

Connoquenessing Township's Supervisors Meeting was called to order by Chairman Terry Steinheiser at 7:00 p.m. on November 1, 2017 at the Connoquenessing Township Municipal Building. Present were Supervisors Terry Steinheiser, Ed Rupert and Ray Kroll. Also attending were Solicitor Andrew Menchyk, Jr., Engineer Bill Braun, Treasurer/Asst. Secretary Lee Kradel and Secretary/Asst. Treasurer Brenda Davis was present to take the minutes. Fifteen people signed in on the public sign in record on file. The meeting opened with the Pledge of Allegiance and Prayer.

REVIEW MINUTES

Reviewed minutes of October 4, 2017. Steinheiser motioned to accept the minutes of October 4, 2017. Rupert seconded. Roll call, yes.

FINANCIAL REPORT

Lee Kradel reported the beginning balance in the General Fund is \$511,806.19 but after deposits of \$25,717.10 and checks in the amount of \$76,881.63 are approved tonight the ending balance will be \$460,641.66. Lee Kradel stated the Escrow account beginning balance is \$51,588.83 but after deposits of \$1,755.50 and checks in the amount of \$655.00 are approved tonight, the ending balance is \$52,689.33. Lee Kradel said the Highway Aide beginning balance was \$14,128.33 but with interest of \$.62, the ending balance is \$14,128.95. Lee Kradel stated the Act 13 Impact Fee fund beginning balance is \$195,413.56 but with interest of \$17.13 and the CD in the amount of \$500,000, the ending balance is \$695,430.69. Christine Klink questioned the check # 21019 in the amount of \$21,104.37? Lee Kradel stated it is an annual payment on the 2011 Peterbilt. Lee Kradel said she did not know if this was the last payment or if the last payment would be next year. Rupert motioned to approve the financial report and pay the bills. Kroll seconded. Roll call, yes.

COMMENT PERIOD Three minute limit pertaining to agenda

Bob Cichra, resident on Boy Scout Rd. stated at last meeting Bill Braun had left all seven (7) ACT 537 drawings at the Township for review by the residents and board. Mr. Cichra shared some of his comments. He stated he likes alternate 7 the best which is running the Township sewage to Evans City. Mr. Cichra's second choice is the Welsh Bridge site because the creek elevation is 20 ft. lower than the Dick and Boy Scout Roads station and 11 ft. lower than the Shannon Bridge location. Also, the wetlands are on the opposite side of the road at the Welsh location. In addition, no residences are within 1,600 ft. of the Welsh Rd. location. Mr. Cichra noted that the Welsh Rd. location is owned by a M & T Properties who has over 100 acres and may welcome this development. Mr. Cichra's third choice would be Alternate 5 at Shannon Bridge. Mr. Cichra closed by asking the board and residents to visit the sites like he has to get a better perspective. Mr. Steinheiser thanked Mr. Cichra for his comments.

REQUEST TO BE HEARD - three minute limit

Roy Gilliland questioned why Lee Bartolocius who purchased land at 192 Reiber Rd. was told at last month's meeting that he needed to have his sewage checked before a travel trailer was put on? Mr. Gilliland stated he has a couple double wides he rents and wondered if he would have to do this if he pulled them off and let someone put their own double wide on his property and he would just rent the land. The board explained there is a time period of how long a sewage system can sit without using it and that is why Mr. Bartolocius was required to have testing. Brenda Davis stated it is 2 years without use. Secondly, Mr. Gilliland questioned what happened to paving and berming the remainder of Reiber Rd? Mr. Gilliland said he was told October and October is here and gone. Kroll stated that repair will be done by the gas companies and won't be started until Spring.

OLD BUSINESS

NONE

NEW BUSINESS

Debbie Crum from the Butler County Tourism & Convention Bureau stated she is their new "Director of Outreach" and wanted to let the board know that the Bureau is here to serve the Butler County community in many ways. Ms. Crum stated the Township could advertise for free on the Bureau's website, discuss available grants, etc. Ms. Crum said she would like to have the opportunity to sit with at least one of the board members to share the Bureau's resources available to the Connoquenessing Township. Steinheiser told her he would meet with her and said to make arrangements with the girls in the office.

