

CONNOQUENESSING TOWNSHIP BOARD OF SUPERVISORS  
PUBLIC MEETING AGENDA  
DECEMBER 4, 2024 | 6:00 PM  
102 TOWNSHIP DR., RENFREW, PA 16053

**CALL TO ORDER – 6:00 PM**

**PLEDGE OF ALLEGIANCE**

**MOMENT OF SILENCE**

**ANNOUNCE WHO IS RECORDING MEETING**

**EXECUTIVE SESSION ANNOUNCEMENTS**

The supervisors met immediately following the November 6, 2024 supervisor meeting to consult with the Solicitor regarding legal matters.

The supervisors met with the Solicitor, HRG and PAW on December 3, 2024 to discuss the Act 537 Plan.

**REVIEW MINUTES**

- Motion to approve the November 6, 2024 supervisor meeting minutes

**FINANCIAL REPORT**

- Will be presented by Brenda Davis, Treasurer
  - Motion to accept the Financial Report and pay the bills
- The proposed budget for 2025 was advertised on November 15, 2024 and was available for viewing for 20 days.

**COMMENT PERIOD** (Three-minute limit pertaining to the agenda)

**CONNOQUENESSING VOLUNTEER FIRE COMPANY**

- Monthly update

**EMERGENCY MANAGEMENT COORDINATOR REPORT**

- Monthly update

**CONNOQUENESSING TOWNSHIP SEWER AUTHORITY (CTSA)**

- Monthly update

## **REQUEST TO BE HEARD** (Three-minute limit)

- Joe Huth
- Roy Gilliland
- Brendan Linton

## **OLD BUSINESS**

- Act 537 Sewer Design Plan Update:
  - General update
- HRG Proposal for Survey and Basemapping Services: The Township has requested that HRG provide required surveying services to support the planning, design and permitting efforts, to continue progress on the revised Act 537 (Sewage Facilities Plan) that needs to be submitted to the DEP prior to June 21, 2025. Discuss and possible motion to sign the agreement from HRG for Survey and Basemapping Services.

## **NEW BUSINESS**

- Bruce & Merrilees: A Traffic Signal Maintenance Proposal has been received from Bruce & Merrilees Electric Company for a new 12-month term, beginning on January 1, 2025, for maintenance to the Township's traffic signals (Rt. 68 and Eagle Mill Rd., Rt. 68 and Whitestown Rd., Rt. 68 and Brandywine Blvd., and Rt. 68/Connoquenessing Elementary School flasher). They have instituted a 3% inflationary increase, for an annual cost of \$5,022.00. Motion to approve of the maintenance proposal and finalize the agreement with Bruce & Merrilees.
- Historical Marker: The Jewish American Society for Historic Preservation (JASHP) is interested in gifting Connoquenessing Township a historical roadside marker to pay tribute to the assassination attempt that occurred at former President Trump's rally in July. Discuss and possible motion.
- CTSA ARPA Fund Transfer:
  - Motion to approve of the Authorizing Resolution received from the County
  - Motion to approve of the ARPA Subrecipient Agreement from the County
- Resignation of Supervisor Lawrence Spangler and possible action

## **PLANS** (None)

## **ENGINEER REPORT**

- Report will be presented by Engineer Bill Braun

## **SOLICITOR REPORT**

## **CODE ENFORCEMENT REPORT**

- Motion to approve Sandi Cox's invoice for November in the amount of \$124.79

## **ROAD MASTERS REPORT**

- Road Superintendent report for November 2024

## **BUILDING PERMITS APPLIED FOR THIS MONTH (None)**

## **TAX COLLECTOR REPORT**

Postage Expenses: Motion to approve the invoice from Ann Isaacs for postage expenses, in the amount of \$198.80

## **SEO REPORT**

## **MOTIONS & GENERAL INFORMATION**

- Close of Business: Scheduled for Monday, December 30, 2024 at 6:00 PM
- Organizational Meeting: Scheduled for Monday, January 6, 2025 at 6:00 PM
- Board of Supervisors Meeting: Scheduled to immediately follow the Organizational Meeting on Monday, January 6, 2025 at 6:00 PM
- Elected Auditors Meeting: Scheduled for Tuesday, January 7, 2025 at 11:00 AM

## **MOTION TO ADJOURN**

Motion to end the Board of Supervisors meeting, and adjourn to an executive session with the Solicitor to discuss personnel and legal matters.

The next Board of Supervisors meeting will be held on Monday, January 6, 2025,  
following the Organizational Meeting at 6:00 PM.