

**Connoquenessing Township  
Supervisors meeting  
April 3, 2024  
Agenda**

**CALL TO ORDER – 6:00 p.m.**  
**PLEDGE OF ALLEGIANCE**  
**MOMENT OF SILENCE**

**ANNOUNCE WHO IS RECORDING MEETING**

**EXECUTIVE SESSION ANNOUNCEMENTS**

**REVIEW MINUTES**  
Minutes – March 6, 2024

**FINANCIAL REPORT**  
Discuss Quickbooks annual payroll update - \$850.00  
Audit complete - report in packets

**AUDITOR REPORT**  
John Brittner from MaherDuessel

**COMMENT PERIOD**  
Three minute limit pertaining to agenda

**BIDS**  
Motion to advertise for limestone  
Motion to advertise for dust-oil

**CONNOQUENESSING VOLUNTEER FIRE COMPANY**

**EMERGENCY MANAGEMENT COORDINATOR REPORT**

**CONNOQUENESSING TOWNSHIP SEWER AUTHORITY (CTSA)**  
Monthly update

**REQUEST TO BE HEARD (Three minute limit)**  
Peggy Lightner  
Tom Huff  
David Miller

**OLD BUSINESS**  
Act 537 sewer design plan update  
Update on EADS Group Comprehensive Plan  
Discuss sending letter to allow (Cosnotti Plan) property on Kriess Rd. to connect sewage to  
BASA  
Discuss and possible motion for additional roads to be paved, etc.

## **NEW BUSINESS**

- Motion to appoint Brenda Davis as Treasurer/Asst. Secretary
- Motion to appoint Megan Hineman as the Right to Know Officer
- Motion to appoint Brenda Davis as the alternate Right to Know Officer
- Motion to cancel/change the current bonding
- Discuss and possible motion to bond Megan Hineman
- Discuss and possible motion to appoint Megan Hineman as Assistant Treasurer, contingent on bonding
- Discuss and motion to approve Resolution #4-24 to appoint Brenda Davis as the confidential contact for Berkheimer
- Motion to appoint someone to BCATO
- Motion to appoint delegate and alternate to BCTCC

## **PLANS**

Donald P. & Joan Brenckle - Subdivision Plan - requesting modification to waive the requirements of Articles V and VI - request a waiver for scale of drawing at 1" = 100' to 1" = 200' due to size of property - requesting recommendation for preliminary and final approval

R.J. Rake & E.L. Price Lot Line Revision Plan - requesting modification to waive the requirements of Articles V and VI - Motion to recommend approval of the Planning Waiver and Non-Building Declaration - Requesting recommendation for preliminary and final approval

## **ENGINEER REPORT**

Discuss Jake Brake study

Discuss Lower Harmony Rd. culvert project

## **SOLICITOR REPORT**

### **CODE ENFORCEMENT REPORT.**

Motion to approve Sandi Cox's invoice for March in the amount of \$467.46

Reports are in packets.

## **ROAD MASTERS REPORT**

Discuss hiring temporary summer help

Discuss replacing the hydraulic pump on the pick-up

Discuss purchase of a new high-lift

Road superintendent report for March 2024 in packets.

## **BUILDING PERMITS APPLIED FOR THIS MONTH**

9-24 - Max Bishop - Prospect Rd - Shed/Pavilion - 03/07/24

10-24 - Butler Farm Show - Evans City Rd. - Pole Barn - 03/11/24

11-24 - Paul & Christine Lombardo - Winterwood Dr. - Deck - 03/14/24

12-24 - Lynn Syrek - Timberlee Dr. - In-ground Pool - 03/18/24

13-24 - Thomas Norris - Fassinger Rd. - In-ground Pool - 03/21/24

## **TAX COLLECTOR REPORT**

### **SEO REPORT**

#### **MOTIONS & GENERAL INFORMATION**

Butler County Tax Claim Bureau has received an offer for each of the below 2 parcels that are currently on the Butler County Repository unsold property list and requests the Township to sign off on each parcel either by consenting or **not** consenting to the sale of these parcels. Below are the parcels:

120-S3-A230 - Connoquenessing Dr. - \$650.00

120-S3-A220 - Connoquenessing Dr. - \$650.00

Connoquenessing Township, Connoquenessing Borough, Evans City Borough and Forward Township will have their joint annual "Clean-up/Recycling Day" on May 11, 2024 from 8:00 a.m. to 1:00 p.m. at the Forward Township facility. A list of items being accepted and fees will be posted at the Township office in the near future.

Butler County Association of Township Officials will hold their 108th Annual Convention on May 16, 2024 at the Butler Country Club. Motion to approve all Township officials to attend at a cost of \$35.00/each. The Township office will be closed.

Keep PA Beautiful initiative

#### **MOTION TO ADJOURN**

Motion to have an executive session to discuss personnel.