Steinheiser stated a new Lane name needs approved for property located off of Silver Oak Drive. Steinheiser said the new property owner that will use the Lane requests the name "Agape" Lane. Brenda Davis said after the board approves, the Lane name will also have to be approved by 911, Butler County Mapping and Assessment. Kroll asked why the Lane couldn't be called Silver Oak Drive Ext. in case there is future development? Brenda Davis said the Post Office is not in favor of using an Ext. Steinheiser stated this Lane name is just in discussion at this time. Bill Braun stated the new owner was present at a Planning Meeting and stated he is only planning one residence. Mr. Lavoie, a resident of Brandywine, asked if the only access to this property is through Silver Oak Dr.? Bill Braun said, "yes". Mr. Lavoie also asked what effect all the construction vehicles will have on the Silver Oak and Brandywine Roads? Mr. Rupert said there should not be much since only one house is being built.

Steinheiser stated K.C. Lezzer, who represents Shannon Mills Duplex Development, is requesting their "letter of credit" be reduced. Bill Braun stated he just inspected the site and stated there are only a few items that still need completed under erosion control, pond/ditching, signing, and wearing surfaces on all the private driveways. Bill Braun said if we retain \$67,741.30 that will be enough and suggests reducing the original letter of credit. Rupert motioned to reduce the letter of credit by \$407,800.80 to a new amount of \$67,741.30. Kroll seconded. Roll call, yes.

Bill Braun stated Brett Schultz is requesting return of the Brandywine Curb escrow. Mr. Braun questioned the board as to if the whole amount should be released or if we would retain a maintenance bond? Kroll said he would like Bill Braun to inspect the curbs before releasing. Kroll tabled the release until next month's meeting.

Steinheiser stated Prospect Borough called to see if we will continue to provide snow removal on Kennedy Road and asked if a new agreement would need signed? Prospect Borough also questioned if the current rate of \$5.20 per trip would remain the same? Kroll stated he has no problem in continuing to do snow removal but with inflation costs there may be a slight increase in the amount charged per trip. Mr. Menchyk, Jr. stated the agreement has already been renewed as of April 30, 2017 for another year. Mr. Menchyk, Jr. stated it automatically renews unless either party advises the other in advance that they want to cancel the agreement. Kroll said he would continue to charge the current rate of \$5.20 per trip until he could gather the new costs of materials and present the new rate at next month's meeting. Evelyn Hockenberry asked who would repair this road in Prospect Borough if our trucks damaged it? Kroll stated Prospect Borough actually approached our Township to be on their road so he doesn't foresee a conflict. In addition, Kroll said the Township does this type of sharing of snow clearing between several bordering Townships. Kroll said Forward and Lancaster Townships take parts of our roads and we take some of theirs. Mr. Menchyk, Jr. wanted on the record that he is also the Prospect Borough solicitor and would have to recuse himself on this decision. Mr. Menchyk, Jr. also noted this agreement was signed in December of 2014 and thus far there have been no issues with damages to the road.

PRE-APPLICATION QUESTIONS

Robert Bicker, resident on Dick Rd. was present to request permission for a second driveway on his property to have access to his new garage. Since Dick Rd. is a State road, Mr. Bicker provided a copy of his approved Highway Occupancy Permit (HOP) he received from PA DOT dated October 26, 2017. Further discussion noted that our ordinance says only one driveway is permitted per parcel unless approved by the board. Rupert stated he is a relative of Mr. Bicker and has to recuse himself from any vote. Steinheiser motioned to approve Robert Bicker having a second driveway for access to his garage. Kroll seconded. Roll call, yes.

PLANS

Kroll motioned to approve Baglier Mazda's Stormwater Plan as final since they have met their contingency from last month's approval which was to submit an executed O & M agreement to the Township. Rupert seconded. Roll call, yes. Bill Braun stated the O & M agreement makes Baglier Mazda responsible for any Stormwater problems that arise and takes the Township off the hook.

