workers 5 personal days paid per year. Rupert seconded. Roll call, Steinheiser, yes. Rupert, yes. Kradel, abstain.

Steinheiser motioned the Secretary/Asst. Treasurer and Treasurer/Asst. Secretary to follow the same as road workers 4 sick days per year. Rupert seconded. Roll call, Steinheiser, yes. Rupert, yes. Kradel, abstain.

Rupert adjourned the meeting at 4:16 p.m. Steinheiser seconded. Roll call, yes.