

Connoquenessing Township's Supervisors Meeting was called to order by Chairman Terry Steinheiser at 7:00 p.m. on November 12, 2018 at the Connoquenessing Township Municipal Building. Present were Supervisors Terry Steinheiser and Ed Rupert. Ray Kroll did not attend. Also attending was Attorney Kyrie Lokhaiser (on behalf of Solicitor Andrew Menchyk, Jr.), Treasurer/Asst. Secretary Lee Kradel and Secretary/Asst. Treasurer Brenda Davis was present to take the minutes. Engineer, Bill Braun, did not attend. The meeting opened with the Pledge of Allegiance and Prayer. Fifteen people signed in on the public sign in record on file.

REVIEW MINUTES

Reviewed minutes of October 3, 2018. Rupert motioned to accept the minutes of October 3, 2018. Steinheiser, seconded. Roll call, yes.

FINANCIAL REPORT

Lee Kradel reported the beginning balance in the General Fund is \$598,779.58 but after deposits of \$40,174.19 and checks in the amount of \$183,551.93 are approved tonight the ending balance will be \$455,401.84. Lee Kradel stated the Escrow account beginning balance is \$49,522.83 but after deposits of \$3,155.00 and checks in the amount of \$7,566.75 are approved tonight, the ending balance is \$45,111.08. Lee Kradel said the Highway Aide beginning balance was \$230,573.80 but with interest of \$7.59, and a check in the amount of \$230,000.00, the ending balance is \$581.39. Lee Kradel stated the Act 13 Impact Fee fund beginning balance is \$262,572.93 but with interest of \$487.52, the ending balance is \$263,060.45. Lee stated the CD in the amount of \$506,279.36 of Act 13 funds brings the total Act 13 fund balance to \$769,339.81. Mrs. Hockenberry asked where she would find the amount of the Code Enforcement Officer's check that is listed under Code Enforcement Report on the Financial Report? Lee Kradel said there are two checks made out to Sandra Cox. One check is for hourly work and the other is for mileage, postage, etc. Lee stated the dollar amount under the Code Enforcement Report is the total gross wages for each check. Rupert motioned to approve the financial report and pay the bills. Steinheiser seconded. Roll call, yes.

Rupert stated we received an invoice for our Township portion of Fire Dept. radio costs for 911's P25 System in the amount of \$17,276.40. Rupert said this is our portion to pay for the Connoquenessing Fire Dept.'s new mobile base unit and radios. Rupert stated our first estimate was for \$25,000 which included two mobile base units but they only received one. Rupert explained this expense is because 911 is updating all their equipment and all municipalities have to pay their share. Rupert motioned to pay \$17,276.40 for our portion of the 911's P25 System. Steinheiser seconded. Roll call, yes.

COMMENT PERIOD - three minute limit

Calvin Wonderly told Steinheiser that Ray Kroll had promised to re-line and put stop bars on Brandywine Roads that were covered over when it was paved this summer but they are still not done and wanted this mentioned in the minutes. Steinheiser said he would check with Kroll on the status.

Cliff Pickerd from 128 Buttercup School Rd. said he feels the lights at #1 Cochran need to have shields on them because they are shining onto all the homes on the road and into his bathroom. Steinheiser said he will have our engineer go and look at.

REQUEST TO BE HEARD - three minute limit

Dan Reamer, a resident, asked if the board had heard that the Butler Farm Show had acquired any property that they may want to put a building on or get re-zoned? Steinheiser said he did know they purchased property and removed a house on it but has not heard of their intentions with the lot. Rupert said the property currently is in Butler Township since the house was there so the Township doesn't have any jurisdiction over it at this time. Mr. Reamer is concerned they will park trailers there during the

Farm Show week or possibly put up another pole building. Mr. Reamer said there is currently water problems there and concerned on what their plans are. Steinheiser said he would talk to Ken Laughlin, president of Farm Show, to get information. Rupert said any development would need to meet our Stormwater Management Plan requirements. Rupert said they could try later to combine all Farm Show grounds and would be assessed where the majority of the grounds are located but currently this parcel is in Butler Township. Steinheiser told Mr. Reamer if more than 5,000 square ft. of impervious surface is disturbed a Stormwater Plan would be required.

OLD BUSINESS

NONE

NEW BUSINESS

Rupert said the Connoquenessing Elementary School sent a letter to the Township requesting the Township place a verification flasher on the back of the current Connoquenessing School signal. Rupert said a State Policeman was at the school and requested this so when pulling from Connoquenessing School Road you can see the back of the sign and know that the signal is active. Rupert stated we had received a quote from our signal maintenance contractor in the amount of \$375.00 but said Connoquenessing Borough is also working on obtaining a quote and he would like to table this discussion until they get their quote and work something out with the lowest vendor. Rupert tabled the discussion. Steinheiser seconded. Roll call, yes.

PLANS

Brent Benoit was present to present his Lot Consolidation Plan. Mr. Benoit said he is combining 7 lots into one 1.71 acre lot. Rupert motioned to grant modification for providing contours on the plan since it is a lot line revision. Steinheiser seconded. Roll call, yes. Rupert motioned to approve the Brent Benoit Lot Consolidation Plan for preliminary and final approval. Steinheiser seconded. Roll call, yes.