ENGINEER REPORT

Bill Braun mentioned the 7 preliminary Act 537 plan drawings that were left here at the Township last month and said he hopes to receive comments from the board and residents and some agreement can be reached on choosing one plan to go to Public Comment Period and then to the DEP. Mr. Braun stated "Alternative 5" which is located on Welsh Road is the lowest cost. Steinheiser said Bob Cichra was in earlier today and he has a different idea. Bob Cichra told Bill Braun it seems that Welsh Road's cost were pretty close. Steinheiser told Bill Braun to discuss these

issues with Bob Cichra and see what they come up with. Steinheiser also told Mr. Braun to notify DEP that we are working towards completion. Brenda Davis also said Evelyn Hockenberry had submitted comments for Senate to review. Rupert said he has talked to Evans City and they said with our EDU's they would have to expand right away which would increase our costs. Mrs. Grimme asked Steinheiser if her property is off the table? Steinheiser said, "no, not for sure" and actually the Township may still have to run a line in the future through your property". Roy Gilliland asked Bill Braun how the pump station would be run down by his residence? Bill Braun was not sure and said that would be worked out in the planning and design process. Steinheiser told Mr. Gilliland everything is preliminary at this time. Mr. Gilliland noted he and some of his neighbors will not be happy with a pump station near them or running lines through their fields. Steinheiser agreed that no one will be happy but must be done to satisfy DEP.

SOLICITOR REPORT

Mr. Menchyk, Jr. stated he has been working on a new agreement for a Zero Discharge Sewage System. Mr. Menchyk Jr. said the agreement will be similar to our Small Flow Treatment Facility agreement but this agreement is needed to be used for the new Cochran dealership's sewage system.

CODE ENFORCEMENT REPORT

Kroll motioned to approve invoice for September and October 2017 in the amount of \$378.91. Rupert seconded. Roll call, yes. Report in packets.

ROAD MASTERS REPORT

Kroll stated all the trucks and anti-skid are ready for winter.

BUILDING PERMIT REPORT

Steinheiser stated there were seven building permits applied for this month. They were:

55-17 - Daniel Gordon - Hawk Dr. - mobile home - 10/6/17
 56-17 - Kevin Goettler - Eagle Mill Rd. - deck/garage - 10-12-17
 57-17 - Theresa Bicker - Dick Rd. - garage - 10/16/17
 58-17 - William & Kathy Tagmyer - Hoffman Ln - new home - 10/17/17
 59-17 - Lee Bartolicius - Reiber Rd. - travel trailer - 10/17/17
 60- 17 - Eric Melberg - Bricker Ln - garage - 10/6/17
 61-17 - Brennan Builders - Timberlee Dr. - house - 10/17/17

TAX COLLECTOR REPORT

NONE

SEO REPORT

NONE

EMERGENCY MANAGEMENT COORDINATOR REPORT

NONE

MOTIONS & GENERAL INFORMATION

Kroll motioned to pay PSAB's yearly dues of \$225.00 to continue Webpage service. Rupert seconded. Roll call, yes.

Rupert motioned to advertise to appoint a certified public accountant to audit Township financial records for 2017. Kroll seconded. Roll call, yes.

Steinheiser stated a motion needed made to advertise for appointed positions. Kroll stated all appointed positions should be advertised. Rupert made a motion to advertise for all appointed positions. Kroll seconded. Roll call, yes.

Kroll motioned to advertise the proposed 2018 budget. Lee Kradel stated it must be on display for 20 days before adoption. Rupert seconded. Roll call, yes.

Rupert motioned to advertise end of year meeting for Thursday, Dec. 28, 2017 at 6:00 p.m. Kroll seconded. Roll call, yes.

Rupert motioned to advertise organizational meeting which will be held January 2, 2018 at 6:30 p.m. Kroll seconded. Roll call, yes.

Rupert motioned to advertise first supervisors meeting in January will be January 2, 2018 at 7:00 p.m. Kroll seconded. Roll call, yes.

Kroll motioned to advertise elected auditors meeting to be held on January 3, 2018 at 10:00 a.m. Rupert seconded. Roll call, yes.

Steinheiser said the below, which was on the agenda, is for information:

Received letter from AECOM dated October 19, 2017 to inform that R.E. Gas Development intends to submit an application for coverage under the Erosion and Sediment control General Permit (ESCGP-2) for the Voll Impoundment Site located in Connoquenessing Township. Information is on file at Township office.

MOTION TO ADJOURN

Rupert motioned to adjourn to an executive session at 7.45 p.m. to discuss real estate and litigation issues and stated the board would not return. Kroll seconded. Roll call, yes.