ENGINEER REPORT

Rupert said we received the GLG and ARLE grants and had planned to get strain poles for the new traffic signals on Rt. 68 but since there are more funds available to change to using mast arms which will place all wiring underground, which PennDot prefers, he suggests the Township do this. Rupert motioned to authorize Trans Associates to use the extra funding for mast arms. Steinheiser seconded. Roll call, yes. Evelyn Hockenberry asked if the grant money will cover everything? Rupert said, "yes". In addition, Steinheiser said the County just told him they received through PennDot District 10-0 improvements project a \$250,000 grant for the Rt. 68 Corridor. Steinheiser said the county commissioners really worked on helping get funds for our community and the board appreciates them.

Rupert stated Bill Braun's engineer report also stated there has been no change with our Act 537 plan that is being reviewed at the PA DEP, construction plans for Rt. 68 and Kriess Rd. intersection were submitted to PennDot on October 31, 2018 and Mr. Braun did investigate the stormwater issue at 147 Silver Oak Dr. and submitted a report to the Township on November 7, 2018.

SOLICITOR REPORT

NONE

CODE ENFORCEMENT REPORT

Rupert motioned to approve invoice for October 2018 in the amount of \$207.91. Steinheiser seconded. Roll call, yes. Report in packets. Steinheiser said Sandi Cox has been doing a decent job.

ROAD MASTER REPORT

NONE

BUILDING PERMIT REPORT

Steinheiser stated there were three permits applied for this month. They were:

- 47-18 - Joel Young - Silver Oak Dr. - deck - 10/9/18
- 48-17 - Larry Double - Double Rd. - shed - 10/10/18
- 49-18 - Stephen Allison - Shannon Mills Dr. - inground pool - 10/26/18

TAX COLLECTOR REPORT

NONE

SEO REPORT

NONE

EMERGENCY MANAGEMENT COORDINATOR REPORT

Rupert said our new EMA is set up and the new coordinator is Dan Cox. Dan Cox said the signing of the agreement took place on October 15, 2018 followed by the Organizational Meeting and then a second meeting took place to discuss additional information. Mr. Cox said a basic web page has been put in place and there will be link on the Connoquenessing Township web page under "Services". Evelyn Hockenberry asked if anyone has joined yet? Mr. Cox said, "no" but the word is out and is optimistic. Mr. Cox said Zelienople Borough, Lancaster Township and Harmony Borough has already reached out to him to understand what the EMA does. Mr. Cox said the EMA is getting attention. Mr. Cox said the biggest need is people to volunteer. Steinheiser thanked Mr. Cox for all his work on getting this up and running. Mr. Cox said he is still awaiting his letter from the governor appointing him as the EMA coordinator.

MOTIONS & GENERAL INFORMATION

Rupert motioned to refund land development escrow to Jerry Oliver (America First) in the amount of \$4,050.00. Steinheiser seconded. Roll call, yes.

Rupert motioned to refund Dan Reamer Lot Line Revision Plan escrow in the amount of \$330.50. Steinheiser seconded. Roll call, yes.

Rupert motioned to refund Nancy Burch sewage escrow in the amount of \$125.00. Steinheiser seconded. Roll call, yes.

Rupert motioned to pay PSAB's yearly dues of \$225.00 to continue web page service. Steinheiser seconded. Roll call, yes.

Rupert motioned to advertise to appoint a certified public accountant to audit Township financial records for 2018. Steinheiser seconded. Roll call, yes.

Rupert motioned to advertise appointed positions. Steinheiser seconded. Roll call, yes.

Rupert motioned to advertise proposed 2019 budget. Steinheiser seconded. Roll call, yes.

Rupert motioned to advertise end of year meeting (tentative Thursday, Dec. 27, 2018 at 6:00 p.m.). Steinheiser seconded. Roll call, yes.

Rupert motioned to advertise organizational meeting which will be held January 7, 2019 at 6:30 p.m. Steinheiser seconded. Roll call, yes.

Rupert motioned to advertise first supervisors meeting in January will be January 7, 2019 at 7:00 p.m. Steinheiser seconded. Roll call, yes.

Rupert motioned to advertise elected auditors meeting which will be January 8, 2019 at 10:00 a.m. Steinheiser seconded. Roll call, yes.

Steinheiser said the below, which was on the agenda, is for information:

Received thank you note from Meals on Wheels for our donation of \$1,200.00.

Received thank you note from Butler County Humane Society for our donation of \$500.00.

Received letter dated September 25, 2018 from XTO Energy stating they are in the process of applying for a well permit for the proposed Bachelder Unit 2H well located in Penn Township. Information is on file at Township office.

Received letter dated September 25, 2018 from XTO Energy stating they are in the process of applying for a well permit for the proposed Bachelder Unit 3H well located in Penn Township. Information is on file at Township office.

Received letter dated October 4, 2018 from Civil & Environmental Consultants (CEC) to inform that PennEnergy Resources is applying to the PADEP for an ESCGP-2 Permit for the Huff Well Development Impoundment Project in Connoquenessing Township. Information is on file at Township office.

MOTION TO ADJOURN

Rupert adjourned the meeting to an executive session at 7:38 p.m. to discuss litigation issues. Steinheiser seconded. Roll call, yes.